



**THE CORPORATION OF THE TOWNSHIP OF HORTON
COUNCIL MEETING – MAY 7TH, 2024 – 4:00 P.M.
HORTON MUNICIPAL CHAMBERS
2253 JOHNSTON RD.**

1. CALL TO ORDER

2. LAND ACKNOWLEDGEMENT

“As we gather today, I would like to acknowledge, on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin People and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years.”

3. DECLARATION OF PECUNIARY INTEREST

4. CONFIRMATION OF COUNCIL AGENDA

5. DELEGATIONS &/OR PUBLIC MEETINGS

5.1 4:00 p.m. Committee of Adjustment – A01-24 Curley

PG.3

6. MINUTES FROM PREVIOUS MEETINGS

6.1 April 16th, 2024 – Regular Council

PG.16

7. BUSINESS ARISING FROM MINUTES

8. COMMITTEE REPORTS:

8.1 PLANNING COMMITTEE
▪ **CHAIR CAMPBELL**

8.1.1 Building Report

PG.20

8.1.2 Planning Files Update

PG.21

8.2 RECREATION COMMITTEE
▪ **CHAIR HUMPHRIES**

8.2.1 Chair’s Report – April 11th, 2024

PG.23

9. CORRESPONDENCE SUMMARY

9.1 INFORMATION CORRESPONDENCE

9.1.1 CAO/Clerk’s Information Memo

PG.25

9.2 ACTION CORRESPONDENCE

9.2.1 Admin/Finance Assistant Resignation

PG.26

10. BY-LAWS – NONE

11. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

12. COUNCIL/STAFF MEMBERS CONCERNS

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13. RESOLUTIONS

14. IN CAMERA (Closed) SESSION (as required)

14.1 Pursuant to Section 239(2) (e), and (3.1) (1) of the Municipal Act,

2 (e) Litigation or potential litigation – Tomlinson Group – ZBLA

2 (e) Litigation or potential litigation – By-law Enforcement

3.1 (1) Education or Training – Discussion of Committees

15. CONFIRMING BY-LAW 2024-17

PG.27

16. ADJOURNMENT



THE CORPORATION OF THE TOWNSHIP OF HORTON

Committee of Adjustment

Public Meeting

May 7th, 2024

4:00 p.m.

- 1. Call to Order**
- 2. Declaration of Pecuniary Interest**
- 3. Minutes from Previous Meetings:**
 - 3.1 October 17th, 2024
- 4. Melanie & Christopher Curley A01-24**
 - 4.1 Purpose of Public Meeting
 - 4.2 Method of Notice
 - 4.3 Public Participation/Comments
 - 4.4 Question by Committee Members
 - 4.5 Decision
- 5. Adjournment**

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THE CORPORATION OF THE TOWNSHIP OF HORTON

COMMITTEE OF ADJUSTMENT

PUBLIC MEETING – OCTOBER 17TH, 2023 – 4:00 p.m.

There was a Public Meeting of the Committee of Adjustment to hear Minor Variance Application No. A01-23 Michael and Anna Deslaurier, in the Council Chamber on Tuesday October 17th, 2023. Present were Chair Glen Campbell, Committee Members Mayor David Bennett, Councillor Doug Humphries, and Councillor Daina Proctor.

Staff present were Hope Dillabough – Secretary/Treasurer, CAO/Clerk, Nathalie Moore, Treasurer, Adam Knapp, Public Works Manager, and Nichole Dubeau, Executive Assistant – Recording Secretary

Councilor Tom Webster sent his regrets.

Property owners and applicants Michael and Anna Deslaurier were present.

1. CALL TO ORDER

Chair Campbell called the public meeting to order at 4:01 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no Declaration of Pecuniary Interest.

3. MICHAEL AND ANNA DESLAURIER A01-23

3.1 PURPOSE OF PUBLIC MEETING

Executive Assistant Nichole Dubeau stated the purpose of the Minor Variance. 38 A Oakdale Lane is zoned Residential One (R1) Under Comprehensive Zoning By-law 2010-14. Sections 5.2 (d) states that the Interior Side Yard Width must be 3 metres, and (h) states that the Lot Coverage (maximum) is 20%. The applicants are proposing to reduce the interior side yard setback from 3 metres to 0.6 metres and increase the lot coverage from 20% to 25% to construct an attached garage and addition to the dwelling.

This application for Minor Variance is to reduce the interior side yard setback from 3 metres to 0.6 metres and increase the lot coverage from 20% to 25%.

3.2 METHOD OF NOTICE

Executive Assistant Nichole Dubeau stated that the notice of this Public Meeting was sent, by regular mail, to the fourteen (14) property owners within the 120-metre radius required. No comments or concerns in objection or in favour were received.

3.3 PUBLIC PARTICIPATION/COMMENTS

Michael Deslaurier spoke of the proposal and their intentions.

3.4 QUESTIONS BY COMMITTEE MEMBERS

There were no questions by the committee.

3.5 DECISION

Moved by Councillor Humphries

Seconded by Councillor Proctor

BE IT RESOLVED THAT the Committee of Adjustment for the Township of Horton approve the Minor Variance Application A01-23 for Michael and Anna Deslaurier to reduce the

RETURN TO AGENDA

interior side yard setback from 3 metres to 0.6 metres and increase the lot coverage from 20% to 25% to construct an attached garage and addition to the dwelling.

Carried

5. ADJOURNMENT

Chair Campbell adjourned the Committee of Adjustment meeting at 4:06 p.m.

CHAIR Glen Campbell

SECRETARY/TREASURER Hope Dillabough

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Memo

To: Committee of Adjustment
From: Hope Dillabough
Subject: Summary – Minor Variance
Melanie & Christopher Curley
Date: May 7th, 2024

Horton Township



This Minor Variance Application pertains to the subject lands: Concession 9 Pt Lot 5, known as 2013 Thomson Road.

Purpose of this Minor Variance:

This property is zoned Rural (RU) Under Comprehensive Zoning By-law 2010-14. Sections 16.2 (e) states that the Rear Yard Depth must be 7.5 metres. The applicants are proposing to reduce the rear yard depth setback from 7.5 metres to 0 metres and enter into an Encroachment Agreement with the Township for the existing structures.

This application for Minor Variance is to reduce the rear yard setback from 7.5 metres to 0 metres.

Notice of this Public Meeting was sent, by regular mail, to the seven (7) property owners within the 60-metre radius required. To date, we have not received any comments or concerns in objection or in favour.

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COMMITTEE OF ADJUSTMENT

THE TOWNSHIP OF HORTON
2253 Johnston Road, Renfrew, ON K7V 3Z8
613-432-6271

NOTICE OF PUBLIC HEARING

FILE NO.: A01-24
DATE: May 7th, 2024
OWNERS: Melanie & Christopher Curley
APPLICANT: Merredith MacLennan, Merovitz Potechin LLP

LOCATION OF AFFECTED LANDS: 2013 Thomson Road, Township of Horton

MINOR VARIANCE:

2013 Thomson Road is zoned Rural (RU) Under Comprehensive Zoning By-law 2010-14. Sections 16.2 (e) states that the Rear Yard Depth must be 7.5 metres. The applicants are proposing to reduce the rear yard depth setback from 7.5 metres to 0 metres and enter into an Encroachment Agreement with the Township for the existing structures.

This application for Minor Variance is to reduce the rear yard setback from 7.5 metres to 0 metres.


TAKE NOTICE that the Committee of Adjustment of the Township of Horton will hold a public meeting **in the Municipal Chambers Tuesday, May 7th, 2024 at 4:00 p.m.** to hear applications on variance to the Township's zoning by-law as required by Section 45 of the Planning Act, R.S.O. 1990, Chapter P13, as amended.

The applicant is hereby advised that they should appear in person at the hearing or be represented by an agent in order that they may present their case and assist the Committee in reaching a decision.

This being a public hearing, any person wishing to support or oppose this application is permitted to attend, or if unable to attend, may submit comments in writing to the Secretary-Treasurer of the Committee by April 23rd, 2024 at 12:00 p.m. Please submit the request to the CAO/Clerk.

A copy of the key map is enclosed for your information.

Dated on this March 27, 2024



Hope Dillabough, Secretary-Treasurer
CAO/Clerk

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Merredith MacLennan
Email: merredith@mpottawa.com
Direct Phone: 613-563-6681

March 18, 2024

**VIA EMAIL : reception@hortontownship.ca
AND VIA REGULAR MAIL**

Horton Township
2253 Johnston Road
Renfrew, Ontario
K7V 3Z8

Attention: Planning & Development

Dear Sir or Madam:

**RE: Application for Minor Variance – 2013 Thompson Road
MP File No. 25323**

Please find enclosed the following documentation with respect to an Application for Minor Variance for the above-noted property:

1. Cheque in the amount of \$450.00 payable to 'Township of Horton' representing your fee to process the enclosed Application for Minor Variance;
2. Completed and signed Application for Minor Variance;
3. Sketch of the property showing the boundaries of the structures noted in the application.

This minor variance application relates to structures that were built onto/over the property line and are currently situated within the road allowance. These structures include the dwelling, deck, aboveground pool, shed raised garden and patio.

Our office is currently in the process of negotiating an encroachment agreement for the property with the Township (via David Munday at Cunningham, Swan, Carty, Little & Bonham LLP) and we understand that the CAO/Clerk is expecting this minor variance application for review.

We trust the enclosed to be satisfactory for your purpose of processing the application. Should you require anything further, please contact our office.

Yours truly,

MEROVITZ POTTECHIN LLP



Per: Meredith MacLennan
MAM/jcc

Encls.

cc: *David Munday (dmunday@cswan.com)*
Hope Dillabough (hdillabough@hortontownship.ca)

MUNICIPALITY OF Horton

Application for Minor Variance

Note: The " * " identifies prescribed information outlined in Ontario Regulation 200/96;

PART I GENERAL INFORMATION

1. APPLICANT/OWNER INFORMATION

- a) *Applicant's
Name(s): Merredith MacLennan / Merovitz Potechin LLP

*Address: 300-1565 Carling Avenue, Ottawa, Ontario K1Z 8R1

*Phone#: Home (____) _____ Work (613) 563-6681 Fax (613) 563-4577
- b) *The applicant is: the registered owner [] an agent authorized by the owner []
- c) If the applicant is an agent authorized by the owner, please complete the following:
*Name of Owner: Melanie Curley & Christopher Curley
*Address of Owner 2013 Thompson Road, Horton
*Phone#: Home (613) 897-1003 Work (613) 433-4419 Fax (____) _____
- d) To whom should correspondence be sent? Owner [] Applicant [] Both []

2. *PROVIDE A DESCRIPTION OF THE SUBJECT LAND:

Street Address: 2013 Thompson Road

Municipality: Horton Concession: 9 Lot: 5

Registered Plan No.: _____ Block or Lot No(s). in the Plan: as in R314511

Reference Plan No.: _____ Part No(s).: _____

Assessment Roll Number _____

3. *CURRENT DESIGNATION OF THE SUBJECT LAND IN THE OFFICIAL PLAN:

Rural

4. *CURRENT ZONING OF THE SUBJECT LAND:

RU

Yes No

15. *PROVIDE THE FOLLOWING DETAILS FOR ALL EXISTING OR PROPOSED BUILDINGS OR STRUCTURES ON THE SUBJECT LAND: (use a separate page if necessary)

	EXISTING			PROPOSED	
Type of building or structure	Dwelling, Deck, Aboveground pool, shed, garden, patio				
Setback from the front lot line					
Setback from the rear lot line	0	0	0		
Setbacks from the side lot lines					
Height (in metres)					
Dimensions or floor area					
Date constructed					

16. *INDICATE HOW WATER IS SUPPLIED AND HOW SEWAGE DISPOSAL IS PROVIDED TO THE SUBJECT LAND:

WATER

SEWAGE

publicly owned and operated piped water system publicly owned and operated piped sanitary sewage system
 privately owned and operated individual well publicly owned and operated communal septic system
 privately owned and operated communal well publicly owned and operated individual septic system
 lake or other water body privately owned and operated individual septic system
 other means: _____ privy
 other means: _____

17. *HOW IS STORM DRAINAGE PROVIDED?

Sewers Ditches Swales Other Means

18. *IS THE SUBJECT LAND ALSO THE SUBJECT OF AN APPLICATION FOR APPROVAL OF A PLAN OF SUBDIVISION OR CONSENT? Yes No Don't Know

***IF YES, PLEASE STATE, IF KNOWN, THE FILE NO. AND THE STATUS OF THE APPLICATION:**

File No.: _____ Status: _____

19. *HAS THE SUBJECT LAND EVER BEEN THE SUBJECT OF AN APPLICATION UNDER SECTION 45 OF THE PLANNING ACT? (ie previous minor variance application)

Yes No Don't Know

20. APPLICATION SKETCH

On a separate page(s), please provide a sketch, preferably prepared by a qualified professional, showing the following: (In some cases, it may be more appropriate to prepare additional sketches at varying scales to better illustrate the proposal.)

NOTE: Any inaccuracies in measurements provided by the applicant are the responsibility of the applicant. The municipality may require a surveyor's sketch prepared by an Ontario Land Surveyor.

- * Boundaries and the dimensions of the subject land for which the amendment is being sought.
- * The location, size and type of all existing and proposed buildings and structures, indicating the distances from the front yard lot line, rear yard lot line and the side yard lot lines.
- * The approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks.
- * The current uses on land that is adjacent to the subject land.
- * The location, width, and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way.
- * If access to the subject land is by water only, the location of the parking and docking facilities to be used.
- * The location and nature of any easement affecting the subject land.
- Applicant's Name
- Date of Sketch
- The scale to which the sketch is drafted (e.g. 1 cm = 50 m)
- North Arrow
- The locations and dimensions of off-street parking spaces and off-street loading facilities
- Planting strips and landscaped areas
- Buildings to be demolished or relocated.

PART III AUTHORIZATION OF OWNER FOR AGENT TO MAKE THE APPLICATION:

(If affidavit (Part IV) is signed by an Agent on Owner's behalf, the Owner's written authorization below must be completed)

I (we) Melanie and Christopher Curley of the Town of Renfrew in the County of Renfrew do hereby authorize Merredith MacLennan to act as my (our) agent in this application.


Chris Curley Curley, Melanie
Signature of Owner(s)

2024-Mar-05
Date


PART IV *AFFIDAVIT: (This affidavit must be signed in the presence of a Commissioner)

I, (we) Merredith MacLennan of the
City of Ottawa ~~in the County of Renfrew~~ solemnly declare that
all of the information required under Ontario Regulation 200/96, and the statements
contained in this application are true, and I, (we), make this solemn declaration
conscientiously believing it to be true, and knowing that it is of the same force and effect
as if made under oath and by virtue of the **CANADA EVIDENCE ACT.**

DECLARED before me at the City of Ottawa in the
Province of Ontario ~~County of Renfrew~~ this 18 day of March, 2024.


Signature of Owner or Authorized Agent

Mar 18 2024
Date


Signature of Commissioner

Mar 18 2024
Date

NOTE: One of the purposes of the *Planning Act* is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the local Municipality to such persons as the local Municipality sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.

(To be completed by the Municipality)

APPLICATION RECEIVED BY MUNICIPALITY _____
Date

FEE OF \$ _____ RECEIVED BY THE MUNICIPALITY.

Signature of Municipal Employee

Roll # _____

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING
APRIL 16TH, 2024

There was a Regular Meeting of Council held in the Council Chambers on Tuesday April 16th, 2024. Present were Deputy Mayor Daina Proctor, Councillor Glen Campbell, Councillor Doug Humphries, and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, and Nichole Dubeau, Executive Assistant – Recording Secretary.

Mayor David Bennett sent his regrets.

1. CALL TO ORDER

Deputy Mayor Proctor called the meeting to order at 4:00 p.m.

2. LAND ACKNOWLEDGEMENT

Deputy Mayor Proctor read the Land Acknowledgement in its entirety.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

4. CONFIRMATION OF COUNCIL AGENDA

Moved by Councillor Campbell

RESOLUTION NO. 2024-44

Seconded by Councillor Humphries

THAT Council adopt the amended Agenda for the April 16th, 2024 Regular Council Meeting to remove item 14.1 Pursuant to Section 239(3.1) (1) of the Municipal Act, (1) Purpose of educating or training – Discussion of Committees- Closed Session.

Carried

5. DELEGATIONS &/or PUBLIC MEETINGS

5.1 Delegation – Jacob Hanlon – Food Cyclers

Jacob Hanlon, Municipal Solutions Manager with Food Cycle Science Corporation was present.

Mr. Hanlon presented the municipal Food Cyclers program to Council. He highlighted that 10,000+ households and 100+ municipalities Canada wide have used the program over the last several years. The pilot program includes a 12-week program for residents to purchase and use a Food Cyclers, which they are then asked to complete a questionnaire. The information is then summarized and presented back to Council. He stated that they can customize the number of Food Cyclers for each municipality, with a minimum of 50. These are then sold to residents at a discounted price with Federal funding, Municipal subsidy, and discounts. Council members thanked Mr. Hanlon for the presentation and requested a copy of the presentation be provided for their information. Councillor Webster questioned if the topic could be added to the next TES meeting and for staff to see if it is possible for 2024, or if it should be budgeted for 2025. Deputy Mayor Proctor requested that additional information be sent to show what the post-pilot program looks like for other municipalities.

6. MINUTES

6.1 March 26th, 2024 – Public Meeting – Tomlinson

Deputy Mayor Proctor requested that clarification between the Official Plan and Township Zoning By-law be ensured throughout the minutes.

6.2 April 2nd, 2024 – Regular Council

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Moved by Councillor Humphries

RESOLUTION NO. 2024-45

Seconded by Councillor Webster

THAT Council approve the following Minutes:

- March 26th, 2024 – Public Meeting – Tomlinson – as amended
- April 2nd, 2024 – Regular Council

Carried

7. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

8. COMMITTEE REPORTS:

8.1 TRANSPORTATION & ENVIRONMENTAL SERVICES COMMITTEE

8.1.1 Chair's Report – April 3rd, 2024

Councillor Humphries reviewed the report. Council thanked Bob Kingsbury for his time and input on the TES Committee.

9. CORRESPONDENCE SUMMARY

9.1 INFORMATION CORRESPONDENCE – NONE

9.2 ACTION CORRESPONDENCE – NONE

10. BYLAWS

10.1 2024-05 Backyard Chickens By-law

CAO/Clerk Hope Dillabough reviewed that the first reading of the by-law was December 19th, 2023, with the second reading on January 16th, 2024. Council tabled the by-law for 60-days. Staff brought back to council for consideration.

11. NOTICE TO FILE MOTION FOR NEXT COUNCIL – NONE

12. COUNCIL/STAFF MEMBERS CONCERNS

Councillor Campbell stated that he had completed online training for the Police Service Board last week and had their first meeting. There will be another meeting held on May 3rd, 2024, to ensure everyone completes the training and they have quorum.

13. RESOLUTIONS

Moved by Councillor Campbell

RESOLUTION NO. 2024-46

Seconded by Councillor Humphries

THAT Council receive the delegation from Jacob Hanlon, Food Cyle Science as information.

Carried

Moved by Councillor Humphries

RESOLUTION NO. 2024-47

Seconded by Councillor Webster

THAT Council receive the TES Chair's Report as information.

Carried

Moved by Councillor Humphries

RESOLUTION NO. 2024-48

Seconded by Councillor Campbell

THAT upon recommendation from the TES Committee, Council accept the resignation of Robert Kingsbury effective March 26th, 2024.

Carried

RETURN TO AGENDA

Moved by Councillor Webster
Seconded by Councillor Humphries

RESOLUTION NO. 2024-49

THAT upon recommendation from the TES Committee, Council agree that an upset amount of \$3,039.46 be purchased for stone dust as spot repairs on Horton Township's portion of the Millennium Trail;

AND THAT this be funded from the Recreation Reserves.

Carried

Moved by Councillor Webster
Seconded by Councillor Humphries

RESOLUTION NO. 2024-50

THAT upon recommendation from the TES Committee, Council award PW 2024-01, Supply of Screened Winter Sand to McCrea Excavating for the total upset limit of \$40,900.00 including HST;

AND THAT this be funded from the 2024 Operating Budget.

Carried

Moved by Councillor Campbell
Seconded by Councillor Webster

RESOLUTION NO. 2024-51

THAT upon recommendation from the TES Committee, Council award PW 2024-02, Supply and Haul of Granular "M" to B.R. Fulton Construction Limited for the total upset limit of \$55,000 including HST;

AND THAT this be funded from the 2024 Capital Budget.

Carried

Moved by Councillor Webster
Seconded by Councillor Humphries

RESOLUTION NO. 2024-52

THAT upon recommendation from the TES Committee, Council award PW 2024-03 Surface Treatment of Various Roads to Greenwood Paving Limited for the total upset limit of \$170,000.00 including HST;

AND THAT this be funded from the 2024 Capital Budget.

Carried

Moved by Councillor Campbell
Seconded by Councillor Webster

RESOLUTION NO. 2024-53

THAT upon recommendation from the TES Committee, Council award PW 2024-04, Street Sweeping Services to B.R. Fulton Construction Limited for the total upset limit of \$8,000 including HST;

AND THAT this be funded from the 2024 Operating Budget.

Carried

Moved by Councillor Webster
Seconded by Councillor Humphries

RESOLUTION NO. 2024-54

THAT upon recommendation from the TES Committee, Council agree to purchase a replacement EV-11 Digital Radar Speed Sign and 4 Apple Air Tag Trackers for an upset limit of \$5,000 including HST;

AND THAT this be funded from the Roads Equipment Reserve.

Carried

Moved by Councillor Campbell
Seconded by Councillor Webster

RESOLUTION NO. 2024-55

THAT Council enact the following by-law, after it's first, second, and final reading:

- 2024-05 Backyard Chickens By-law

Carried

14. IN CAMERA (Closed) SESSION – NONE

RETURN TO AGENDA

15. CONFIRMING BYLAW

Moved by Councillor Campbell

RESOLUTION NO. 2024-56

Seconded by Councillor Humphries

THAT Council enact By-law 2024-16– Confirming By-Law.

Carried

16. ADJOURNMENT

Deputy Mayor Proctor declared the meeting adjourned at 4:45 p.m.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA

Township Of Horton

APRIL 2024 BUILDING REPORT

Month	No. of Permits	2024 Value of Permits	2023 Value of Permits	2022 Value of Permits	Renos/Add Comm/Res	Garages/Storage Bldg Comm/Res	New Res	New Comm	Demos	Total SQ. FT	Stop Work Orders Issued
January	1	\$ 15,000	\$ -	\$0	1					78	0
February	2	\$ 365,000	\$ 1,258,600	\$1,635,000	1	1				1,380	0
March	2	\$ 110,000	\$ 663,000	\$1,083,200	1	1				1,472	0
April	15	\$ 2,016,000	\$ 1,865,000	\$879,000	5	1	5		4	13,749	0
May			\$ 614,000	\$1,765,000							
June			\$ 1,802,000	\$2,220,400							
July			\$ 4,870,000	\$149,000							
August			\$ 550,000	\$641,000							
September			\$ 1,316,000	\$1,500,000							
October			\$ 183,000	\$825,000							
November			\$ 910,000	\$0							
December			\$ -	\$0							
TOTALS	20	\$ 2,506,000	\$ 14,031,600	\$10,697,600	8	3	5	0	4	16,679	0

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Open Planning Files as of May 3, 2024

File Name	File No.	No. of Severances	Date Rec'd by County	Date Deemed Complete by County	Date Rec'd by Township	Date of Last Item Sent to County	Status of File
Jamie Prince & Tina Hunt	B188/21 B189/21 B190/21	3	18-Nov-21	Nov 18, 2021 but signed Mar 29, 2022	31-Mar-22	06-Apr-22	B189/21 & B190/21 Complete Notice of Decision rec'd Nov 24/22 - applicant to complete conditions for B188/21
Ila Ferguson	B104/22 B105/22 B106/22	3	19-May-22	17-Jun-22	15-Sep-22	27-Sep-22	Notice of Decision rec'd Nov 29/22 - applicant to comeplete conditions
Danny Leblanc & Karen Sholea	B124/22 B125/22	2	15-Jun-22	15-Jun-22	18-Oct-22	04-Nov-22	Notice of Decision rec'd April 20/23 - applicant to complete conditions
D.C. Hawkins Holdings Ltd	B02/23 B03/23 B04/23	3	01-Jan-23	07-Feb-23	16-Mar-23	12-May-23	Notice of Decision rec'd Oct 11/23- applicant to complete conditions
Lloyd & Val Hisko	B45/23 B46/23	2	06-Mar-23	06-Mar-23	16-May-23	17-May-23	Notice of Decision rec'd Sept 8/23 - applicant to complete conditions
Cayla McNulty	B72/23 B73/23	2	14-Apr-23	14-Apr-23	12-Jul-23	25-Jul-23	Notice of Decision rec'd Dec 12/23 - applicant to complete conditions
Eric & Marion Draper	B76/23 B77/23 B78/23	3	20-Apr-23	20-Apr-23	18-Jul-23	28-Jul-23	Planning Reports rec'd Oct 20/23 B77 Decision rec'd Dec 18/23 OPA passed Apr 30/24
2865875 Ontario Inc.	B88/23 B89/23	2	18-May-23	14-Aug-23	12-Oct-23	03-Nov-23	Notice of Decision rec'd Apr 29/24 - applicant to complete conditions
Robert & Lois Jamieson	B97/23 B98/23	2	02-Jun-23	02-Jun-23	16-Aug-23	05-Sep-23	Notice of Decision rec'd Dec 5/23 - applicant to complete conditions
Gary & Karen Carty	B114/23	1	19-Jul-23	19-Jul-23	12-Oct-23	10-Jan-24	Notice of Decision rec'd Apr 29/24 - applicant to complete conditions
Marjorie Doering	B116/23	1	24-Jul-23	24-Jul-23	18-Oct-23	07-Nov-23	Planning Report rec'd Apr 30/24
Thomas Cavanagh Construction Ltd	B118/23	1	01-Aug-23	01-Aug-23	18-Oct-23	10-Jan-24	Notice of Decision rec'd Apr 29/24 - applicant to complete conditions
Meghan Brohart	B121/23	1	23-Nov-23	10-Aug-23	10-Aug-23	02-Feb-24	Notice of Decision rec'd Apr 29/24 - applicant to complete conditions
Michael & Shawnalee Enright	B127/23 B128/23 B129/23	3	21-Aug-23	21-Aug-23	26-Oct-23	03-Nov-23	Notice of Decision rec'd Jan 15/24 - applicant to complete conditions

Open Planning Files as of May 3, 2024

File Name	File No.	No. of Severances	Date Rec'd by County	Date Deemed Complete by County	Date Rec'd by Township	Date of Last Item Sent to County	Status of File
Cobus Homes Inc	B137/23 B138/23	2	20-Nov-23	24-Aug-23	20-Nov-23	15-Dec-23	Planning Reports rec'd Jan 22/24
Elizabeth & Ian Nesbitt	B168/23	1	20-Oct-23	23-Oct-23	19-Dec-23	15-Jan-24	Notice of Decision rec'd Feb 27/24 - applicant to complete conditions
Derek McGrimmon & Jennifer Sholea	B184/23	1	23-Nov-23	28-Nov-23	04-Jan-24	15-Jan-24	Notice of decision rec'd Apr 2/24 - applicant to complete conditions
Leah Clifford & Mark Benoit	B190/23 B191/23 B192/23	3	20-Dec-23	20-Dec-23	16-Jan-24	02-Feb-24	Notice of Decision rec'd Apr 29/24 - applicant to complete conditions
Thompson's Septic Pumping	B196/23 B197/23	2	22-Dec-23	22-Dec-23	18-Jan-24	29-Jan-24	Municipal documents sent to Cty
Peter & Glenda Tippins	B08/24	1	17-Jan-24	17-Jan-24	23-Feb-24	29-Feb-24	Municipal documents sent to Cty
Brian Vander Ploeg & Mireya Morano Aguilar	B12/24 B13/24 B14/24	3	26-Jan-24	26-Jan-24	01-Mar-24	19-Mar-24	Municipal documents sent to Cty
629995 Ontario Inc	B24/24 B25/24	2	12-Feb-24	12-Feb-24	21-Mar-24	26-Apr-24	Amended applications rec'd Apr 24/24 Municipal documents sent to Cty
Morgan Snow	B31/24	1	28-Feb-24	28-Feb-24	09-Apr-24	26-Apr-24	Municipal documents sent to Cty

File Name	File Type	File Status
Tomlinson Ltd.	Zoning By-law Amendment	Council Decision at May 7/24 Mtg
Chris & Melanie Curley	Minor Variance	Public Meeting May 7/24
Tom Cobus	Minor Variance	Public Meeting May 21/24

RETURN TO AGENDA



Township of Horton

COUNCIL / COMMITTEE REPORT

Title: Recreation Chair's Report – April 11 th , 2024	Date:	May 7, 2024
	Council/Committee:	Council
	Author:	Amanda Ryan, Receptionist/Clerk
	Department:	Recreation

RECOMMENDATIONS:

THAT Council accept the Recreation Committee Chair's Report as information.

BACKGROUND:

Signage for Millennium Trail

Signs have been ordered and will be erected when the ground accepts the posts.

Easter Event Debrief

A brief discussion commenced on the event. Ms. Ryan presented an unofficial income statement. Public Advisory Member Rouble stated that there were 106 children in attendance. Thank you was expressed to Jenny Fortin for spearheading the event.

Trivia Night Debrief

A brief discussion on the event was held. Jason Marshall did a great job and would invite him back to do the next one. Thank you's were expressed to Carissa McFarlane for running the night and Debby Johnston for running the kitchen. A small profit was achieved.

Canada Day Updates

There has been no one officially step up to take the lead on the event. CAO/Clerk Dillabough did email the Horton Fire Department to see if they would be interested in running the kitchen. No response has yet been heard. Members were under the impression that the Fire Department was looking after the event.

Fruit Fundraiser

Ms. Ryan asked if this event should be held. The committee requested numbers from previous years for the next meeting.

Guitar Workshop Business Proposal

The committee discussed the proposal that came forward. It was recommended that this one not be held at the same time as the one on the Barr Line.

RETURN TO AGENDA

Moved by Claire Rouble
Seconded by Sharon Bennett

THAT Council support the recommendation of the Recreation Committee to accept the business proposal brought forth by Paul Isaacs to use the community centre to run a workshop and jam session event.

Carried

Horseshoes

Ms. Ryan stated that horseshoes are set to start May 2nd with Jacques Benoit and Marc Bisson leading the event.

Ice Rink Improvements – ratepayer email

Discussion was held on an email that came forward from someone who has a vision for the rink, its uses and its amenities. This individual would like to get involved in fundraising to achieve these visions and has a few ideas already. Discussion commenced. Mayor Bennett stated that the committee should get back to the former fundraising people and work on repairing that relationship first. Ms. Ryan is to reach out to the rate payer and invite them to meet with the committee at the community centre to discuss their ideas.

Members Concerns

Information was provided by Public Works Manager Adam Knapp with regards to the ventilation concerns with the smell of sewage, glue spray being used in the building and the air quality on the Zamboni room. The information was discussed.

Moved by Sharon Bennett
Seconded by Claire Rouble

THAT the recommendations provided to the Recreation Committee with regards to the odor in the building, and air quality in the zamboni room be referred to the TES Committee.

Carried

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: N/A

Prepared by: Amanda Ryan, Receptionist/Clerk

Reviewed by: Hope Dillabough, CAO/Clerk

RETURN TO AGENDA



THE CORPORATION OF THE TOWNSHIP OF HORTON

Memo from the CAO/Clerk as of May 3rd, 2024

INFORMATION provided **NOT** included in the
Regular Council meeting package of May 7th, 2024

INFORMATION EMAILED

1. Annual Warden's Golf Tournament
2. April 2024 Chamber Update
3. Economic Development Chamber Update
4. MPAC Financial Report 2023
5. Calendars

RETURN TO AGENDA

April 29, 2024

Horton Township
2253 Johnston Road
Renfrew, ON
K7V 3Z8

Dear CAO/Clerk Hope Dillabough and Council,

Please accept this letter as my formal resignation from my position as Admin/Finance Assistant at the Township of Horton. My last day of employment will be May 24th, 2024.

I appreciate the opportunities for growth and development you have provided during my tenure. Thank you for your guidance, support, and taking a chance on me 5 years ago.

I wish you all the best moving forward.

Sincerely,

A handwritten signature in black ink that reads "Amanda Ryan". The signature is written in a cursive, flowing style.

Amanda Ryan, Dipl. M.A.

CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2024-17

A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE TOWNSHIP OF HORTON AT THE REGULAR COUNCIL MEETING HELD MAY 7TH, 2024

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 7th day of May, 2024, and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 7th day of May, 2024.

READ a third time and passed this 7th day of May, 2024.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA