



**THE CORPORATION OF THE TOWNSHIP OF HORTON
COUNCIL MEETING – MAY 21ST, 2024 – 4:00 P.M.
HORTON MUNICIPAL CHAMBERS
2253 JOHNSTON RD.**

1. CALL TO ORDER

2. LAND ACKNOWLEDGEMENT

“As we gather today, I would like to acknowledge, on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin People and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years.”

3. DECLARATION OF PECUNIARY INTEREST

4. CONFIRMATION OF COUNCIL AGENDA

5. IN CAMERA (Closed) SESSION (as required)

5.1 Pursuant to Section 239(2) (e) of the Municipal Act,

(e) Litigation or potential litigation – Tomlinson Group ZBLA

6. DELEGATIONS &/OR PUBLIC MEETINGS

6.1 Committee of Adjustment – A02-24 Cobus

PG.2

6.2 Delegation – Thompsonhill Cemetery Committee

PG.8

7. MINUTES FROM PREVIOUS MEETINGS

7.1 May 7th, 2024 – Regular Council

PG.9

8. BUSINESS ARISING FROM MINUTES

9. COMMITTEE REPORTS:

9.1 RECREATION COMMITTEE
▪ **CHAIR HUMPHRIES**

9.1.1 Chair’s Report – May 9th, 2024

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10. CORRESPONDENCE SUMMARY

10.1 INFORMATION CORRESPONDENCE – NONE

10.2 ACTION CORRESPONDENCE – NONE

11. BY-LAWS – NONE

12. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

13. COUNCIL/STAFF MEMBERS CONCERNS

14. RESOLUTIONS

15. CONFIRMING BY-LAW 2024-18

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16. ADJOURNMENT

RETURN TO AGENDA



THE CORPORATION OF THE TOWNSHIP OF HORTON

Committee of Adjustment

Public Meeting

May 21st, 2024

4:00 p.m.

- 1. Call to Order**
- 2. Declaration of Pecuniary Interest**
- 3. Minutes from Previous Meetings:**
 - 3.1 May 7th, 2024
- 4. Tom Cobus A02-24**
 - 4.1 Purpose of Public Meeting
 - 4.2 Method of Notice
 - 4.3 Public Participation/Comments
 - 4.4 Question by Committee Members
 - 4.5 Decision
- 5. Adjournment**

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON

COMMITTEE OF ADJUSTMENT

PUBLIC MEETING – MAY 7TH, 2024 – 4:00 p.m.

There was a Public Meeting of the Committee of Adjustment to hear Minor Variance Application No. A01-24 Melanie and Christopher Curley, in the Council Chamber on Tuesday May 7th, 2024. Present were Chair Glen Campbell, Committee Members Deputy Mayor Daina Proctor, Councillor Doug Humphries, and Councillor Tom Webster.

Staff present were Hope Dillabough – Secretary/Treasurer, CAO/Clerk and Nichole Dubeau, Executive Assistant – Recording Secretary

Mayor David Bennett sent his regrets.

Property owners and applicants Melanie and Christopher Curley were present.

1. CALL TO ORDER

Chair Campbell called the public meeting to order at 4:01 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no Declaration of Pecuniary Interest.

3. MINUTES FROM PREVIOUS MEETINGS:

3.1 October 17th, 2023

Moved by Councillor Humphries

Seconded by Councillor Webster

THAT the Committee of Adjustment approve the minutes from October 17th 2023.

Carried

4. MELANIE AND CHRISTOPHER CURLEY A01-24

4.1 PURPOSE OF PUBLIC MEETING

Executive Assistant Nichole Dubeau stated the purpose of the Minor Variance. 2013 Thomson Road is zoned Rural (RU) Under Comprehensive Zoning By-law 2010-14. Sections 16.2 (e) states that the Rear Yard Depth must be 7.5 metres. The applicants are proposing to reduce the rear yard depth setback from 7.5 metres to 0 metres and enter into an Encroachment Agreement with the Township for the existing structures.

This application for Minor Variance is to reduce the rear yard setback from 7.5 metres to 0 metres.

4.2 METHOD OF NOTICE

Executive Assistant Nichole Dubeau stated that the notice of this Public Meeting was sent, by regular mail, to the seven (7) property owners within the 60-metre radius required. No comments or concerns in objection or in favour were received.

4.3 PUBLIC PARTICIPATION/COMMENTS

There was no public participation.

4.4 QUESTIONS BY COMMITTEE MEMBERS

There were no questions by the committee.

4.5 DECISION

Moved by Councillor Webster

Seconded by Councillor Humphries

RETURN TO AGENDA

BE IT RESOLVED THAT the Committee of Adjustment for the Township of Horton approve the Minor Variance Application A01-24 for Melanie and Christopher Curley to reduce the rear yard depth setback from 7.5 metres to 0 metres and enter into an Encroachment Agreement with the Township for the existing structures.

Carried

5. ADJOURNMENT

Chair Campbell adjourned the Committee of Adjustment meeting at 4:06 p.m.

CHAIR Glen Campbell

SECRETARY/TREASURER Hope Dillabough

Memo

Horton Township



To: Committee of Adjustment
From: Nikky Dubeau
Subject: Summary – Minor Variance
Tom Cobus
Date: May 21st, 2024

This Minor Variance Application pertains to the subject lands: Concession 9 Pt Lot 6, known as 3755 River Road.

Purpose of this Minor Variance:

This property is zoned Rural (RU) Under Comprehensive Zoning By-law 2010-14. Sections 3.35 states that a Secondary Dwelling Unit shall be permitted in all zones that permit a single detached dwelling, semi-detached dwelling, or townhouse dwelling unless specifically prohibited elsewhere in this By-law, and shall be subject to the following criteria:

- (b) A minimum lot area of 0.8 hectares shall be required for secondary dwelling units on lots with private services.
- (c) The gross floor area of the secondary dwelling unit must be less than the gross floor area of the primary dwelling unit

The applicants are proposing a secondary dwelling unit that will share a new private well and septic system with the primary dwelling, and that the primary dwelling will have a gross floor area smaller than the secondary dwelling.

This application for Minor Variance is to allow for a secondary dwelling unit that will share a new private well and septic system with the primary dwelling, and that the primary dwelling will have a gross floor area smaller than the secondary dwelling.

Notice of this Public Meeting was sent, by regular mail, to the eight (8) property owners within the 60-metre radius required. To date, we have not received any comments or concerns in objection or in favour.

RETURN TO AGENDA



COMMITTEE OF ADJUSTMENT

THE TOWNSHIP OF HORTON
2253 Johnston Road, Renfrew, ON K7V 3Z8
613-432-6271

NOTICE OF PUBLIC HEARING

FILE NO.: A02-24
DATE: May 21st, 2024
OWNERS: Tom Cobus
APPLICANT: 2632096 Ontario Inc.

LOCATION OF AFFECTED LANDS: 3755 River Road, Township of Horton

MINOR VARIANCE:

3755 River Road is zoned Rural (RU) Under Comprehensive Zoning By-law 2010-14. Sections 3.35 states that a Secondary Dwelling Unit shall be permitted in all zones that permit a single detached dwelling, semi-detached dwelling, or townhouse dwelling unless specifically prohibited elsewhere in this By-law, and shall be subject to the following criteria:

- (b) A minimum lot area of 0.8 hectares shall be required for secondary dwelling units on lots with private services.
- (c) The gross floor area of the secondary dwelling unit must be less than the gross floor area of the primary dwelling unit

The applicants are proposing a secondary dwelling unit that will share a new private well and septic system with the primary dwelling, and that the primary dwelling will have a gross floor area smaller than the secondary dwelling.

This application for Minor Variance is to allow for a secondary dwelling unit that will share a new private well and septic system with the primary dwelling, and that the primary dwelling will have a gross floor area smaller than the secondary dwelling.

TAKE NOTICE that the Committee of Adjustment of the Township of Horton will hold a public meeting **in the Municipal Chambers Tuesday, May 21st, 2024 at 4:00 p.m.** to hear applications on variance to the Township's zoning by-law as required by Section 45 of the Planning Act, R.S.O. 1990, Chapter P13, as amended.

The applicant is hereby advised that they should appear in person at the hearing or be represented by an agent in order that they may present their case and assist the Committee in reaching a decision.

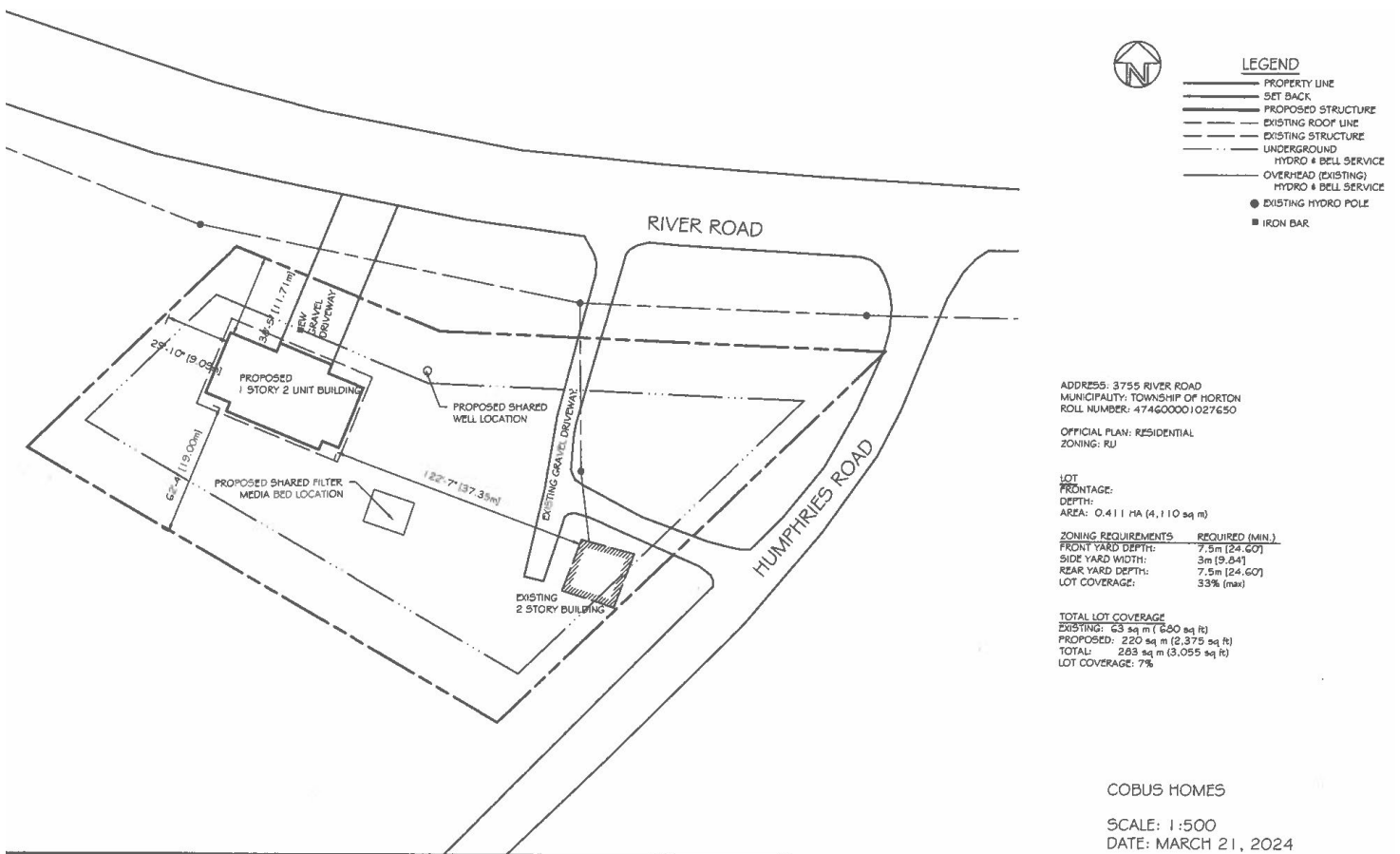
This being a public hearing, any person wishing to support or oppose this application is permitted to attend, or if unable to attend, may submit comments in writing to the Secretary-Treasurer of the Committee by May 10th, 2024 at 12:00 p.m. Please submit the request to the CAO/Clerk.

RETURN TO AGENDA

A copy of the key map is enclosed for your information.

Dated on this April 19th, 2024

[Signature]
 Hope Dillabough, Secretary-Treasurer
 CAO/Clerk





Appendix "B" - Procedural By-law 2019-41

DELEGATION REQUEST TO ATTEND REGULAR COUNCILMeeting Date: May 21, 2024Name: Leith CollinsAddress: 312 JoffreBenbow On K7V 3L7 Cell #Telephone #: 613-432-6924 613-570-0627E-Mail Address: collins.leith@gmail.comNumber of Persons Attending: 1Spokesperson: Leith CollinsREASON FOR DELEGATION REQUEST

maintenance help for Thompson hill cemetery.
 we are requesting occasional grass cutting
 for the front part of the cemetery. We
 are presently thankful for the support
 of Greengo Grass grooming who, in the past
 has kept the grounds cut and maintained.
 Since their costs have risen for equipment
 maintenance and fuel, we do not have the
 funds to cover their costs to do the whole
 cemetery. The last two years board member
 and volunteers have been trying to keep the
 part cut but to no avail. I'm sure you are
 all aware the Public Cemeterys are maintained
 by the annual interest from the
 perpetual care trust fund which does not
 meet the financial maintenance requirements
 of the cemetery, and as such we are
 Thankful for any help given.

Leith Collins
 Signature

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING
MAY 7TH, 2024

There was a Regular Meeting of Council held in the Council Chambers on Tuesday May 7th, 2024. Present were Deputy Mayor Daina Proctor, Councillor Glen Campbell, Councillor Doug Humphries, and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, and Nichole Dubeau, Executive Assistant – Recording Secretary.

Mayor David Bennett sent his regrets.

1. CALL TO ORDER

Deputy Mayor Proctor called the meeting to order at 4:00 p.m.

2. LAND ACKNOWLEDGEMENT

Deputy Mayor Proctor read the Land Acknowledgement in its entirety.

3. DECLARATION OF PECUNIARY INTEREST

Deputy Mayor Proctor declared pecuniary interest on item 14.1 2 (b) Personal matters about an identifiable individual, including municipal or local board employees – Community Member Appointments for Renfrew Police Services Board.

4. CONFIRMATION OF COUNCIL AGENDA

Moved by Councillor Campbell

RESOLUTION NO. 2024-57

Seconded by Councillor Humphries

THAT Council adopt the amended Agenda for the May 7th, 2024 Regular Council Meeting to remove Closed Item 3.1 (1) Education or Training – Discussion of Committees and add Closed Item 2 (b) Personal matters about an identifiable individual, including municipal or local board employees– Community Member Appointments for Renfrew Police Services Board.

Carried

5. DELEGATIONS &/or PUBLIC MEETINGS

5.1 Committee of Adjustment – A01-24 Curley

6. MINUTES

6.1 April 16th, 2024 – Regular Council

Moved by Councillor Campbell

RESOLUTION NO. 2024-58

Seconded by Councillor Webster

THAT Council approve the following Minutes:

- April 16th, 2024 – Regular Council

Carried

7. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

8. COMMITTEE REPORTS:

8.1 PLANNING COMMITTEE

Public Advisory member Bob Johnston was present.

8.1.1 Building Report

Council members reviewed the report.

8.1.2 Planning Files Update

Council members reviewed the report.

RETURN TO AGENDA

8.2 RECREATION COMMITTEE**8.2.1 Chair's Report – April 11th, 2024**

Councillor Humphries reviewed the report. Deputy Mayor Proctor questioned lowering the price of the pickleball drop-in fee. Councillor Humphries stated that the seasonal price reflects the best rate.

9. CORRESPONDENCE SUMMARY**9.1 INFORMATION CORRESPONDENCE****9.1.1 CAO/Clerk's Information Memo**

Discussion went around the table with information previously distributed.

9.2 ACTION CORRESPONDENCE**9.2.1 Admin/Finance Assistant Resignation**

Council members regrettably accepted the resignation and thanked Ms. Ryan for her time with the Township.

10. BYLAWS – NONE**11. NOTICE TO FILE MOTION FOR NEXT COUNCIL – NONE****12. COUNCIL/STAFF MEMBERS CONCERNS**

There was Council discussion regarding the Private Road Work Grant, which will be added to the next TES Committee agenda to further discuss. CAO/Clerk Hope Dillabough added that the vacancies on the Recreation and TES Committees will be advertised for members.

13. RESOLUTIONS

Moved by Councillor Webster

RESOLUTION NO. 2024-59

Seconded by Councillor Campbell

THAT Council receive the following reports as information:

- Building Report
- Planning Files Update
- Chair's Report – April 11th, 2024

Carried

Moved by Councillor Humphries

RESOLUTION NO. 2024-60

Seconded by Councillor Webster

THAT upon recommendation from the Recreation Committee, Council accept the business plan submitted by Paul Isaacs to use the Community Centre to run a workshop and jam session event.

Carried

Moved by Councillor Campbell

RESOLUTION NO. 2024-61

Seconded by Councillor Webster

THAT Council receive the CAO/Clerk's Information Memo for May 7th, 2024 as information.

Carried

Moved by Councillor Webster

RESOLUTION NO. 2024-62

Seconded by Councillor Humphries

THAT Council accept the resignation submitted by Admin/Finance Assistant, Amanda Ryan.

Carried

14. IN CAMERA (Closed) SESSION

Moved by Councillor Humphries

RESOLUTION NO. 2024-63

RETURN TO AGENDA

Seconded by Councillor Webster

THAT Council went into a Closed Session Meeting at 4:36 p.m. to discuss the following items pursuant to Section 239(2) (e) and (b) of the Municipal Act;

- 2 (e) Litigation or potential litigation – Tomlinson Group – ZBLA
- 2 (e) Litigation or potential litigation – By-law Enforcement
- 2 (b) Personal matters about an identifiable individual, including municipal or local board employees – Community Member Appointments for Renfrew Police Services Board

Carried

Moved by Councillor Webster

RESOLUTION NO. 2024-64

Seconded by Councillor Humphries

THAT Council came out of Closed (In-Camera) Session at 5:47 p.m. and discussed items pursuant to Section 239(2) (e) and (b) of the Municipal Act;

- 2 (e) Litigation or potential litigation – Tomlinson Group – ZBLA
- 2 (e) Litigation or potential litigation – By-law Enforcement
- 2 (b) Personal matters about an identifiable individual, including municipal or local board employees – Community Member Appointments for Renfrew Police Services Board

Carried

Rise and Report:

Council endorsed the two Community Member Representatives as recommended by Renfrew Police Services OPP Detachment Board, and that an Appointment By-law be brought forward for final adoption.

15. CONFIRMING BYLAW

Moved by Councillor Campbell

RESOLUTION NO. 2024-65

Seconded by Councillor Webster

THAT Council enact By-law 2024-17– Confirming By-Law.

Carried

16. ADJOURNMENT

Deputy Mayor Proctor declared the meeting adjourned at 5:48 p.m.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA



Township of Horton

COUNCIL / COMMITTEE REPORT

Title: Recreation Chair's Report – May 9 th , 2024	Date:	May 21, 2024
	Council/Committee:	Council
	Author:	Amanda Ryan, Receptionist/Clerk
	Department:	Recreation

RECOMMENDATIONS:

THAT Council accept the Recreation Committee Chair's Report as information.

BACKGROUND:

Canada Day Updates

The Horton Fire Department regrettably declined their request to look after the kitchen for the event. The committee felt that the effort to host this event is important to the community. The search continues to find someone to spearhead the event, or to look after the kitchen.

Country Dance Updates

Ms. Ryan reviewed her unofficial income statement. Ms. Ryan raised concern about the night lunch and ensuring there is an individual with their food handlers on site. The office is unaware of who has their certification. Ms. Ryan informed the committee that May's dance will be Greenwood Country, and June's will be Buck Fifty. Marg Bauer is to train Sue White on the door and other items that need to be taken care of to run the dance.

Fruit Fundraiser

Ms. Ryan reviewed the breakdown from the previous three years of running the fundraiser. Discussion ensued. A decision to host the fruit fundraiser has been tabled to the June meeting.

Guitar Workshop Update

The first event was hosted May 8th. No update from Mr. Isaacs at the time. Ms. Ryan will reach out to Mr. Isaacs and send out a brief update to the committee.

Ice Rink Improvements

Ms. Ryan did not hear back from Mr. Runtz. Public Advisory Member Rouble was going to visit him personally.

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: N/A

Prepared by: Amanda Ryan, Admin/Finance Assistant

Reviewed by: Hope Dillabough, CAO/Clerk

RETURN TO AGENDA

CORPORATION OF THE TOWNSHIP OF HORTON**BY-LAW NO. 2024-18****A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF HORTON
AT THE REGULAR COUNCIL MEETING HELD MAY 21ST, 2024**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 21st day of May, 2024, and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 21st day of May, 2024.

READ a third time and passed this 21st day of May, 2024.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA