



**THE CORPORATION OF THE TOWNSHIP OF HORTON
COUNCIL MEETING – FEBRUARY 6TH, 2024 – 4:00 P.M.
HORTON MUNICIPAL CHAMBERS
2253 JOHNSTON RD.**

1. CALL TO ORDER

2. LAND ACKNOWLEDGEMENT

“As we gather today, I would like to acknowledge, on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin People and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years.”

3. DECLARATION OF PECUNIARY INTEREST

4. CONFIRMATION OF COUNCIL AGENDA

5. DELEGATIONS &/OR PUBLIC MEETINGS – NONE

6. MINUTES FROM PREVIOUS MEETINGS

6.1 January 16th, 2024 – Regular Council

PG.3

7. BUSINESS ARISING FROM MINUTES

8. COMMITTEE REPORTS:

8.1 TRANSPORTATION & ENVIRONMENTAL SERVICES COMMITTEE
▪ **CHAIR HUMPHRIES**

8.1.1 Chair’s Report – January 15th, 2024

PG.8

8.2 PROTECTIVE SERVICES COMMITTEE
▪ **CHAIR PROCTOR**

8.2.1 Chair’s Report – January 18th, 2024

PG.10

8.2.2 Staff Report – Annual Reporting

PG.12

9. CORRESPONDENCE SUMMARY

9.1 INFORMATION CORRESPONDENCE

9.1.1 CAO/Clerk Information Memo

PG.29

9.2 ACTION CORRESPONDENCE – NONE

10. BY-LAWS – NONE

11. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

12. COUNCIL/STAFF MEMBERS CONCERNS

13. RESOLUTIONS

RETURN TO AGENDA

14. IN CAMERA (Closed) SESSION (as required) – NONE

15. CONFIRMING BY-LAW 2024-07

PG.30

16. ADJOURNMENT

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING
JANUARY 16TH, 2024

There was a Regular Meeting of Council held in the Council Chambers on Tuesday January 16th, 2024. Present were Mayor David Bennett, Deputy Mayor Daina Proctor, Councillor Glen Campbell, Councillor Doug Humphries, and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, Nathalie Moore, Treasurer and Nichole Dubeau, Executive Assistant – Recording Secretary.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m.

2. LAND ACKNOWLEDGEMENT

Mayor Bennett read the Land Acknowledgement in its entirety.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

4. CONFIRMATION OF COUNCIL AGENDA

Moved by Councillor Webster

RESOLUTION NO. 2024-01

Seconded by Councillor Campbell

THAT Council adopt the Agenda for the January 16th, 2024 Regular Council Meeting.

Carried

5. DELEGATIONS &/or PUBLIC MEETINGS

5.1 Delegation – Ted Poirier

Ted & Heather Poirier were present.

Mr. Poirier stated that he wants answers as to why the chickens are still on his neighbour's property because the backyard chicken by-law is not in place. He added that by-law enforcement is not doing their job and he has had to pay money himself to maintain the standards of his property. Mr. Poirier asked the CAO/Clerk Hope Dillabough if he was being discriminated against because he is French and/or a veteran. Mayor Bennett stated that Council and by-law enforcement wants to work with people and give them options, like they did with him. Council members agreed to allow Heather Poirier to speak on the matter. Ms. Poirier stated that people who were commenting on the chicken by-law survey on the Facebook post were not Horton residents. CAO/Clerk Hope Dillabough stated that comments on Facebook do not reflect the actual survey results as they are anonymous and have no affiliation with Facebook. Deputy Mayor Proctor stated that some of Council's concerns are food insecurity and landfill site feasibility, which can both be helped by permitting backyard chickens for residents. She thanked Mr. Poirier for voicing his concern and opinion and that is why Council has requested the data from by-law enforcement to ensure that they have been keeping the situation fair for both parties.

6. MINUTES

6.1 December 19th, 2023 – Regular Council

Moved by Councillor Humphries

RESOLUTION NO. 2024-02

Seconded by Deputy Mayor Proctor

THAT Council approve the following Minutes:

- December 19th, 2023 – Regular Council

Carried

RETURN TO AGENDA

7. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

8. COMMITTEE REPORTS:**8.1 GENERAL GOVERNMENT COMMITTEE**

Public Advisory Member Spencer Hopping was present.
Public Advisory Member Susan Humphries sent her regrets.

8.1.1 Staff Report – 2024 Budget Timelines

Treasurer Nathalie Moore reviewed the report.

8.2 PLANNING COMMITTEE

Public Advisory Member Bob Johnston was present.
Public Advisory Member Lisa Branje sent her regrets.

8.2.1 December Building Report

Council reviewed the report.

8.2.2 Planning Files Report

Council reviewed the report. Mayor Bennett stated that he will be meeting with the County Planner on January 17th to discuss consents and development. Councillor Campbell stated that he will also join the meeting.

8.3 RECREATION COMMITTEE**8.3.1 Chair's Report – January 11th, 2024**

Councillor Humphries reviewed the report. Deputy Mayor Proctor requested a break down of expenses and revenues from the Christmas Craft Show, and questioned who was responsible for the insurance liability for the hockey tournament. Councillor Humphries stated Nathalie Moore, Treasurer had the numbers, and that the Township is liable. He added that the change rooms will only be open during rentals when someone is there to monitor them.

8.4 COMMUNITY COMMITTEES / COUNTY COUNCIL**8.4.1 Renfrew & Area Seniors Home Support**

There was no update.

8.4.2 Chamber of Commerce

Councillor Humphries gave a brief update.

8.4.3 County Council

County information was previously sent to Council Members for review.

9. CORRESPONDENCE SUMMARY**9.1 INFORMATION CORRESPONDENCE****9.1.1 CAO/Clerk's Information Memo**

Discussion went around the table with information previously distributed. Council members congratulated Dustin Howard on the completion of his Associate Roads Supervisor Certificate.

9.2 ACTION CORRESPONDENCE**9.2.1 Letter of Support – AORS Potential Municipal Equipment Operator Course**

Council members were in agreeance for support.

RETURN TO AGENDA

10. BYLAWS

- 10.1 2024-01 Borrowing By-law
- 10.2 2024-02 Interim Taxes 2024
- 10.3 2024-03 Appoint Livestock Valuer
- 10.4 2024-04 Appoint Committee of Adjustment
- 10.5 2024-05 Backyard Chickens By-law

11. NOTICE TO FILE MOTION FOR NEXT COUNCIL

Mayor Bennett reviewed the request.

12. COUNCIL/STAFF MEMBERS CONCERNS

Mayor Bennett stated that we would like to have a meeting with Council members to further discuss working as a team.

13. RESOLUTIONS

Moved by Councillor Humphries
Seconded by Councillor Webster

RESOLUTION NO. 2024-03

THAT Council receive the following reports as information:

- Staff Report – 2024 Budget Timelines
- December Building Report
- Planning Files Update
- Recreation Chair’s Report – January 11th, 2024

Carried

Moved by Deputy Mayor Proctor
Seconded by Councillor Webster

RESOLUTION NO. 2024-04

THAT upon recommendation from the Recreation Committee, Council agree to allow Tina Hunt to rent the hall and ice surface for the weekend of February 10th and 11th, 2024 at the cost of \$1,300 plus HST; provided that Jamie Prince looks after maintaining the ice during the event.

Deputy Mayor Proctor requested a recorded vote.

Yea	Voting	Nay
✓	D. Bennett	
	T. Webster	✓
	G. Campbell	✓
✓	D. Humphries	
	D. Proctor	✓

Defeated

Moved by Deputy Mayor Proctor
Seconded by Councillor Webster

RESOLUTION NO. 2024-05

THAT Council accept the CAO/Clerk’s Information Memo for January 15th, 2024.

Carried

Moved by Councillor Webster
Seconded by Councillor Campbell

RESOLUTION NO. 2024-06

WHEREAS, municipal public works departments from across the Province of Ontario provide invaluable services to our communities ensuring the health and safety of all residents;

AND WHEREAS, if it was not for our municipal public works employees from across the Province of Ontario maintaining our public roads systems, our communities would not be able to function as emergency personnel could not respond to calls, school buses could not get our children to school, residents would not be able to get to work, school or appointments and many more basic functions would not be able to happen;

AND WHEREAS, municipal public works departments are already feeling the impacts of a labour shortage, which will only be exasperated over the next three to five years, which will cause levels of service municipalities are able to provide to ensure the health and safety of our residents to decrease;

AND WHEREAS, there is currently no provincial-wide course that properly trains potential municipal public works employees, specifically relating to municipal heavy equipment.

THEREFORE BE IT RESOLVED, that the Township of Horton supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue;

AND THAT, The Township of Horton calls on the Province of Ontario's Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund;

AND THAT, a copy of this resolution be sent to the Minister of Labour, Training, Immigration and Skilled Trades David Piccinni, the Township of Horton's Member of Provincial Parliament John Yakabuski, and the Association of Ontario Road Supervisors.

Carried

Moved by Deputy Mayor Proctor
Seconded by Councillor Humphries

RESOLUTION NO. 2024-07

THAT Council enact the following By-laws:

- 2024-01 Borrowing By-law
- 2024-02 Interim Taxes 2024
- 2024-03 Appoint Livestock Valuer
- 2024-04 Appoint Committee of Adjustment

Carried

Moved by Deputy Mayor Proctor
Seconded by Councillor Humphries

RESOLUTION NO. 2024-08

THAT Council enact the following By-law:

- 2024-05 Backyard Chickens By-law

Tabled

Moved by Councillor Webster
Seconded by Councillor Humphries

RESOLUTION NO. 2024-09

THAT Council agree to revisit the discussion regarding purchasing land adjacent to the Community Centre.

Carried

14. IN CAMERA (Closed) SESSION – NONE

15. CONFIRMING BYLAW

Moved by Councillor Campbell
Seconded by Councillor Webster

RESOLUTION NO. 2024-10

THAT Council enact By-law 2024-06– Confirming By-Law.

Carried

16. ADJOURNMENT

Mayor Bennett declared the meeting adjourned at 5:16 p.m.

RETURN TO AGENDA

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA



Township of Horton COUNCIL / COMMITTEE REPORT

Title: TES Committee Chair's Report – January 15 th , 2024	Date: February 6 th , 2024
	Council/Committee: Council
	Author: Nikky Dubeau, Executive Assistant
	Department: TES

RECOMMENDATIONS:

THAT Council accept the TES Committee Chair's Report as information.

BACKGROUND:

Town of Renfrew Transportation Master Plan Update

There was Committee discussion regarding how the changes will affect Township roads in the future.

Accelerated High Speed Internet Program

Public Works Manager Adam Knapp reviewed the report and stated that he plans on meeting with the installation company to review the safety concerns he has from the work completed in the fall.

Donated Fencing for Landfill Site Use

Mayor Bennett stated that he will reach out to Don Eady, the Mayor of Renfrew at the time of the fence donation, to inform him of the location change for the use of the fence.

Environmental Impact Study Horton Landfill Expansion

There was committee discussion regarding well water testing and the timeline of when the Township and Jp2g would get a response from MECP.

2024 Meeting Dates & Times – Verbal

Public Works Manager Adam Knapp questioned if the committee wanted to change the time of the meetings to evening versus first thing in the morning. Committee was in agreeance to change the time to the evening. Mayor Bennett requested that nothing be changed yet as there will be Council discussion about the committee structure coming forward.

New/Other Business

Public Works Manager Adam Knapp stated that he is looking into a program at the Landfill Site that can repurpose items brought in. This will be kept separate from the pile and people can come and take items from there to fix up and use.

ALTERNATIVES: N/A

RETURN TO AGENDA

FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: N/A

Prepared by: Nikky Dubeau, Executive Assistant

Reviewed by: Hope Dillabough, CAO/Clerk

Reviewed by: Adam Knapp, Public Works Manager

[RETURN TO AGENDA](#)



Township of Horton COUNCIL / COMMITTEE REPORT

Title: Protective Services Committee Chair's Report – January 18 th , 2024	Date: February 6 th , 2024
	Council/Committee: Council
	Author: Nikky Dubeau, Executive Assistant
	Department: Protective Services

RECOMMENDATIONS:

THAT Council accept the Protective Services Committee Chair's Report as information.

BACKGROUND:

MLES October – December 2023 Reporting

The committee reviewed the report.

Fire Chief's Report and Update

Fire Chief Allan Cole presented the report. Chief Cole presented the calls for service from November 14th, 2023 to January 15, 2024 which totalled to ten (10). He requested to be put on the agenda for a future council meeting to present the Annual Report to Council. There was committee discussion regarding the user fees and charges and comparing to other municipalities to ensure comparable pricing.

Staff/Committee Members Concerns

Fire Chief Allan Cole stated that there should be some research done to create new by-laws governing EV charging stations, that include municipal inspection of charging stations for the purpose of creating a listing of number and type, and even a by-law to restrict charging of EV's inside garages.

There was committee discussion regarding a Li-Ion Battery Fire training opportunity in Eganville in March. Chief Cole stated that when the Fire Department is asked to respond to a Li-Ion Battery Fire on the highway or within the municipality, they need to have the resources and methodology to extinguish it. Councillor Campbell questioned if there was a requirement for placarding in trucks that are transporting Li-Ion Battery. Fire Chief Cole stated that the Highway Traffic Act indicates that Li-Ion Batteries are deemed as a hazardous substance and proper signage must be available.

Mayor Bennett stated that there has been discussion at County Council regarding proposed charges for a maintenance contract for Radio Dispatch Equipment owned by the County and costs would be expected to be downloaded to municipalities, which should be considered for future budget discussions.

There was committee discussion regarding the budget and equipment replacement.

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: N/A

RETURN TO AGENDA

Prepared by: Nikky Dubeau, Executive Assistant

Reviewed by: Hope Dillabough, CAO/Clerk



**Township of Horton
COUNCIL / COMMITTEE REPORT**

Title: 2023 Annual Fire Report	Date:	February 6 th , 2024
	Council/Committee:	Council
	Author:	J. Allan Cole
	Department:	Fire

As per the requirements of Establishing and Regulating By-Law 2010-34, Section 10-Division of Administration-(H) Annual Report, the following Annual Report on the operation of Horton Fire Department for the calendar year 2023 is detailed below.

CALL OUTS/RESPONSES:

- Total 2023 responses all types: sixty-one (61)
- Please see attached for type descriptions.
- Total 2022 responses all types: thirty-nine (39)
- Total 2021 responses all types: forty-nine (49)
- Total 2020 responses all types: forty-three (43)
- Total 2019 responses all types: forty-nine (49)

Metrics against NFPA1720 Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Departments.

HDF Averages

Average distance to scene:	8.35 KM
Average total time page received to on scene:	14.3 Minutes.
Average number of firefighters per call:	8.1 (or just over eight)
Calls during week-day	25/61
Calls during week-evening	16/61
Calls during week-night	1/61
Calls during weekend-day	15/61
Calls during weekend-evening	4/61
Calls during weekend-night	0/61

NFPA1720 Acceptable Standards.

4.3 Staffing and Deployment

Table 4.3.2 Staffing and Response Time

Demand Zone	Demographics	Minimum Staff to Respond	Response Time (minutes)	Meets Obj(%)
Rural Area	<500 Pers/2.6km	6	14	80

Conclusion: HFD responses are meeting or exceeding the minimum standards for our area.

RETURN TO AGENDA

STAFFING:

2023 Staffing as at 2023-01-01.

Twenty (20) all ranks. One on Maternity Leave

2023 Staffing as at 2023-12-31.

Two resignations.

Eighteen (18) all ranks. One on Maternity Leave

MEETINGS:

Renfrew County Chief's Association (5)

OFM Zoom/Webinars (2)

Protective Services Committee (5)

CNL Tour of Training Facility and Future RTC (1)

Renfrew County Mutual Aid Coordinator Meeting (1)

TRAINING/WORKSHOPS:

In-house practical and knowledge components NFPA 1001 Firefighter 1 & 2

Pump-Ops

Annual Review-HFD Rules/Regs, HR Policies, SOG's, Section 21 Guidance Notes.

Traffic Control Safety for Firefighter Personnel – IAW MTO Book 7

Wildland Firefighter Training – SP-103

OFM MLFTU (Mobile Live Fire Training Unit) 8-hour live fire training workshop

Training to meet the requirements of NFPA1001.

This training continues to be the main focus of the department to ensure we are meeting the regulatory requirements as determined by the OFM. There are difficulties getting buy in from all firefighters, but training continues. The expectation is to meet the Standard for Compliance by end of 2025.

APPARATUS/EQUIPMENT:

Apparatus Maintenance/Status Updates

Unit 9614-1st Response Pumper: no noted maintenance concerns. Unit passed annual safety inspection and passed annual pump testing.

Unit 9624-2nd Response Pumper: No noted maintenance issues except what would be expected for a vehicle of this age. Unit passed annual safety inspection and annual pump testing.

Unit 9717-1st Response Tanker: FUS is recommending this unit be replaced within 3 years or less or the municipality may receive a downgrade from FUS which would affect ratepayer fire insurance premiums. Unit developed a number of large leaks with the tank which were addressed by the installation of patches and a lot of caulking. Unit has life-cycled out.

Unit 9837-1st Response Utility Vehicle/Brush Truck. Unit slated for replacement with the new vehicle expected to be delivered April 2024. Upon acceptance of replacement vehicle, the existing 9837 apparatus will be put up for auction and divested from the municipality.

Equipment:

HFD has purchased a Hydraulic Rescue Tool to complement the equipment inventory. Staff continue to train on the equipment and have used it on a regular basis since purchase.

HFD has purchased 7 additional SCBA facepieces to assist with compliance of standards as per Respiratory Protection Program.

Annual SCBA Flow Testing completed – no issues. All equipment passed.

HIGHLIGHTED ISSUES/ACCOMPLISHMENTS/CONCERNS:

RFQ for 9837 Replacement

RFQ for Horton 9837 Replacement successfully implemented with the accepted bid coming in under budget. Expected delivery of new apparatus by April 2024. At such time existing 9837 Unit will be declared surplus.

Access on Private Roads

HFD access on private roads was discussed at committee numerous times over the course of the year. At this time, public information/education on the response capabilities of the department on some remote roads is the preferred method of addressing this issue.

Community Risk Assessment.

Community Risk Assessment was reviewed with Council and the HFD Community Risk Assessment was adopted by Resolution of Council (Resolution 2023-117) on May 16, 2023.

Renfrew County CACC Fire Dispatching Hardware Replacement

The County has purchased an updated set of fire dispatching hardware for the CACC located in Renfrew. Total cost for the purchase and install was \$318,710.00 + HST. One bid was received, and this purchase was not put out for public tender. County Council decided to pass this cost along to each municipality using a pro-rated formula for costing allowance. This was an unexpected hit to the HFD budget and will need to be incorporated into the 2024 Budget deliberations.

Mutual Aid Request – Centennial Lake Bush Fire

HFD sent one apparatus and a four (4) firefighter team to assist with the Centennial Lake Bush Fire upon request by the Renfrew County Mutual Aid Coordinator. Firefighters spent a 15-hour day working at the site. As this was an active MNRF fire, work was conducted on a cost recovery basis. HFD received financial compensation from the MNRF (through the requesting Municipal Fire Department) for their efforts.

MNRF RFZ (Restricted Fire Zone)

June 01, 2023, MNRF imposed a Restricted Fire Zone for much of the province. Township of Horton fell within the constraints of this RFZ and on June 01 we were asked to suspend ALL BURNING PERMITS within the municipality until such time as the RFZ was lifted. There was considerable pushback from commercial campground operators who felt they were exempt from the RFZ and that the Municipal By-Law 2016-23 did not apply to them. MNRF staff correspondence indicated that they had a very GREY interpretation of the requirements as the RFZ was originally designed to promote compliance with the Norther Fire Regions of the Province where there is no Municipal Governance structure. This would be a good concern to raise with

the Township Solicitor for a ruling that could be applied to future incidences of this nature. RFZ lifted on July 11, 2023.

Alternate Renfrew County Mutual Aid Coordinator

Horton Fire Chief has been appointed as an Alternate Renfrew County Mutual Aid Coordinator on September 26, 2023. Corresponding training objectives for the position have been completed.

Superior Tanker Shuttle Accreditation

HFD has received correspondence from ratepayers asking if HFD is Superior Tanker Shuttle Accredited. At this time HFD is not. Also, HFD annually receives requests from ratepayers about response capabilities, distances travelled, length of time to respond etc. This usually takes place in the spring just about Fire Insurance Renewal season.

FIRE PREVENTION/PUBLIC EDUCATION/INSPECTION:

Inspections

Apartment Complex at 12 Horton School Road – We have been working with the owners to have a current Fire Safety Plan in place for the location. Inspection of the premises to be scheduled for 2024.

1181 Hwy 60 Pinnacle View Apartments – This is still a high call volume location. Building occupants have experienced so many false alarms that they rarely evacuate the building upon a FA activation. Continued Public Education required for these tenants. We will be working with landlord for updated FSP and will be conducting a building inspection in 2024. A majority of the tenants of this building meet the description of being vulnerable occupants and as such, an enhanced inspection/education program is recommended.

Teen Challenge – No inspections at this facility conducted in 2023.

Home for Youth at Risk 776 Bruce St – Building owner continues to work with Horton Chief Building Official to ensure compliance with codes and standards. The building owner does not appear to have a clear vision of what he intends to do with the property other than it must be done cost effectively to fulfill his anticipated requirements. HFD has visited the property and has provided the building owner with the requirements for Fire Safety Planning for Group Homes.

Four (4) Part One Charges laid for non-compliance with By-Law 2016-23 Open Air Burning By-Law

Prevention/Public Education

The 2 main fire prevention/public education activities were once again conducted with great success. July 1st Canada Day activities at the Horton Community Centre took on a slightly new look as we tried some different activities for the younger set. We are working on additional fun activities for the coming year while maintaining the Fire Prevention mindset.

Horton Haunted Fire Hall was once again successful with over 100 trick or treaters attending.

Fire Prevention Week ran from October 08 to 14, 2023.

This Year's Theme: Cooking Safety Starts with YOU

OFM:

OFM has designated a new Fire protection Advisor for the area.

Shannon Armitage took over the position on August 10, 2023

2024 GOALS/OBJECTIVES:**Minimum set of Goals for 2024**

- Work on RFQ for replacement of Unit 9717 Tanker
- Revise/update Establishing and Regulating By-Law
- Continue to promote training opportunities for NFAP 1001 Compliance
- Develop a scheduled set of inspection timings for Fire Safety Inspections
- Review/Update Department SOGs

Prepared by: ***J. Allan Cole, Fire Chief***

Reviewed by: ***Hope Dillabough, CAO/Clerk***

2023 HFD Response Statistics



Response #	Date	Weekday?	Time of Call	Apparatus	Time Page to Hall	Time Hall to Scene	Time Page to Scene	# FF	Distance	Type	Notes
2023-001	2023-01-07	Saturday	Evening	2	7	8	15	8	9	LDR	
2023-002	2023-01-09	Monday	Evening	4	9	5	14	10	8	FA Activation	
2023-003	2023-01-14	Saturday	Evening	3	9	9	19	7	10	Chimney Fire	
2023-004	2023-01-16	Monday	Afternoon	3	5	5	10	5	4	MVC	
2023-005	2023-01-20	Friday	Afternoon	3	5	6	11	12	5	MVC	
2023-006	2023-02-04	Saturday	Morning	3	5	10	15	10	12	Chimney Fire	
2023-007	2023-02-05	Sunday	Morning	3	9	7	16	10	6	FA Activation	
2023-008	2023-02-22	Wednesday	Morning	2	11	6	17	5	6	FA Activation	
2023-009	2023-03-04	Saturday	Morning	2	0	0	0	2	9	Called Off	heavy snowfall
2023-010	2023-03-04	Saturday	Morning	3	8	11	19	8	13	Chimney Fire	heavy snowfall
2023-011	2023-03-10	Friday	Morning	3	5	10	15	7	7	Chimney Fire	
2023-012	2023-03-15	Wednesday	Afternoon	3	9	7	16	6	9	CO Activation	
2023-013	2023-03-25	Saturday	Afternoon	3	8	10	18	10	12	MVC	
2023-014	2023-03-27	Monday	Afternoon	3	7	10	17	11	10	Smoke Alarm	
2023-015	2023-04-03	Monday	Morning	2	4	4	8	8	5	MVC	
2023-016	2023-04-05	Wednesday	Morning	2	6	8	14	8	4	Power Lines	Ice Storm
2023-017	2023-04-05	Wednesday	Morning	1	5	12	17	3	12	Power Lines	Ice Storm
2023-018	2023-04-05	Wednesday	Afternoon	2	2	19	21	5	12	Power Lines	Ice Storm
2023-019	2023-04-05	Wednesday	Afternoon	2	4	21	25	4	11	Power Lines	Ice Storm
2023-020	2023-04-05	Wednesday	Evening	2	3	2	5	13	2	Power Lines	Ice Storm
2023-021	2023-04-05	Wednesday	Evening	2	34	14	48	3	8	Power Lines	Ice Storm
2023-022	2023-04-05	Wednesday	Evening	1	11	9	20	8	11	Power Lines	Ice Storm
2023-023	2023-04-07	Friday	Evening	2	9	10	19	8	12	Shed Fire	No permit
2023-024	2023-04-08	Saturday	Afternoon	4	5	5	10	14	8	Structure Fire (trailer)	
2023-025	2023-04-13	Thursday	Afternoon	2	6	14	20	11	13	Ice Rescue	
2023-026	2023-04-21	Friday	Evening	3	7	3	10	13	4	MVC	4 wheeler
2023-027	2023-05-18	Thursday	Afternoon	1	5	9	14	8	9	Veh Fire	
2023-028	2023-05-18	Thursday	Evening	3	9	6	14	12	10	Brush Fire	Fine applied

[RETURN TO AGENDA](#)

Response #	Date	Weekday?	Time of Call	Apparatus	Time Page to Hall	Time Hall to Scene	Time Page to Scene	# FF	Distance	Type	Notes
2023-029	2023-06-02	Friday	Evening	3	4	6	10	11	3	MVC	
2023-030	2023-06-05	Monday	Evening	1	2	4	6	6	3	CO Activation	Community Centre
2023-031	2023-06-07	Wednesday	Morning	1	0	0	0	4	0	Mutual Aid	Calabogie Brush Fire
2023-032	2023-06-11	Sunday	Afternoon	2	8	6	14	10	8	Burning Complaint	Fine applied
2023-033	2023-06-12	Monday	Morning	1	8	6	14	6	8	Burning Complaint	Fine applied
2023-034	2023-06-23	Friday	Afternoon	3	5	9	14	6	13	Veh Fire	
2023-035	2023-07-01	Saturday	Afternoon	3	6	8	14	9	9	Shed Fire	Lightning Strike
2023-036	2023-07-02	Sunday	Afternoon	4	6	6	12	9	7	Burning Complaint	
2023-037	2023-07-03	Monday	Morning	4	3	4	7	10	5	MVC	
2023-038	2023-07-07	Friday	Night	0	0	0	0	0	0	Called Off	
2023-039	2023-07-10	Monday	Evening	2	1	8	9	11	9	Burning Complaint	
2023-040	2023-08-06	Tuesday	Evening	4	7	5	12	10	8	MVC	MTO Invoiced
2023-041	2023-08-12	Saturday	Morning	3	6	5	11	9	6	FA Activation	
2023-042	2023-08-26	Saturday	Afternoon	4	5	4	9	9	4	MVC	MTO Invoiced
2023-043	2023-08-27	Sunday	Afternoon	4	7	4	11	10	5	MVC	MTO Invoiced
2023-044	2023-09-07	Thursday	Evening	3	6	12	18	7	13	MVC	very heavy rain
2023-045	2023-09-18	Monday	Afternoon	0	0	0	0	0	0	Called Off	
2023-046	2023-09-19	Tuesday	Afternoon	3	6	11	17	7	13	MVC	
2023-047	2023-09-24	Sunday	Morning	3	6	3	9	10	4	MVC	MTO Invoiced
2023-048	2023-09-24	Sunday	Evening	1	9	0	0	9	0	Called Off	I-phone crash activation
2023-049	2023-09-29	Friday	Evening	3	6	8	14	12	10	MVC	
2023-050	2023-10-18	Wednesday	Afternoon	2	7	8	15	9	12	MVC	
2023-051	2023-10-19	Thursday	Evening	2	7	7	14	8	9	LDR	
2023-052	2023-10-21	Saturday	Evening	4	6	6	12	8	7	FA Activation	
2023-053	2023-10-22	Sunday	Afternoon	4	7	35	42	8	14	Shed Fire	4K in bush road. 1 veh only
2023-054	2023-11-09	Thursday	Morning	2	5	10	15	8	12	MVC	Poor roads
2023-055	2023-11-09	Thursday	Morning	3	7	6	13	7	8	MVC	
2023-056	2023-11-20	Monday	Evening	1	1	1	2	4	1	Propane Smell	phone request by owner
2023-057	2023-11-20	Monday	Evening	2	2	4	6	6	4	MVC	
2023-058	2023-11-22	Wednesday	Afternoon	2	8	12	20	7	14	Hydro Pole Fire	
2023-059	2023-12-10	Sunday	Morning	3	6	9	15	9	10	MVC	
2023-060	2023-12-11	Monday	Afternoon	2	5	5	10	6	8	MVC	MTO Invoiced
2023-061	2023-12-19	Wednesday	Morning	1	13	6	19	5	8	MVC	Poor roads
					382	458	831	479	476		

RETURN TO AGENDA

Average Distance to Scene	8.35 KM
Average # Firefighters	8.1 pers.
Average Time Page to Hall	6.6 minutes
Average Time Hall to Scene	7.9 minutes
Average Total Time to Scene	14.3 minutes

Weekday Call During Day	25
Weekday Calls During Evening	16
Weekday Calls During Night	1
Weekend Calls During Day	15
Weekend Calls During Evening	4
Weekend Calls During Night	0
	61

Fire Calls by Type

Locked Door Rescue	2
General FA Activation	5
Chimney Fire	4
MVC	21
Smoke/CO Alarm	3
Called off En-Route	4
Power Lines Down/Arcing	7
Burning Complaint	5
Propane Smell	1
Structure Fire (Trailer)	1
Ice Rescue	1
Vehicle Fire	2
Brush Fire	1
Mutual Aid Request	1
Structure Fire (Shed)	2
Hydro Pole Fire	1
	61

[RETURN TO AGENDA](#)



Ministry of the Solicitor General

OFFICE OF THE FIRE MARSHAL AND EMERGENCY MANAGEMENT

Calls by response type report

Horton Fire Department (4746-00)

2023

Year Total (All Types):

Total All Calls: 61 (100%)

Fires

		Calls	% of year	Injuries	Fatalities	Estimated loss
Property fires/explosions	Fire	10	16.39%	0	0	46500
	Explosion	0	0%	0	0	0
	No loss outdoor fire	2	3.28%	0	0	0
	Total	12	19.67%			

Other Calls

		Calls	% of year	Injuries	Fatalities	Estimated loss
Other response	Assistance to Other Agencies (exc 921 and 922)	2	3.28%	0	0	0
	Assisting Other FD: Other	1	1.64%	0	0	0

RETURN TO AGENDA

		Calls	% of year	Injuries	Fatalities	Estimated loss
	Call cancelled on route	3	4.92%	0	0	0
	Total	6	9.84%			
Pre fire conditions/no fire	Other Cooking/toasting/smoke/steam (no fire)	2	3.28%	0	0	0
	Pot on Stove (no fire)	2	3.28%	0	0	0
	Total	4	6.56%			
Public Hazard	CO incident, CO present (exc false alarms)	1	1.64%	0	0	0
	Gas Leak - Natural Gas	1	1.64%	0	0	0
	Gas Leak - Propane	1	1.64%	0	0	0
	Power Lines Down, Arcing	7	11.48%	0	0	0
	Total	10	16.39%			
False fire calls	Alarm System Equipment - Malfunction	1	1.64%	0	0	0
	Total	1	1.64%			
CO False calls	CO false alarm - equipment malfunction (no CO present)	1	1.64%	0	0	0
	Total	1	1.64%			
Burning (controlled)	Authorized controlled burning - complaint	1	1.64%	0	0	0
	Open air burning/unauthorized controlled burning (no uncontrolled fire)	3	4.92%	0	0	0
	Total	4	6.56%			
Rescue	Other Rescue	1	1.64%	0	0	0
	Vehicle Collision	21	34.43%	0	0	0
	Water Ice Rescue	1	1.64%	0	0	0
	Total	23	37.70%			



Ministry of the
Solicitor General

OFFICE OF THE FIRE MARSHAL AND EMERGENCY MANAGEMENT

Monthly summary report

Horton Fire Department (4746-00)

2023 January

Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Fire	1	0	0	0
Explosion	0	0	0	0
No loss outdoor fire	0	0	0	0
Other calls	4	0	0	0

2023 February

Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Fire	1	0	0	0
Explosion	0	0	0	0
No loss outdoor fire	0	0	0	0
Other calls	2	0	0	0

2023 March

Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Fire	2	0	0	500

RETURN TO AGENDA

Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Explosion	0	0	0	0
No loss outdoor fire	0	0	0	0
Other calls	4	0	0	0

2023 April				
Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Fire	1	0	0	15000
Explosion	0	0	0	0
No loss outdoor fire	1	0	0	0
Other calls	10	0	0	0

2023 May				
Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Fire	1	0	0	2500
Explosion	0	0	0	0
No loss outdoor fire	1	0	0	0
Other calls	0	0	0	0

2023 June				
Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Fire	1	0	0	0
Explosion	0	0	0	0
No loss outdoor fire	0	0	0	0
Other calls	5	0	0	0

RETURN TO AGENDA

2023 July

Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Fire	1	0	0	15000
Explosion	0	0	0	0
No loss outdoor fire	0	0	0	0
Other calls	4	0	0	0

2023 August

Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Fire	0	0	0	0
Explosion	0	0	0	0
No loss outdoor fire	0	0	0	0
Other calls	4	0	0	0

2023 September

Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Fire	0	0	0	0
Explosion	0	0	0	0
No loss outdoor fire	0	0	0	0
Other calls	6	0	0	0

2023 October

Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Fire	1	0	0	5000

[RETURN TO AGENDA](#)

Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Explosion	0	0	0	0
No loss outdoor fire	0	0	0	0
Other calls	3	0	0	0

2023 November

Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Fire	1	0	0	8500
Explosion	0	0	0	0
No loss outdoor fire	0	0	0	0
Other calls	4	0	0	0

2023 December

Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Fire	0	0	0	0
Explosion	0	0	0	0
No loss outdoor fire	0	0	0	0
Other calls	3	0	0	0

© Queen's Printer for Ontario, 2024

**HORTON FIRE DEPARTMENT**

2253 Johnston Road
Renfrew, ON K7V 3Z8
firechief@hortontownship.ca
(o) 613-432-6271 ext. 106
(f) 613-432-3658

HFD 2024 Goals and Accomplishments-Projections

- Update E&R By-Law
- Update SOGs
- Purchase station wear uniforms for new recruits
- Investigate another joint training venture with M&L Supply
- Keep FP-2 current.
- Purchase radio repeater for 9614- Approx \$2K – Motorola VXR-1000 VHF/UHF Cross-band Mobile Analog Repeater
- Initiate Respiratory Protection Program – check against CFB Petawawa program.
- Finalize CRA with council – begin work on Risk Reduction Strategy
- Work on an Info Night/or Saturday Open House for the public. Similar to last year and possibly incorporate a Fire Extinguisher demonstration day as well.
- Beef up Canada Day display a bit this year with the possibility of a Junior Kids Firefighters Olympics set up on the rink surface. Continue work on additional prop for firehouse so kids can spray water on prop.
- Finish downstairs bathroom – finish stairs (Check Building Budget)
- Complete Training Prop – Roof ventilation door breech wall breech prop.
- Send selected staff for NFPA 1031 Fire Inspector and NFPA 1041 Fire Instructor training.
- Continue with Horton Haunted Halloween Hall
- Update Association Facebook Page – Work with office staff to update the township webpage for the fire section. Assign a Fire Department webmaster to stay on top of it and use the township page to get our fire prevention messaging out.
- Apply for ongoing grant opportunities.
- Develop a fire inspection schedule for buildings within the township

J. ALLAN COLE

Fire Chief/Chief Fire Inspector
Horton Fire Department
613-432-6271 x 106 office
613-281-5749 mobile
firechief@hortontownship.ca



Township of Horton
2253 Johnston Rd. Renfrew, ON K7V 3Z8
(o) 613-432-6272
(f) 613-432-7298
reception@hortontownship.ca

Fire Chief Scott Selle
Pembroke Fire Department
200 International Drive
Pembroke, ON K8A 6W5

September 11, 2023

RE: Acting Alternate Renfrew County Mutual Aid Coordinator

Dear Chief Selle,

On behalf of the Township of Horton, please accept this letter in support for Horton Fire Chief Allan Cole's appointment of Acting Alternate Renfrew County Mutual Aid Coordinator.

Should you need additional information, please feel free to contact me.

Sincerely,

Hope Dillabough, CMO, AOMC, Dipl. M.M.
CAO/Clerk
hdillabough@hortontownship.ca



Ministry of the Solicitor General

Office of the Fire Marshal &
Emergency Management

3767 Hwy 69S, Suite 6
Sudbury ON P3G 0A7
Telephone 1-800-565-1842
Fax: 705-564-4555
Email: ofmem.map@ontario.ca

Ministère du Solliciteur general

Bureau du commissaire des incendies
et de la gestion des situations d'urgence

3767 route 69S, bureau 6
Sudbury ON P3G 0A7
Tél: 1-800-565-1842
Télé: 705-564-4555

September 26, 2023

Fire Chief Scott Selle
Pembroke Fire Department
200 International Drive,
Pembroke, ON
K8A 6W5

Re: Appointment of Alternate Fire Coordinator for Renfrew County.

Dear Fire Chief Selle,

Attached is the letter of appointment to appoint Fire Chief Allan Cole as the Alternate Fire Coordinator for Renfrew County effective September 26, 2023.

The Fire Protection and Prevention Act, 1997, provides indemnity to Fire Co-ordinators while executing their duties in good faith. It is recognized that the Fire Co-ordinator may be absent from time to time or be unable to carry out the prescribed duties. In order that these duties may be delegated to another responsible person and that the indemnity provisions under the Fire Protection and Prevention Act, 1997 will apply to that person, it is necessary to appoint additional Fire Co-ordinators. Therefore, Fire Chief David Hartwick, Acting Fire Chief Craig Proulx, and Fire Chief Allan Cole will be the Fire Co-ordinator in your absence.

When the position of Fire Co-ordinator is vacated, any issued items will be returned (Badge and Identification Card) to the OFMEM FAS Administrative Assistant at 3767 Highway 69 S, Suite 6, Sudbury ON P3G 0A7.

I trust these arrangements will assist you in fulfilling your duties as Fire Co-ordinator.

Yours truly,

Michael Bechard
Operations Manager
Field and Advisory Services

MB/ab

Enclosure(s)

c: Fire Chief Scott Selle, Pembroke Fire Department
Fire Chief David Hartwick, McNab-Braeside Fire Department
Acting Fire Chief Craig Proulx, Petawawa Fire Department
Fire Chief Allan Cole, Horton Fire Department

RETURN TO AGENDA



THE CORPORATION OF THE TOWNSHIP OF HORTON

Memo from the CAO/Clerk as of February 2nd, 2024

INFORMATION provided **NOT** included in the
Regular Council meeting package of February 6th, 2024

INFORMATION EMAILED

1. AMO Education
2. Food Affordability in Renfrew County and District 2023
3. January Chamber Update
4. Letter to Council – Mr. Isaacs
5. Medical Officer of Health Report to the Board
6. County of Renfrew Officials Attend 2024 ROMA Conference
7. Rural Economic Development Summit
8. Calendars

RETURN TO AGENDA

CORPORATION OF THE TOWNSHIP OF HORTON**BY-LAW NO. 2024-07****A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF HORTON
AT THE REGULAR COUNCIL MEETING HELD FEBRUARY 6TH, 2024**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 6th day of February, 2024 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 6th day of February, 2024.

READ a third time and passed this 6th day of February, 2024.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA