



**THE CORPORATION OF THE TOWNSHIP OF HORTON
COUNCIL MEETING – OCTOBER 1ST, 2024 – 4:00 P.M.
HORTON MUNICIPAL CHAMBERS
2253 JOHNSTON RD.**

1. CALL TO ORDER

2. LAND ACKNOWLEDGEMENT

“As we gather today, I would like to acknowledge, on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin People and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years.”

3. DECLARATION OF PECUNIARY INTEREST

4. CONFIRMATION OF COUNCIL AGENDA

5. DELEGATIONS &/OR PUBLIC MEETINGS

5.1 Public Meeting – Zoning By-law Amendment – Thompson

PG.3

5.2 Delegation – Rory Richards, MacKillican & Associates

PG.44

6. MINUTES FROM PREVIOUS MEETINGS

6.1 September 17th, 2024 – Regular Council

PG.72

7. BUSINESS ARISING FROM MINUTES

8. COMMITTEE REPORTS:

8.1 PLANNING COMMITTEE
▪ **CHAIR CAMPBELL**

8.1.1 September Building Report

PG.76

8.1.2 Planning Files Report

PG.77

8.2 PROTECTIVE SERVICES COMMITTEE
▪ **CHAIR PROCTOR**

8.2.1 Chair's Report – September 19th, 2024

PG.79

8.3 COMMUNITY COMMITTEES / COUNTY COUNCIL

8.3.1 Renfrew & Area Seniors Home Support

D. Humphries

8.3.2 Chamber of Commerce

D. Humphries

8.3.3 County Council

D. Proctor

9. CORRESPONDENCE SUMMARY

9.1 INFORMATION CORRESPONDENCE – NONE

9.2 ACTION CORRESPONDENCE – NONE

10. BY-LAWS

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10.1 2024-36 Zoning By-law Amendment – Thompson

PG.81

11. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

12. COUNCIL/STAFF MEMBERS CONCERNS

13. RESOLUTIONS

14. IN CAMERA (Closed) SESSION (as required) - NONE

15. CONFIRMING BY-LAW 2024-37

PG.83

16. ADJOURNMENT

THE CORPORATION OF THE TOWNSHIP OF HORTON**PUBLIC MEETING****Zoning Amendment****George Thompson & Brian Thompson**October 1st, 2024

4:00 p.m.

1. Call to Order
2. Declaration of Pecuniary Interest
3. Purpose of Amendment
4. Report on Notice
 - i) Reading of Written Comments
 - ii) Public Participation/Comments
5. Information on who is entitled to appeal Council's decision to the Ontario Land Tribunal under Sections 34(11) and (19) of O.Reg 545/06
6. Council Members Comments/Questions
7. Adjournment

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Memo

Horton Township



To: Council

From: Hope Dillabough

Subject: Summary – Zoning By-law Amendment - Public Meeting – George Thompson & Brian Thompson

Date: October 1st, 2024

This Zoning By-Law Amendment pertains to the subject lands: Part of Lots 4 & 5, Concession 3, in the Township of Horton, as shown on the attached Key Map.

Purpose of this amendment:

The purpose and effect of this amendment is to:

- Remove the exception zone that includes septage disposal as permitted use on the severed and retained lands in Consent Applications B196/23(1) and B197/23(2);
- The severed lands in B196/23(1) and the retained lands will be rezoned from Rural – Exception One (RU-E1) to Rural (RU); and
- The severed lands in B197/23(2) will be rezoned from Rural – Exception One (RU-E1) to Rural – Exception Sixty (RU-E60) to reduce the minimum lot frontage from 40 metres to 30 metres.

All other provisions of the Zoning By-law shall apply.

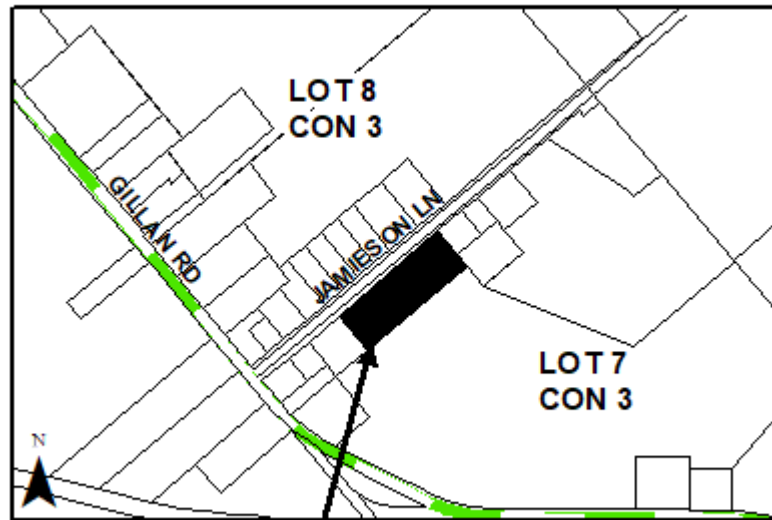
Notice of this Public Meeting was sent to the twenty-nine (29) property owners within the 120-meter radius in addition to ten (10) Provincial and County Agencies. Received comments have been included in the package.

If a person or public body would otherwise have an ability to appeal the decision of the Township of Horton to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Horton before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Township of Horton before the by-law is passed by the Township of Horton, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

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Key Map



Location of Amendment

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TOWNSHIP OF HORTON
NOTICE OF APPLICATION AND PUBLIC MEETING

In the matter of Section 34 of the Planning Act, the Township of Horton hereby gives NOTICE OF THE FOLLOWING:

- i) Application to amend the Zoning By-law (By-law 2010-14) of the Township of Horton.*
 - ii) A public meeting regarding an application for an amendment to the Zoning By-law of the Township of Horton*
-

Subject Lands Part of Lots 4 & 5, Concession 3, in the Township of Horton, as shown on the attached Key Map.

Public Meeting A public meeting to inform the public of the proposed zoning amendment will be held on October 1st, 2024 at 4:00 p.m. at the municipal office of the Township of Horton.

Proposed Zoning By-law Amendment

The purpose and effect of this amendment is to:

- Remove the exception zone that includes septage disposal as permitted use on the severed and retained lands in Consent Applications B196/23(1) and B197/23(2);
- The severed lands in B196/23(1) and the retained lands will be rezoned from Rural – Exception One (RU-E1) to Rural (RU); and
- The severed lands in B197/23(2) will be rezoned from Rural – Exception One (RU-E1) to Rural – Exception Sixty (RU-E60) to reduce the minimum lot frontage from 40 metres to 30 metres.

All other provisions of the Zoning By-law shall apply.

Additional information regarding the Zoning By-law amendment is available for inspection at the Township of Horton Municipal Office during regular office hours.

If you wish to be notified of the decision of the Township of Horton on the proposed zoning by-law amendment, you must make a written request to the Township of Horton.

If a person or public body would otherwise have an ability to appeal the decision of the Township of Horton to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Horton before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Township of Horton before the by-law is passed by the Township of Horton, the person or public body may not be added as a party to

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the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

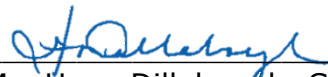
Other Applications

Consent applications B196/23(1) and B197/23(2) are also being considered with this application.

Please note that third parties (anyone who is not a specified person, public body, or the registered owner) do not have the right to appeal a decision for a zoning by-law amendment to the Ontario Land Tribunal.

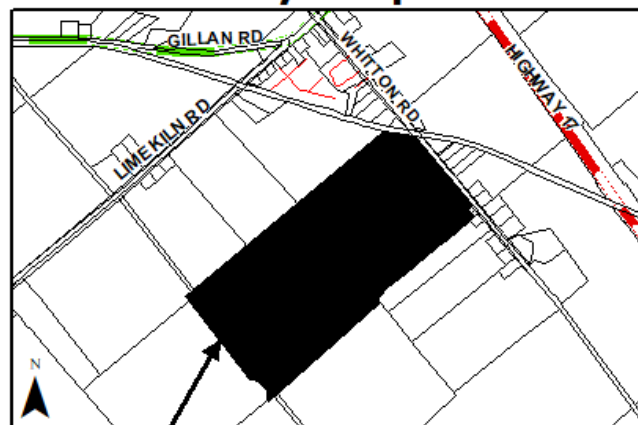
NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the Municipality to such persons as the Municipality sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.

Dated at the Township of Horton this 4th day of September, 2024.



Ms. Hope Dillabough, CAO/Clerk
Township of Horton
2253 Johnston Road
RENFREW, ON K7V 3Z8
Telephone: (613) 432-6271
Email: hdillabough@hortontownship.ca

Township of Horton Key Map



Location of Amendment

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TOWNSHIP OF HORTON
NOTICE TO PUBLIC BODIES

RE: APPLICATION FOR ZONING BY-LAW AMENDMENT (Jamieson)

TAKE NOTICE that the Council of the Corporation of the Township of Horton intends to consider a proposal to amend Zoning By-law 2010-14 of the Township of Horton.

An explanation of the proposed Zoning By-law Amendment is contained in the attached Notice of Application and Public Meeting. The following information is also attached to assist you in reviewing the applications:

- Application Sketch
- Proposed Zoning By-law Amendment

PURSUANT to Section 34(15) of the Planning Act, you are hereby requested to submit your comments or alternatively check off the appropriate response box provided below and return a copy to the Clerk by no later than September 24th, 2024. Additional information relating to the above is available during regular office hours at the Township office.

DATED at the Township of Horton this 3rd day of September, 2024.

AGENCY RESPONSE

We have reviewed the information provided for the Zoning By-law Amendment application, and

we have no comments or concerns.

we will provide more detailed comments and/or conditions after a more thorough review.

Agency

Name (Print)

Signature



Ms. Hope Dillabough, CAO/Clerk
Township of Horton
2253 Johnston Road
RENFREW, ON K7V 3Z8
Telephone: (613) 432-6271
Email:
hdillabough@hortontownship.ca

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**PLANNING DIVISION
ZONING BY-LAW AMENDMENT
REPORT TO THE COUNCIL OF
THE TOWNSHIP OF HORTON**

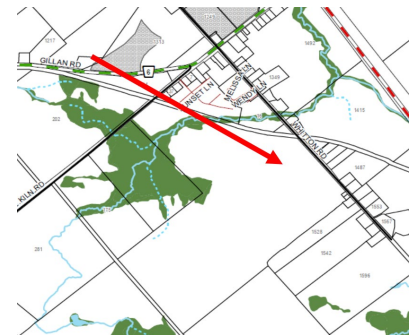
PART A - BASIC INFORMATION

- 1. **FILE NO.:** ZB2446.3
- 2. **APPLICANT:** Brian Thompson
(Owner: Thompson’s Septic Tank Pumping Inc.)
- 3. **MUNICIPALITY:** Township of Horton
- 4. **LOCATION:** Part of Lots 4 & 5, Concession 3

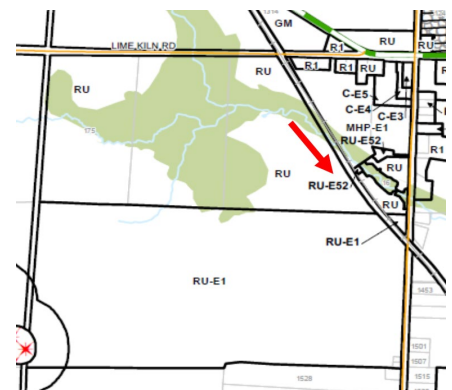
STREET: Whitton Road

SUBJECT LANDS

- 5. COUNTY OF RENFREW
OFFICIAL PLAN
Land Use Designation(s): Rural
Environment Protection



- 6. TWP OF HORTON ZONING
BY-LAW (#2010-14) Zone
Category(s): Rural – Exception One
(RU-E1)
Environmental
Protection (EP)



7. DETAILS OF ZONING BY-LAW AMENDMENT REQUEST:

The application proposes a zoning by-law amendment to the Township of Horton Zoning By-law to:

- Remove the exception zone that includes septage disposal as permitted use on the severed and retained lands in Consent Applications B196/23(1) and B197/23(2);
- Rezone the severed lands in B196/23(1) and the retained lands from Rural – Exception One (RU-E1) to Rural (RU); and
- Rezone the severed lands in B197/23(2) from Rural – Exception One (RU-E1) to Rural – Exception Sixty (RU-E60) to reduce the minimum lot frontage from 40 metres to 30 metres.

8. SITE CHARACTERISTICS

The owner has applied for two consent applications (File No. B196/23(1) and B197/23(2)) to sever two vacant residential lots with road frontage along Whitton Road. The first lot is proposed to be 1.03 hectares with 40 metres of road frontage, and the second lot is proposed to be 1.17 hectares with 30 metres of road frontage. The final retained lands are proposed to be 93 hectares in area with 377 metres of road frontage along Whitton Road and are currently vacant. The proposed severed and retained lots are to be serviced by a well and septic system. A portion of the property is licensed by the MOECP for the disposal of septage.

PART B – POLICY REVIEW

9. OFFICIAL PLAN:

The permitted uses in the Rural designation include agriculture, forestry, limited low density residential, commercial, industrial, recreational, institutional, resource-based recreational uses, and conservation uses.

10. ZONING BY-LAW:

The Rural (RU) zone permits single detached dwelling, semi-detached dwelling, duplex, two unit dwelling, modular home, and group home. Non-residential uses permitted in the RU zone include, but are not limited to, bed and breakfast, farm, and home industry.

The minimum lot area requirement in the RU zone is 4050 square metres for a single detached dwelling, and the minimum lot frontage is 40 metres. The minimum requirement for front yard depth is 7.5 metres. The minimum requirement for interior side yard width is 3 metres. The maximum lot coverage is 33%.

The only residential use permitted in the Environmental Protection (EP) is a

single detached dwelling existing at the date of passing of this By-law. Non-residential uses include, but not limited to, forestry, open space and recreation, passive.

11. SUMMARY OF STUDIES:

No studies were submitted.

PART C: PLANNING ANALYSIS

12. CONSULTATION:

At the time of writing this report, no comments have been received or considered.

13. ANALYSIS:

The owners are in the process of severing two vacant residential lots (Consent Applications B196/23(1) and B197/23(2)). The severed and retained lands are zoned Rural – Exception One (RU-E1) in the Township Zoning By-law. The RU-E1 zone states that a septage disposal site shall be permitted. The applicant has confirmed that the septage disposal license on the property will expire on December 1, 2024 and has requested the zoning by-law amendment to remove a septage disposal site.

A zoning by-law amendment is required as a condition of consent to rezone the severed and retained lands in Consent Application B196/23(1) from Rural – Exception One (RU-E1) to a straight Rural (RU) zone. This rezoning will remove a septage disposal site as a permitted use.

Both of the severed lots and the retained lands meet the minimum requirements for lot area. The severed lands in Consent Application B197/23(2) do not meet the minimum lot frontage requirement of 40 metres. A zoning by-law amendment is required as a condition of consent to reduce the lot frontage from 40 metres to 30 metres.

This zoning by-law amendment will rezone the severed and retained lands in Consent Application B196/23(1) from Rural – Exception One (RU-E1) to Rural (RU), and will rezone the severed lands in Consent Application B197/23(2) from Rural – Exception One (RU-E1) to Rural – Exception Sixty (RU-E60).

14. RECOMMENDATIONS:

That, subject to any additional concerns or information raised at the public meeting, the by-law be passed.

Date: August 19, 2024
Prepared By: Lindsey Bennett-Farquhar, MCIP, RPP
Senior Planner

From: Adam Hultink

Sent: Tuesday, September 10, 2024 4:08 PM

To: Hope Dillabough <hdillabough@hortontownship.ca>

Subject: Parts of lots 4 & 5 concession 3 Horton Township

Hello,

I have recently received a notice for a meeting regarding the re zoning of the lot in the above subject line. Due to my work schedule I will be unable to attend on that date but given that I live across the road at 1467 I will be directly affected. Please note that I stand in opposition to any developments that will occur on lots 4 & 5. The individual who has applied for the re zoning has been developing sub par rentals and will directly affect the value of my property.

Thank you

Adam Hultink

1467 Whitton rd. Horton

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MUNICIPALITY OF TOWNSHIP OF HORTON
APPLICATION FOR OFFICIAL PLAN AND/OR ZONING BY-LAW AMENDMENT
GUIDELINES



Introduction: The submission of an application to the Municipality to amend the Official Plan or Zoning By-law is provided for in the Ontario *Planning Act*. As such, this form must be completed and accompanied with the required fee prior to consideration by Council. The purpose of these Guidelines is to assist persons in completing the application to amend the Official Plan or Zoning By-law. Should you require clarification on any matter covered by this application form, please contact the Municipal Office at the address at the bottom of this page. For a complete reference to the Official Plan and Zoning By-law process, please consult the *Planning Act*.

Application Fees: Each application must be accompanied by the application fee in the form of a cheque payable to the Township of Horton. Please be advised that the Municipality may have a tariff of fees by-law which provides for the payment of additional fees, if applicable.

Fees: \$ 1,135 Zoning By-law Amendment
\$ 1,850 Official Plan Amendment

Copies: 2 copies of this application, including the sketch or schedule and other information as may be specified, shall be required.

Authorization: If the applicant is not the owner of the subject land, a written statement by the owner must accompany the application which authorizes the applicant to act on behalf of the owner as it relates to the subject application (See Part V, page 8).

Proposed Schedule/Sketch: All applications for Official Plan Amendments must include the proposed Schedule, if the Schedule to the Official Plan is to be changed or replaced. All applications for a rezoning must include an accurate sketch, preferably prepared by a qualified professional, showing the items listed (see Question 35, page 6).

Supporting Information: Please bear in mind that additional information may be required by the municipality, County, local and provincial agencies in order to evaluate the proposed amendment. This information is often a requirement of the local Official Plan, Provincial policies and/or applicable regulations. The required information may include studies or reports to deal with such matters as environmental impacts, traffic, water supply, sewage disposal and storm water management.

In addition, the applicant may be required to submit a more detailed site plan, under site plan control, prepared by a qualified professional, showing the proposed development including all new buildings and structures, parking areas, landscaping and other site information as required by the municipality.

The Schedule to Ontario Regulation 543/06 outlines "prescribed" information for an Official Plan Amendment. The Schedule to Ontario Regulation 545/06 outlines "prescribed" information for a Zoning By-law Amendment.

Approval Process: After the submission of an application, the Clerk will determine if the application is complete, including whether all of the information prescribed by the Ontario Regulation(s) and the required fee have been provided. If the application is complete, the Clerk will deem the application to be received.

The applicant/owner will be notified whether the application is complete or whether more information is required.

Upon receipt of a complete application, the required fee and such other information as may be required, Council will determine whether there is sufficient merit in processing the application further (i.e. the circulation of notice and the holding of at least one public meeting as required by the Ontario *Planning Act*). The applicant will be encouraged to attend a public meeting, to present the proposal. The applicant will be provided notice of any decision made by Council concerning the application. Amendments to the County of Renfrew OP are adopted by County Council and approved by the Province of Ontario. Amendments to local Official Plans are adopted by Council and then forwarded to the County of Renfrew for approval.

Further Information:

Please be advised that the *Planning Act* provides for appeal procedures in respect of Official Plan and Zoning By-law Amendments.

Clerk's Name: Hope Dillabough

Municipality: Township of Horton

Mailing Address: 2253 Johnston Road

City: Renfrew Province: ON Postal Code: K7V 3Z8

Phone: (613) 432-6271 Fax: (613) 432-7298

Office Hours: Monday to Friday 8:30 a.m. - 4:00 p.m.

Application For Official Plan And/Or Zoning By-Law Amendment

Note: The "*" identifies prescribed information for Official Plan Amendments outlined in Ontario Regulations 543/06; the "+" identifies prescribed information for Zoning By-law Amendments outlined in Ontario Regulation 545/06. Until Council has received the prescribed information and material, Council may refuse to accept or further consider this application.

PART I GENERAL INFORMATION

1. TYPE OF AMENDMENT Official Plan Zoning By-law Both

2. APPLICANT/OWNER INFORMATION

a) *+ Applicant's Name(s): Brian Thompson

*+ Street Address: 557 Cinnamon Cres

City: Kinburn Province: ON Postal Code: K0A2H0

*+ Home Phone #: (613) 263-4456 Work #: _____ Fax #: _____

b) The applicant is: Registered Owner Agent Authorized by Owner

c) If the applicant is an agent authorized by the owner, please complete the following:

+ Name of Owner: Thompson's Septic Tank Pumping Inc.

+ Street Address of Owner: 1430 Gillan Rd

City/Town: Horton Province: ON Postal Code: K7V0A5

+ Home Phone #: (613) 432-0127 Work: _____ Fax: _____

d) To whom should correspondence be sent? Owner Agent Both

e) + If known, if there are any holders of any mortgages, charges or other encumbrances on the subject land, please provide details as follows:

Name: _____ Address: _____

Name: _____ Address: _____

3. **PROVIDE A DESCRIPTION OF THE SUBJECT LAND

Street Address: (no Civic, Farm Property) Whitton Rd

Municipality: Horton Geographic Twp: Horton

Concession: 3 Lot: 4&5

Registered Plan No.: _____ Block or Lot No(s). in the Plan: _____

Reference Plan No.: 49R-14450 Part No(s): PIN 57292-0072

4. ***+CURRENT DESIGNATION OF THE SUBJECT LAND IN THE OFFICIAL PLAN (IF ANY):**

RU & EP

PART II OFFICIAL PLAN AMENDMENT (Proceed to PART III, if an Official Plan Amendment is not proposed)

5. ***NAME OF OFFICIAL PLAN TO BE AMENDED:** _____

6. ***NAME OF MUNICIPALITY REQUESTED TO INITIATE PLAN AMENDMENT:** _____

7. ***DATE THE REQUEST FOR OFFICIAL PLAN AMENDMENT WAS MADE:** _____

8. ***LAND USES AUTHORIZED BY THE CURRENT DESIGNATION:** _____

9. **DOES THE PROPOSED OFFICIAL PLAN AMENDMENT DO THE FOLLOWING?**

- *Change a policy in the Official Plan Yes (go to question #10) No
- *Replace a policy in the Official Plan Yes (go to question #10) No
- *Delete a policy in the Official Plan Yes (go to question #10) No
- *Add a policy in the Official Plan Yes (go to question #11) No
- *Change or replace a designation in the Official Plan Yes (go to question #12) No
- *Alter any boundary of, or establish a new settlement area Yes (go to question #13) No
- *Remove the subject land from an employment area Yes (go to question #14) No

10. ***SECTION NUMBER(S) OF POLICY TO BE CHANGED, REPLACED OR DELETED:** _____

11. ***PURPOSE OF THE PROPOSED AMENDMENT, IF A POLICY IS TO BE CHANGED, REPLACED, DELETED OR ADDED:** _____

12. ***DESIGNATION TO BE CHANGED OR REPLACED:** _____

13. ***SECTION NUMBER(S) OF POLICY DEALING WITH THE ALTERATION OR ESTABLISHMENT OF A SETTLEMENT AREA:** _____

14. ***SECTION NUMBER(S) OF POLICY DEALING WITH THE REMOVAL OF LAND FROM AN EMPLOYMENT AREA:** _____ Not Applicable

15. ***INDICATE HOW WATER IS SUPPLIED AND HOW SEWAGE DISPOSAL IS PROVIDED TO THE SUBJECT LAND:**

- | WATER | SEWAGE |
|---|---|
| <input type="checkbox"/> Publicly owned & operated piped system | <input type="checkbox"/> Publicly owned & operated piped sanitary sewage system |
| <input type="checkbox"/> Privately owned & operated individual well | <input type="checkbox"/> Privately owned & operated communal septic system |
| <input type="checkbox"/> Privately owned & operated communal well | <input type="checkbox"/> Privately owned & operated communal individual septic system |
| <input type="checkbox"/> Lake or other water body | <input type="checkbox"/> Privy |
| <input type="checkbox"/> Other means: _____ | <input type="checkbox"/> Other means: _____ |

16. *IF THE PROPOSED DEVELOPMENT IS SERVICED BY A PRIVATELY OWNED AND OPERATED INDIVIDUAL OR COMMUNAL SEPTIC SYSTEM, WILL THE COMPLETED DEVELOPMENT PRODUCE MORE THAN 4500 LITRES OF EFFLUENT PER DAY? Yes No

IF YES, THE FOLLOWING PROFESSIONALLY PREPARED REPORTS ARE REQUIRED TO BE SUBMITTED WITH THIS APPLICATIONS:

- Servicing Options Report
- Hydrogeological Assessment with Nitrate Impact Assessment

17. *IS THE REQUESTED AMENDMENT CONSISTENT WITH THE POLICY STATEMENTS ISSUED UNDER SECTION 3(1) OF THE PLANNING ACT? Yes No

18. *APPROXIMATE AREA OF LAND COVERED BY THE PROPOSED AMENDMENT (IF APPLICABLE & IF KNOWN):

19. *LAND USES THAT WOULD BE AUTHORIZED BY THE PROPOSED AMENDMENT:

20. *HAS THE APPLICANT APPLIED FOR APPROVAL OF ANY OF THE FOLLOWING FOR THE SUBJECT LAND OR FOR LAND WITHIN 120 METRES OF THE SUBJECT LAND? Yes/No

- | | | |
|-------------------------|------------------------------|-----------------------------|
| Official Plan Amendment | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Zoning By-law Amendment | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Minor Variance | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Plan of Subdivision | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Consent (Severance) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Site Plan | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Minister's Zoning Order | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

21. *IF THE ANSWER TO QUESTION 20 IS YES, PLEASE PROVIDE THE FOLLOWING INFORMATION, IF KNOWN:

File No. of Application: _____

Name of Approval Authority _____

Lands Affected by the Application: _____

Purpose of Application: _____

Status of Application: _____

Effect of that Application on the Proposed Plan Amendment: _____

22. *PLEASE ATTACH THE TEXT OF THE PROPOSED AMENDMENT ON A SEPARATE PAGE, IF A POLICY IS BEING CHANGED, REPLACED, DELETED OR ADDED.

23. *PLEASE ATTACH THE PROPOSED (MAP) SCHEDULE AND THE ACCOMPANYING TEXT, IF THE PROPOSED AMENDMENT CHANGES OR REPLACES A (MAP) SCHEDULE.

PART III ZONING BY-LAW AMENDMENT (Proceed to PART IV, if a Zoning By-law Amendment is not proposed)

24. +WHAT IS THE CURRENT OFFICIAL PLAN DESIGNATION OF THE SUBJECT LAND?

RU & EP

25. +HOW DOES THE ZONING AMENDMENT REQUESTED CONFORM TO THE OFFICIAL PLAN?

26. +IS THE REQUESTED AMENDMENT CONSISTENT WITH THE POLICY STATEMENTS ISSUED UNDER SECTION 3(1) OF THE PLANNING ACT? Yes No

27. +WHAT IS THE CURRENT ZONING OF THE SUBJECT LAND?

RU-E1 & EP

28. +PLEASE STATE THE NATURE AND EXTENT OF THE REZONING REQUESTED:

(if requesting a numeric change, please specify exact measurement being requested)

1) Rezone entire property to remove E1 septage disposal as its no longer needed.

2) Allow for 30m frontage for newly severed lot per severance application B197/23(2)

29. +WHAT IS THE REASON WHY THE REZONING IS REQUESTED?

Remove E1 septage disposal exception & allow for reduced frontage on new severance

30. +IS THE SUBJECT LAND IN AN AREA WHERE MINIMUM AND MAXIMUM DENSITY REQUIREMENTS APPLY? Yes No

IF YES, WHAT ARE THE DENSITY REQUIREMENTS?

31. +IS THE SUBJECT LAND IN AN AREA WHERE MINIMUM AND MAXIMUM HEIGHT REQUIREMENTS APPLY? Yes No

IF YES, WHAT ARE THE HEIGHT REQUIREMENTS?

32. +DOES THE REQUESTED AMENDMENT ALTER OR IMPLEMENT A NEW SETTLEMENT AREA?

Yes No

IF YES, PROVIDE DETAILS OF THE OFFICIAL PLAN OR OFFICIAL PLAN AMENDMENT THAT DEALS WITH THIS MATTER:

33. +DOES THE REQUESTED AMENDMENT REMOVE LAND FROM AN EMPLOYMENT AREA?

Yes No

+IF YES, PROVIDE DETAILS OF THE OFFICIAL PLAN OR OFFICIAL PLAN AMENDMENT THAT DEALS WITH THIS MATTER:

+IS THE SUBJECT LAND WITHIN AN AREA WHERE ZONING WITH CONDITIONS MAY APPLY?

Yes No

+IF YES, PROVIDE DETAILS OF HOW THE APPLICATION CONFORMS TO THE OFFICIAL PLAN POLICIES RELATING TO ZONING WITH CONDITIONS:

35. +DIMENSIONS OF THE SUBJECT LAND:

Frontage: 437 m Depth: 1300 m Area: 94 ha

36. +PLEASE MARK BELOW THE ACCESS TO THE SUBJECT LAND:

Provincial Highway Municipal Road Maintained Year-Round
 Municipal Road Maintained Seasonally Right-of-Way
 Water Other: _____

37. +IF THE ONLY ACCESS IS BY WATER, PLEASE STATE BELOW THE PARKING AND DOCKING FACILITIES THAT ARE TO BE USED, AND THE DISTANCE OF THESE FACILITIES FROM THE SUBJECT LAND AND FROM THE NEAREST PUBLIC ROAD:

38. +WHAT ARE THE EXISTING USES OF THE SUBJECT LAND AND IF KNOWN, HOW LONG HAVE THEY CONTINUED?

#1 Mixed Hay Field/Bush Since: _____ / 70 years
#2 _____ Since: _____ / _____ years

39. +ARE THERE ANY BUILDINGS OR STRUCTURES ON THE SUBJECT LAND? Yes No

40. +IF KNOWN, WHEN WAS THE SUBJECT LAND ACQUIRED BY THE CURRENT OWNER?
2006

41. +WHAT ARE THE "PROPOSED" USES OF THE SUBJECT LAND?

Retained: Mixed Hay Field/Bush Severance B197/23(2): Residential

42. +WILL ANY BUILDINGS OR STRUCTURES BE BUILT ON THE SUBJECT LAND? Yes No

43. +PROVIDE THE FOLLOWING DETAILS FOR ALL EXISTING OR PROPOSED BUILDINGS OR STRUCTURES ON THE SUBJECT LAND (use a separate page if necessary):

	EXISTING			PROPOSED	
	None			Retained: None	B197/23(2): House
Type of building or structure	None			Retained: None	B197/23(2): House
Setback from the front lot line					
Setback from the rear lot line					
Setbacks from the side lot lines					
Height (in metres)					
Dimensions or floor area					
Date constructed, if known					

(These dimensions should match dimensions on sketch)

44. +INDICATE HOW WATER IS SUPPLIED AND HOW SEWAGE DISPOSAL IS PROVIDED TO THE SUBJECT LAND:

WATER	SEWAGE
<input type="checkbox"/> Publicly owned and operated piped water system	<input type="checkbox"/> Publicly owned and operated piped sanitary sewage system
<input checked="" type="checkbox"/> Privately owned and operated individual well	<input type="checkbox"/> Privately owned and operated communal septic system
<input type="checkbox"/> Privately owned and operated communal well	<input checked="" type="checkbox"/> Privately owned and operated individual septic system
<input type="checkbox"/> Lake or other water body	<input type="checkbox"/> Privy
<input type="checkbox"/> Other means: _____	<input type="checkbox"/> Other means: _____

45. +IF THE PROPOSED DEVELOPMENT IS SERVICED BY A PRIVATELY OWNED AND OPERATED INDIVIDUAL OR COMMUNAL SEPTIC SYSTEM, WILL THE COMPLETED DEVELOPMENT PRODUCE MORE THAN 4500 LITRES OF EFFLUENT PER DAY? Yes No

+IF YES, THE FOLLOWING PROFESSIONALLY PREPARED REPORTS ARE REQUIRED TO BE SUBMITTED WITH THIS APPLICATIONS:

- Servicing Options Report
- Hydrogeological Assessment with Nitrate Impact Assessment

46. +HOW IS STORM DRAINAGE PROVIDED? Sewers Ditches Swales Other Means

47. +IS THE SUBJECT LAND ALSO THE SUBJECT OF AN APPLICATION FOR APPROVAL OF A PLAN OF SUBDIVISION OR CONSENT? Yes No

+IF YES, PLEASE STATE, IF KNOWN, THE FILE NUMBER AND THE STATUS OF THE APPLICATION:

File No.: B196/23(1) & B197/23(2) Status: Approved with conditions to be fulfilled

48. +HAS THE SUBJECT LAND EVER BEEN THE SUBJECT OF AN APPLICATION UNDER SECTION 34 OF THE PLANNING ACT? Yes No

49. +HAS THE SUBJECT LAND EVER BEEN THE SUBJECT OF A MINISTER’S ZONING ORDER? Yes No

+IF YES, PLEASE STATE IF KNOWN, THE ONTARIO REGULATION NUMBER OF THAT ORDER:

50. APPLICATION SKETCH

On a separate page(s), please provide a sketch, preferably prepared by a qualified professional, showing the following: (In some cases, it may be more appropriate to prepare additional sketches at varying scales to better illustrate the proposal.)

- +Boundaries and the dimensions of the subject land for which the amendment is being sought.
- +The location, size and type of all existing and proposed buildings and structures, indicating the distances from the front yard lot line, rear yard lot line and the side yard lot lines.
- +The approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks.
- +The current uses on land that is adjacent to the subject land.
- +The location, width, and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or a right of way.
- +If access to the subject land is by water only, the location of the parking and docking facilities to be used.
- +The location and nature of any easement affecting the subject land.
- Applicant’s Name

- Date of Sketch
- The scale to which the sketch is drafted (e.g. 1 cm = 50 m)
- North Arrow
- The locations and dimensions of off-street parking spaces and off-street loading facilities.
- Planting strips and landscaped areas.
- Buildings to be demolished or relocated.

PART IV OTHER SUPPORTING INFORMATION

51. PLEASE LIST THE TITLES OF ANY SUPPORTING DOCUMENTS (e.g., Environmental Impact Study, Hydrogeological Report, Traffic Study, Market Area Study, Aggregate License Report, Stormwater Management Report, etc.):

- Appendix B & C Drawings
- MOE confirmation of septage disposal license lapse
- Registered Description R43167
- Transfer Deed RE63605

PART V AUTHORIZATION OF OWNER FOR AGENT TO MAKE THE APPLICATION:

(If affidavit (Part VI) is signed by an Agent on owner's behalf, the Owner's written authorization below must be completed)

I (we) George Thompson president of Thompson's Septic Tank Pumping inc. of the Township
of Horton in the County of Renfrew do
hereby authorize Brian Thompson to act as my (our) agent
in this application.

George D Thompson
Signature of Owner(s)

July 18 2024
Date

PART VI *+AFFIDAVIT (This affidavit must be signed in the presence of a Commissioner):

I (we), _____ of the _____ Township

of _____ in the _____ County of _____
solemnly declare that all of the information required under Ontario Regulation 543/06 and/or Ontario Regulation 545/06, and the statements contained in this application are true, and I (we), make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the **CANADA EVIDENCE ACT.**

DECLARED before me at the Township of Horton in the County of Renfrew this 19th day of July, 2024.

[Signature]
Signature of Owner or Authorized Agent

July 19, 2024
Date

[Signature]
Signature of Commissioner

July 19, 2024
Date

HOPE DILLABOUGH
CAO/Clerk

NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County/local Municipality to such persons as the County/local Municipality sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.

(To be completed by the Municipality)

APPLICATION AND FEE OF \$ 1135.⁰⁰ RECEIVED BY MUNICIPALITY ON

July 19, 2024
Date

Signature of Municipal Employee

Roll # _____





Appendix C: Full Property Overview
RETURN TO AGENDA



RETURN TO AGENDA

Applicant: Thompson's Septic Tank Pumping Inc.
File No.: B197/23(2)
Pt. Lots 4 & 5, Con. 3
Geographic Township of Horton

Date of Notice of Decision: As previously set out
Last Date of Appeal: As previously set out
Last Date to meet Conditions: As previously set out

CHANGE OF CONDITIONS

Under Sections 53(23) and (26) of The Planning Act

DECISION

Consent for conveyance of a residential lot being Part of Lots 4 & 5, Concession 3, in the Township of Horton, in the County of Renfrew consisting of:

Frontage:	30 m	(98.42 ft.)
Depth:	190 m	(623.35 ft.)
Area:	1.24 ha.	(3.06 ac.)

IT IS HEREBY DECIDED that conditions 1 & 2 of the Decision dated May 27, 2024 be deleted and replaced as follows:

1. That a registered Plan of Survey in conformity with the sketch depicting the severed lands (as attached to the original or amended application) be supplied to the Secretary-Treasurer of the Land Division Committee.
2. That the applicants enter into a Consent agreement with the Township of Horton under Sections 51(26) and 53(12) of the Planning Act. Prior to issuance of the Certificate of Official, the municipality is to notify the Secretary-Treasurer of the Land Division Committee when the condition has been met.

IT IS HEREBY FURTHER DECIDED that condition 3 be added to the Decision dated May 27, 2024 as follows

3. That the subject lands be rezoned from Rural-Exception One (RU-E1) to a Rural-Exception (RU-EX) zone. The exception zone is required to permit a reduced road frontage. Prior to issuance of the Certificate of Official, the municipality is to notify the Secretary-Treasurer of the Land Division Committee when the zoning is in force and effect.

Consent shall be Deemed To Be Refused in accordance with Section 53(41) of the Planning Act within two years of Notice of Decision if proof has not been supplied to the satisfaction of the Secretary-Treasurer before that date that the condition has been met. Critical dates relating to the Decision are listed above.


.....
Bruce Howarth, MCIP, RPP
Manager of Planning Services

RETURN TO AGENDA

NOTES:

Attached for information purposes is an email from the Ministry of Environment Conservation and Parks dated June 11, 2024, which confirms that they have been advised the Thompson's Septic Tank Pumping Inc. disposal license will lapse Dec 1, 2024.

If conditions have been applied, you will be entitled to receive notice of any changes to the conditions of the provisional (conditional) consent, if you have either made a written request to be notified of the Decision to give or refuse to give provisional consent, or a written request to be notified of changes to conditions of provisional consent.

It is important to note that a registered plan of survey or a registerable legal description required as a condition of consent (refer to Decision attached) must be in compliance with the sketch submitted with your consent application.

ADDITIONAL INFORMATION

Additional information regarding the application for consent will be available to the public for inspection at the Office of the Development and Property Department from Monday to Friday between 8:00 a.m. and 4:00 p.m.

OTHER RELATED DEVELOPMENT APPLICATIONS

Application for Consent B196/23(1)

WRITTEN SUBMISSIONS

All written submissions received on the application were considered and helped to make an informed decision.

APPEALING THE DECISION OR CONDITIONS

Only the Applicant, the Minister, a specified person or any public body may appeal Decisions in respect of applications for consent to the Ontario Land Tribunal. A Notice of Appeal, setting out written reasons in support of the appeal and accompanied by the fee prescribed by the Ontario Land Tribunal, must be submitted to the Secretary-Treasurer within twenty (20) day of the date of giving Notice of the Decision.

The cost of an appeal is \$400.00 with the certified cheque or money order payable to the Minister of Finance. A copy of an appeal form is available from the OLT website at <https://olt.gov.on.ca/appeals-process/forms/>

If within twenty (20) days of the date of completion of giving of Notice (mailing), no Notice of Appeal is submitted, the Decision is final and binding, and the Secretary-Treasurer is required to notify the applicant and to file a copy of the Decision with the Clerk of the Municipality.

MAIL ADDRESS FOR NOTICE OF APPEAL

County of Renfrew
9 International Drive
Pembroke, ON
K8A 6W5

Attention: Alana Zadow
Secretary-Treasurer
Land Division Committee

RETURN TO AGENDA

From: [Davis, Greg \(MECP\)](#)
To: [Alana Zadow](#)
Subject: Revocation of ECA No. 6858-C94RAY for Thompson's Septic Tank Pumping
Date: June 11, 2024 9:10:45 AM
Attachments: [Safe Attachments Scan In Progress.msg](#)

You don't often get email from greg.davis@ontario.ca [Learn why this is important](#)

[CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.]

Good morning,

George and Brian Thompson have asked that I contact you regarding the revocation of the hauled sewage spreading site located on Whitton Road. The ministry's client services and permissions branch (approvals branch in Toronto) have received an application from Thompson's Septic Tank Pumping to revoke the use of the spreading site after the current approval expires on December 1, 2024.

Thank you,

Greg Davis

Environmental Compliance Officer | Badge 725 | Ottawa District Office | Eastern Region
 Ministry of the Environment, Conservation and Parks | Government of Ontario
 (613) 866-0926 or (613) 521-3450 x227 greg.davis@ontario.ca

2430 Don Reid Drive, Unit 103
 Ottawa ON K1H 1E1

We want to hear from you. How was my service? You can provide feedback at 1-888-745-8888 or www.ontario.ca/inspectionfeedback. Nous attendons vos commentaires. Qu'avez-vous pensé de mon service? Vous pouvez nous faire part de vos commentaires au 1-888-745-8888 ou à www.ontario.ca/retroactioninspeetion

Are reporting a spill? Please contact the Ministry of the Environment, Conservation and Parks, Spills Action Centre at (416)325-3000 or 1(800) 268-6060.

Are you reporting a pollution incident or environmental concern? Please use the ministry's [online pollution reporting tool](#) or for more urgent matters contact the Pollution Hotline at 1(866) 663-8477. The information in this email and any accompanying document(s) are intended solely for the addressee(s) named, and is confidential. Any other distribution, disclosure or copying is strictly prohibited. If you have received this communication in error, please reply by email to the sender and delete or destroy all copies of this message with all attached document(s). Ce courriel peut faire état d'information privilégiée ou confidentielle destinée à une personne ou à une entité nommée dans ce message. Dans l'éventualité où le lecteur de ce message n'est pas le récipiendaire visé ou l'agent responsable de le faire suivre au récipiendaire visé, vous êtes par la présente avisé que toute revue, diffusion, distribution ou reproduction de cette communication est interdite. Si cette communication a été reçue par erreur, veuillez nous en aviser par réponse de courriel et supprimer le message original et tous documents ci-joints.

RETURN TO AGENDA



Applicant: Thompson's Septic Tank Pumping Inc.
 File No.: B197/23(2)
 Pt. Lots 4 & 5, Con. 3
 Geographic Township of Horton

Date of Notice of Decision: May 27, 2024
 Last Date of Appeal: June 16, 2024
 Last Date to meet Conditions: **May 27, 2026**

NOTICE OF DECISION
APPLICATION FOR CONSENT
SECTION 53 OF THE PLANNING ACT

DECISION

Consent for conveyance of a residential lot being Part of Lots 4 & 5, Concession 3, in the Township of Horton, in the County of Renfrew consisting of:

Frontage:	20 m	(65.6 ft.)
Depth:	200 m	(656 ft.)
Area:	1.17 ha.	(2.89 ac.)

IT IS HEREBY DECIDED that consent be granted for the conveyance of a residential lot subject to the following conditions:

1. That a preliminary Plan of Survey be provided confirming that there is adequate room on the proposed severed parcels that ensures no dwelling shall be erected within 200 metres of a hauled sewage disposal site area through the plan of survey. Upon review and acceptance of the preliminary survey, a registered Plan of Survey in conformity with the sketch depicting the severed lands (as attached to the original or amended application) be supplied to the Secretary-Treasurer of the Land Division Committee.
2. That the severed lands be rezoned from Rural (RU) to a Rural-Exception (RU-E) Zone permitting a minimum road frontage of 20 metres. Prior to the issuance of the Certificate of Official, the municipality shall notify the Secretary-Treasurer of the Land Division Committee when the zoning is in force and effect.
3. That the applicants enter into a consent agreement with the Township of Horton under Sections 51(26) and 53(12) of the Planning Act. The agreement shall include, but not be limited to, a clause notifying future owners that the adjacent property is currently used as a septage spreading site. Prior to issuance of the Certificate of Official, the municipality is to notify the Secretary-Treasurer of the Land Division Committee when the condition has been met.

Consent shall be Deemed To Be Refused in accordance with Section 53(41) of the Planning Act within two years of Notice of Decision if proof has not been supplied to the satisfaction of the Secretary-Treasurer before that date that the condition has been met. Critical dates relating to the Decision are listed above.



 Bruce Howarth, MCIP, RPP
 Manager of Planning Services

RETURN TO AGENDA

NOTES:

Email correspondence dated February 1, 2024 from Ministry of Environment, Conservation and Parks is attached for information purposes.

If conditions have been applied, you will be entitled to receive notice of any changes to the conditions of the provisional (conditional) consent, if you have either made a written request to be notified of the Decision to give or refuse to give provisional consent, or a written request to be notified of changes to conditions of provisional consent.

It is important to note that a registered plan of survey or a registerable legal description required as a condition of consent (refer to Decision attached) must be in compliance with the sketch submitted with your consent application.

ADDITIONAL INFORMATION

Additional information regarding the application for consent will be available to the public for inspection at the Office of the Development and Property Department from Monday to Friday between 8:00 a.m. and 4:00 p.m.

OTHER RELATED DEVELOPMENT APPLICATIONS

Application for Consent B196/23(1)

WRITTEN SUBMISSIONS

All written submissions received on the application were considered and helped to make an informed decision.

APPEALING THE DECISION OR CONDITIONS

Only the Applicant, the Minister, a specified person or any public body may appeal Decisions in respect of applications for consent to the Ontario Land Tribunal. A Notice of Appeal, setting out written reasons in support of the appeal and accompanied by the fee prescribed by the Ontario Land Tribunal, must be submitted to the Secretary-Treasurer within twenty (20) day of the date of giving Notice of the Decision.

The cost of an appeal is \$400.00 with the certified cheque or money order payable to the Minister of Finance. A copy of an appeal form is available from the OLT website at <https://olt.gov.on.ca/appeals-process/forms/>

If within twenty (20) days of the date of completion of giving of Notice (mailing), no Notice of Appeal is submitted, the Decision is final and binding, and the Secretary-Treasurer is required to notify the applicant and to file a copy of the Decision with the Clerk of the Municipality.

MAIL ADDRESS FOR NOTICE OF APPEAL

County of Renfrew
9 International Drive
Pembroke, ON
K8A 6W5

Attention: Alana Zadow
Jr. Planner/Secretary-Treasurer
Land Division Committee

RETURN TO AGENDA

From: [Orpana, Jon \(MECP\)](#)
To: [Alana Zadow](#)
Cc: [Tieu, Emily \(She/Her\) \(MECP\)](#)
Subject: B196/23(1) & B197/23(2) Thompsons Septic Tank Pumping Inc.
Date: February 1, 2024 2:17:00 PM

[CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.]

Hello Alana,

With respect to this severance. Our Ottawa District Environmental Officer provided the following comments regarding the current circumstances and observations:

The severance is for the hauled sewage owner's son. The area near the severances is still being used for hauled sewage disposal; site expires December 2024. The applicant has shown the setback distance from the severed properties to the hauled sewage spreading site; both are greater than 90 m which is the minimum setback distance to a residence or well. Therefore the sites being proposed meet the setback distances.

That being said if the severances are for residential development and then sold to someone not aware of the hauled sewage spreading site I do suggest that similar to when haulers now make application they are required to notify property owners within 500 m. Perhaps the planning authority could include something (registered on title etc.) for the properties that there is currently a spreading site within 500 m of their property that expires on December 1, 2024.

It is unclear at this time if the existing approval will be renewed or left to lapse. But that is up to the licensee. Perhaps the County could reach out to the hauler to enquire and proceed accordingly.

If you have any questions do not hesitate.

Regards,

Jon

Jon K. Orpana [hear name](#)
Regional Environmental Planner
Environmental Assessment Branch
Ministry of the Environment, Conservation and Parks
Kingston Regional Office
PO Box 22032 1259 Gardiners Road
Kingston, Ontario
K7M 8S5

Phone: (613) 548-6918

RETURN TO AGENDA

Fax (613) 548-6908
Email: jon.orpana@ontario.ca

The information in this email and any accompanying document(s) are intended solely for the addressee(s) named, and is confidential. Any other distribution, disclosure or copying is strictly prohibited. If you have received this communication in error, please reply by email to the sender and delete or destroy all copies of this message with all attached document(s).

Ce courriel peut faire état d'information privilégiée ou confidentielle destinée à une personne ou à une entité nommée dans ce message. Dans l'éventualité où le lecteur de ce message n'est pas le récipiendaire visé ou l'agent responsable de le faire suivre au récipiendaire visé, vous êtes par la présente avisé que toute revue, diffusion, distribution ou reproduction de cette communication est interdite. Si cette communication a été reçue par erreur, veuillez nous en aviser par réponse de courriel et supprimer le message original et tous documents ci-joints.

Septic Tank Pumping 32 ~~Acres~~ Acre

LRO # 49 Transfer

Received as RE63605 on 2006 12 15 at 15:35

The applicant(s) hereby applies to the Land Registrar.

yyyy mm dd Page 1 of 2

Properties

PIN 57292 - 0072 LT **Interest/Estate** Fee Simple
Description PT LTS 4 & 5, CON 3 AS IN R43167, LYING W OF THE CANADIAN NATIONAL RAILWAY ; S/T R175297,R39914 HORTON
Address R.R.#1
RENFREW

Consideration

Consideration \$ 90,000.00

Transferor(s)

The transferor(s) hereby transfers the land to the transferee(s).

Name THOMPSON, ELSWORTH JOHN
Address for Service R.R.#1
Renfrew, ON
K7V 3Z4

I am at least 18 years of age.

GRACE THOMPSON and I are spouses of one another and are both parties to this document

This document is not authorized under Power of Attorney by this party.

Name THOMPSON, GRACE
Address for Service R.R.#1
Renfrew, ON
K7V 3Z4

I am at least 18 years of age.

ELSWORTH JOHN THOMPSON and I are spouses of one another and are both parties to this document

This document is not authorized under Power of Attorney by this party.

Transferee(s) **Capacity** **Share**

Name THOMPSON'S SEPTIC TANK PUMPING INC.
Address for Service 1430 Gillan Road
R.R.#1
RENFREW
K7V 3Z4

Signed By

Brian Dennis Smith 297 Raglan St. S. acting for Transferor(s) Signed 2006 12 15
Renfrew K7V 1R6

Tel 6134323669
Fax 6134322874

RETURN TO AGENDA

LRO # 49 Transfer

Received as RE63605 on 2006 12 15 at 15:35

The applicant(s) hereby applies to the Land Registrar.

yyyy mm dd Page 2 of 2

Fees/Taxes/Payment

Statutory Registration Fee	\$60.00
Land Transfer Tax	\$625.00
Total Paid	\$685.00

File Number

Transferee Client File Number : 22344

43167

Dated September 28th 1959

GEORGE F. EADY et ux

73

ELSWORTH JOHN THOMPSON et

Renfrew, Ontario

Deed of Land
SITUATE

Township of Horton

Newsome & Gilbert Limited, Toronto

THIS SPACE TO BE RESERVED FOR REGISTRY OFFICE CERTIFICATES

11/11/59
11/11/59
11/11/59

11/11/59

Page 178 Pa. 1

123

63

Handwritten signature

certify that the within microfilmed instrument is duly entered and registered in the Registry Office for the Registry Division of the County of Renfrew at 9:30 o'clock M of the 26th day of November AD 1959 Number 43167 for the Township of Horton of Horton
Depla M. Leavelle
Registrar

CHOWN & COCKE

BANKERS & SOLICITORS

RENFREW, ONT.

Printed and Bound by
Form 111
The Queen's Printer, Toronto

This Indenture

made in duplicate the 28th day of September
in the year of our Lord one thousand nine hundred and fifty-nine.

In Pursuance of the Short Forms of Conveyances Act:
Between

GEORGE F. EADY - of the Township of Horton, in
the County of Renfrew, Farmer,

hereinafter called the Grantor of the **FIRST PART**

ELSWORTH JOHN THOMPSON - of the Town of Renfrew,
in the County of Renfrew, Garage Operator, and
GRACE THOMPSON - his wife of the same place as
joint tenants and not as tenants in common,

hereinafter called the Grantee s of the **SECOND PART**

KATHLEEN EADY - to bar her dower,

Wife of the Grantor of the **THIRD PART**

Witnesseth that in consideration of - - - - - **FOURTEEN THOUSAND** - - - - -

- - - - - (\$14,000.00) - - - - - dollars of
lawful money of Canada now paid by the said grantee s to the said grantor (the receipt
whereof is hereby by him acknowledged) he the said grantor **DO TH**
GRANT unto the said grantee s in fee simple as joint
tenants and not as tenants in common
ALL and Singular that certain parcel or tract of land and premises, situate, lying and
being in the Township of Horton in the County of Renfrew and
Province of Ontario comprising:-

a) Parcel 1 -

Being composed of the east half of Lot 5 Concession 3 in the
said Township of Horton save and except:-

1) That portion of the said Lot heretofore conveyed to the Ottawa,
Arnprior and Parry Sound Railway Company under Instrument #1948
for the Township of Horton.

2) That portion of the said Lot heretofore conveyed to Ronald B.
Ferguson under Instrument #5627 which said property is described
as follows:-

COMMENCING at an iron post planted in the northerly corner of Lot
5 Concession 3,

THENCE south-westerly along the south-easterly boundary of Highway
17 a distance of 115 feet;

THENCE south-westerly along the said south-easterly boundary of

RETURN TO AGENDA

Highway # 17 a distance of 60 feet;

THENCE south-easterly at right angles to the south-easterly boundary of Highway # 17 a distance of 150 feet;

THENCE north-easterly and parallel to the south-easterly boundary of Highway # 17 a distance of 60 feet;

THENCE north-westerly at right angles to the south-easterly boundary of Highway # 17 a distance of 150 feet;

3) That portion of the said Lot heretofore conveyed to Peter J. Colton under Instrument #5628 for the Township of Horton described as follows:-

COMMENCING at an iron post planted in the northerly corner of Lot 5 Concession 3 in the said Township of Horton;

THENCE south-westerly along the south-easterly boundary of Highway # 17 a distance of 175 feet;

THENCE south-westerly along the south-easterly boundary of Highway # 17 a distance of 60 feet;

THENCE south-easterly at right angles to the south-easterly boundary of Highway # 17 a distance of 200 feet;

THENCE north-easterly parallel to the south-easterly boundary of Highway # 17 a distance of 60 feet;

THENCE north-westerly at right angles to the south-easterly boundary of Highway # 17 a distance of 200 feet.

4) That portion of the said Lot heretofore sold to Peter J. Colton under Instrument #5626 for the Township of Horton described as follows:-

COMMENCING at an iron post planted in the northerly corner of Lot 5 Concession 3 in the Township of Horton;-

THENCE south-westerly along the south-easterly boundary of Highway # 17 a distance of 235 feet;

THENCE south-westerly along the south-easterly boundary of Highway # 17 a distance of 114 feet;

THENCE south-easterly at right angles to the south-easterly boundary of Highway # 17 a distance of 200 feet;

THENCE north-easterly parallel to the south-easterly boundary of Highway # 17 a distance of 114 feet;

THENCE north-westerly at right angles to the south-easterly limit of Highway # 17 a distance of 200 feet;

5) That portion of the said Lot being retained by the Grantor described as follows:-

COMMENCING at an iron post planted in the northerly corner of Lot 5 Concession 3 in the Township of Horton;

THENCE south-westerly along the south-easterly boundary of Highway # 17 a distance of 349 feet;

THENCE south-westerly along the south-easterly boundary of Highway # 17 a distance of 190 feet;

THENCE south-easterly at right angles to the south-easterly boundary of Highway # 17 a distance of 200 feet;

THENCE north-easterly parallel to the south-easterly boundary of Highway # 17 a distance of 190 feet;

THENCE north-westerly at right angles to Highway # 17 a distance of 200 feet;

b) Parcel 2 -

Comprising the whole of Lot 4 Concession 3 in the said Township of Horton save and except that portion of the said Lot heretofore sold to the Ottawa, Arnprior and Parry Sound Railway Company under Instrument #1954 for the said Township of Horton.

The two parcels thus conveyed comprising in all an area of 287 acres be the same more or less.

of the survivor of them

TO HAVE AND TO HOLD unto the said grantees and the heirs and assigns to and for his and their sole and only use forever,

SUBJECT NEVERTHELESS to the reservations, limitations, provisos and conditions expressed in the original grant thereof from the Crown.

The said grantor COVENANTS with the said grantees THAT he has the right to convey the said lands to the said grantees notwithstanding any act of the said grantor

AND that the said grantees shall have quiet possession of the said lands free from all encumbrances.

AND the said grantor COVENANTS with the said grantees that he will execute such further assurances of the said lands as may be requisite.

AND the said grantor COVENANTS with the said grantees that he has done no act to encumber the said lands.

AND the said grantor RELEASES to the said grantees ALL his claims upon the said lands.

AND the said Kathleen Eady wife of the said Grantor hereby bars her Dower in the said lands.

IN WITNESS WHEREOF the said parties hereto have hereunto set their hands and seals.

Signed, Sealed and Delivered IN THE PRESENCE OF

[Signature]

Kathleen Eady

George F Eady

AFFIDAVIT AS TO LEGAL AGE AND MARITAL STATUS

PROVINCE OF ONTARIO) I, George F. Eady
COUNTY OF RENFREW) of the Township of Horton
To Wit:) in the County of Renfrew, grantor

Strike out words and parts not applicable and initial.

in the within instrument named, make oath and say that at the time of the execution of the within instrument,

- 1. I was of the full age of twenty-one years;
- 2. And that Kathleen Eady who also executed the within instrument was of the full age of twenty-one years
- 3. I was legally married to the person named therein as my wife/~~HELEN~~

If Attorney see footnote.

4. ~~XXXXXXXXXXXXXXXXXXXX~~

SWORN before me at the Town of Renfrew in the County of Renfrew this 02th day of November A.D. 19 59

George F. Eady

[Signature]
A Commissioner for taking Affidavits, etc.

NOTE: If Attorney, substitute in space provided, "I am Attorney for _____ (State name) one of the parties named therein and he/she was of the full age of twenty-one years."

Affidavit, Land Transfer Tax Act
IN THE MATTER OF THE LAND TRANSFER TAX ACT.

PROVINCE OF ONTARIO
COUNTY OF RENFREW

I, George F. Eady of the Township of Horton in the County of Renfrew grantor named in the within (or annexed) transfer make oath and say:

This affidavit may be made by the purchaser or vendor or by any one acting for them under power of attorney or by an equal accredited in writing by the purchaser or vendor or by the solicitor of either of them.

- 1. I am the grantor named in the within (or annexed) transfer.
- 2. I have a personal knowledge of the facts stated in this affidavit.
- 3. The true amount of the monies in cash and the value of any property included in the consideration is as follows:

(a) Monies paid in cash	\$ <u>5000.00</u>
(b) Property transferred in exchange:	
Equity value \$	_____
Encumbrance \$	_____
(c) Securities transferred to the value of	_____
(d) Balances of existing encumbrances with interest owing at date of transfer	_____
(e) Monies secured by mortgage under this transaction	\$ <u>9000.00</u>
(f) Liens, legacies, annuities and maintenance charges to which transfer is subject	_____
Total consideration	\$ <u>14,000.00</u>
- 4. If consideration is nominal, in the transfer for natural love and affection.
- 5. If so, what is the relationship between Grantor and Grantee?
- 6. Other remarks and explanations, if necessary.

All items must be filled in

Sworn before me at the Town of Renfrew in the County of Renfrew this 12th day of November A.D. 19 59

George F. Eady

CANADA
PROVINCE OF ONTARIO
County of Renfrew

I, *[Signature]*
of the Town of Renfrew
County of Renfrew
in the

TO WIT:

1. THAT I was personally present and did see the within or annexed Instrument and a duplicate thereof duly signed, sealed and executed by George F. Eady and Kathleen Eady

make oath and say:

2. THAT the said Instrument and duplicate were executed by the said parties at the Town of Renfrew

3. THAT I know the said parties

4. THAT I am a subscribing witness to the said Instrument and duplicate

SUBORN before me at the Town of Renfrew in the County of Renfrew this 15th day of *[illegible]* A.D. 1959

[Signature]
A Commissioner for taking Affidavits, etc.

CANADA
PROVINCE OF ONTARIO

I, _____
of _____
of _____
in the

TO WIT:

make oath and say:

1. THAT I was personally present and did see the within or annexed Instrument and a duplicate thereof duly signed, sealed and executed by _____

of the parties thereto

2. THAT the said Instrument and duplicate were executed by the said party at the _____

3. THAT I know the said party

4. THAT I am a subscribing witness to the said Instrument and duplicate

SUBORN before me at the _____
of _____
of _____
this _____
day of _____
A.D. 19 _____

LEGATICE OF ONTARIO

RETURN TO AGENDA

**THE CORPORATION OF THE
TOWNSHIP OF HORTON**

BY-LAW NUMBER 2024-36

A By-law to amend By-law Number 2010-14 of the Corporation of the Township of Horton, as amended.

PURSUANT TO SECTION 34 OF THE PLANNING ACT, R.S.O., 1990, c.P. 13, THE TOWNSHIP OF HORTON HEREBY ENACTS AS FOLLOWS:

1. THAT By-law Number 2010-14, as amended, be and the same is hereby further amended as follows:
 - (a) By adding the following new subsection to Section 16.0 – Requirements for Rural (RU) Zone, immediately following subsection 16.3(ggg):

“(hhh) Rural – Exception Sixty (RU-E60) Zone

Notwithstanding any other provisions to this By-law, located in Part of Lots 4 & 5, Concession 3, in the Township of Horton, and zoned RU-E60, the following provision shall apply:

i)	Lot Frontage (minimum)	30 metres.”
----	------------------------	-------------
 - (b) Schedule "A" is amended by rezoning those lands described above, from Rural – Exception One (RU-E1) to Rural (RU), and from Rural – Exception One (RU-E1) to Rural – Exception Sixty (RU-E60) as shown as Items 1 & 2 on the Schedule "A" attached hereto.
2. THAT save as aforesaid all other provisions of By-law 2010-14, as amended, shall be complied with.
3. This by-law shall come into force and take effect on the day of final passing thereof.

This By-law given its FIRST and SECOND reading this 1st day of October, 2024.

This By-law read a THIRD time and finally passed this 1st day of October, 2024.

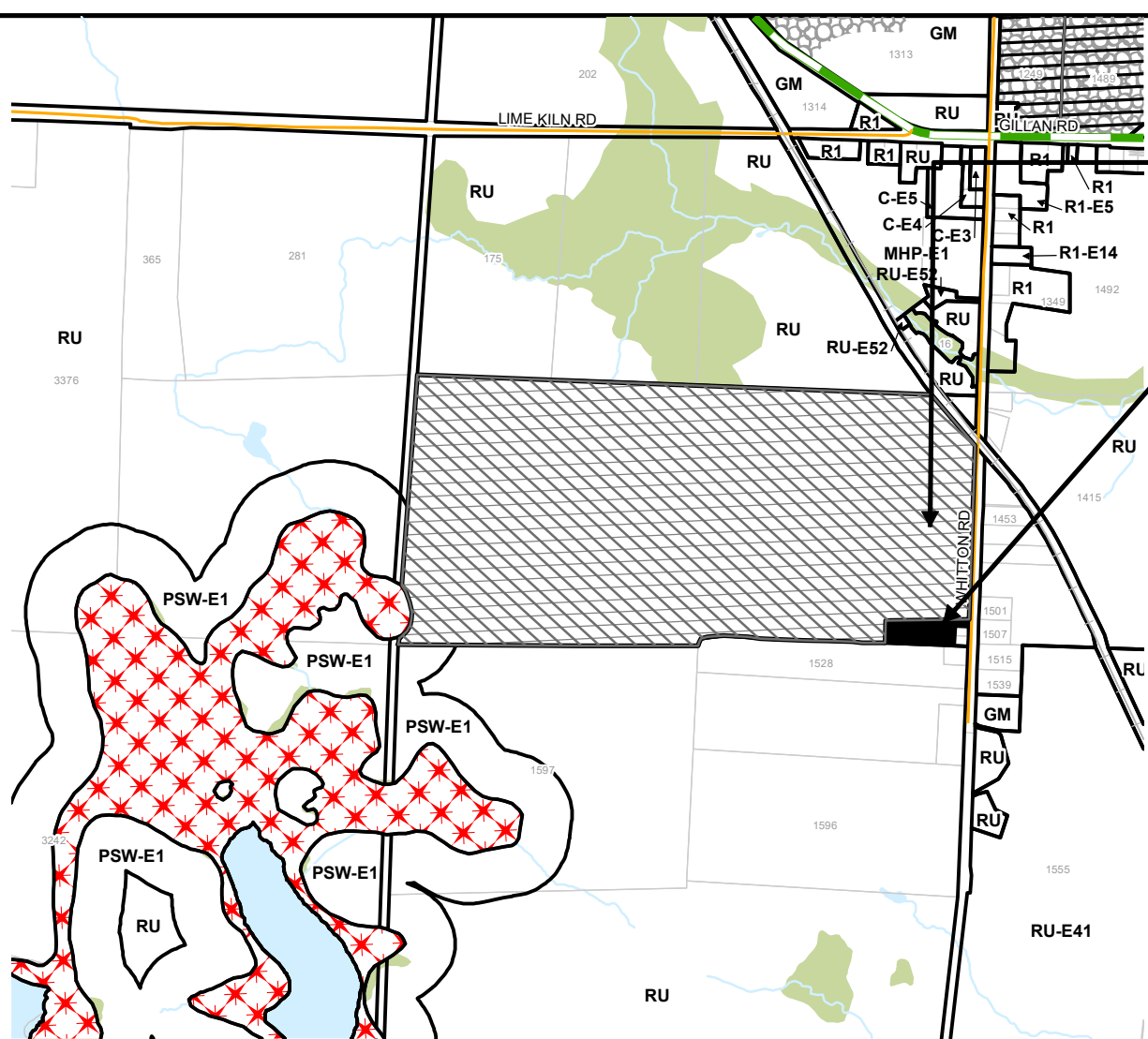
DEPUTY MAYOR Daina Proctor

CAO/CLERK Hope Dillabough

RETURN TO AGENDA

Item 1:
From RU-E1
to RU

Item 2:
From RU-E1
to RU-E60



Corporation of The Township of Horton

This is Schedule "A" to By-law Number _____.
Passed the _____ day of _____ 20_____.
Signatures of Signing Officers

Mayor

CAO\Clerk

LEGEND

- R1 Residential One
- RU Rural
- C Commercial
- GM General Industrial
- Environmental Protection
- *** Provincially Significant Wetland (PSW)
- E Exception Zone
- ▨ Item 1: Area affected by amendment: From RU-E1 to RU
- Item 2: Area affected by amendment: From RU-E1 to RU-E60

Township of Horton

Financial Statements

For the year ended 31 December 2023

Draft

Management's Responsibility for the Financial Statements

The accompanying financial statements of the Corporation of the Township of Horton (the "Township") are the responsibility of the Township's management and have been prepared in compliance with legislation, and in accordance with Canadian Public Sector Accounting Standards. A summary of the significant accounting policies is contained in Note 1 to the financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Township's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by management.

The Council meets with management and the external auditors to review the financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the financial statements.

The financial statements have been audited by MacKillican & Associates, independent external auditors appointed by the Township. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Township's financial statements.

Hope Dillabough
CAO/Clerk

Nathalie Moore
Treasurer

Township of Horton
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For the year ended 31 December 2023

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INDEPENDENT AUDITOR'S REPORT

To the Members of Council,
Inhabitants and Ratepayers of the
Corporation of the Township of Horton.

Opinion

We have audited the financial statements of the Township of Horton (the Township), which comprise the statement of financial position as at 31 December 2023, the statement of operations and accumulated surplus, statement of changes in net financial assets and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Township as at 31 December 2023, and its financial performance and its cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards (PSAS).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Township in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Township's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Township or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Township's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Township's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Township to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Township to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

MacKillicon & Associates

RENFREW, Ontario.
2024.

Chartered Professional Accountants,
Licensed Public Accountants.

RETURN TO AGENDA

Township of Horton
Statement of Financial Position
As at 31 December 2023
(with 2022 figures for comparison)

	<u>2023</u>	<u>2022</u> (Restated Note 15)
Financial assets:		
Cash and cash equivalents	\$ 3,459,787	\$ 3,273,279
Taxes receivable	356,347	426,804
Accounts receivable	<u>105,359</u>	<u>176,925</u>
	<u>\$ 3,921,493</u>	<u>\$ 3,877,008</u>
Liabilities:		
Accounts payable and accrued liabilities	\$ 411,297	\$ 565,830
Deferred revenue - obligatory reserve funds (Note 5)	453,288	387,205
- other	67,633	102,225
Net long term liabilities (Note 10)	2,492,767	2,599,000
Landfill closure and post closure costs (Note 6)	<u>130,000</u>	<u>120,000</u>
	<u>\$ 3,554,985</u>	<u>\$ 3,774,260</u>
Net financial assets	<u>\$ 366,508</u>	<u>\$ 102,748</u>
Non-financial assets:		
Tangible capital assets (net)	\$ 11,971,799	\$ 11,898,329
Inventories of supplies	32,285	38,954
Prepaid expenses	<u>106,592</u>	<u>111,542</u>
	<u>\$ 12,110,676</u>	<u>\$ 12,048,825</u>
Accumulated surplus	<u>\$ 12,477,184</u>	<u>\$ 12,151,573</u>
Accumulated surplus comprised of:		
Equity in tangible capital assets (Note 12)	\$ 10,050,495	\$ 9,890,499
Reserves and reserve funds	2,556,689	2,381,074
Unfunded - landfill closure and post closure costs (Note 2)	<u>(130,000)</u>	<u>(120,000)</u>
Total accumulated surplus	<u>\$ 12,477,184</u>	<u>\$ 12,151,573</u>

(See accompanying notes)

Township of Horton
Statement of Operations and Accumulated Surplus
For the year ended 31 December 2023
(with 2023 budget and 2022 actual figures for comparison)

	<u>2023</u> <u>Budget</u>	<u>2023</u> <u>Actual</u>	<u>2022</u> <u>Actual</u> (Restated Note 15)
Revenue:			
Net municipal taxation	\$ 2,738,218	\$ 2,733,662	\$ 2,625,666
Government transfers:			
Ontario	710,462	594,102	664,129
Canada	162,000	161,076	136,005
Other	<u>327,415</u>	<u>477,122</u>	<u>347,451</u>
	<u>\$ 3,938,095</u>	<u>\$ 3,965,962</u>	<u>\$ 3,773,251</u>
Expenses:			
General government	\$ 804,657	\$ 759,276	\$ 807,943
Protection to persons and property	720,113	713,444	741,827
Transportation services	1,414,406	1,394,073	1,367,495
Environmental services	568,084	420,724	482,654
Health services	36,470	36,330	36,033
Recreation and cultural services	235,467	309,369	238,857
Planning and development	<u>5,800</u>	<u>7,135</u>	<u>5,730</u>
	<u>\$ 3,784,997</u>	<u>\$ 3,640,351</u>	<u>\$ 3,680,539</u>
Excess of revenue over expenses	\$ 153,098	\$ 325,611	\$ 92,712
Accumulated surplus at the beginning of the year	<u>12,151,573</u>	<u>12,151,573</u>	<u>12,058,861</u>
Accumulated surplus at the end of the year	<u>\$ 12,304,671</u>	<u>\$ 12,477,184</u>	<u>\$ 12,151,573</u>

(See accompanying notes)

Township of Horton
Statement of Changes in Net Financial Assets
For the year ended 31 December 2023
(with 2022 figures for comparison)

	<u>2023</u> <u>Budget</u>	<u>2023</u> <u>Actual</u>	<u>2022</u> <u>Actual</u> (Restated Note 15)
Excess of revenue over expenses	\$ 153,098	\$ 325,611	\$ 92,712
Amortization of tangible capital assets	457,378	457,378	645,352
Acquisition of tangible capital assets	(905,024)	(530,848)	(2,349,388)
Consumption (acquisition) of inventory		6,669	(7,011)
Consumption (acquisition) of prepaid expenses		<u>4,950</u>	<u>(94,123)</u>
Increase (decrease) in net financial assets	\$ (294,548)	\$ 263,760	\$ (1,712,458)
Net financial assets at the beginning of the year	<u>102,748</u>	<u>102,748</u>	<u>1,815,206</u>
Net financial assets at the end of the year	<u>\$ (191,800)</u>	<u>\$ 366,508</u>	<u>\$ 102,748</u>

(See accompanying notes)

Township of Horton
Statement of Cash Flows

For the year ended 31 December 2023
(with 2022 figures for comparison)

	<u>2023</u>	<u>2022</u> (Restated Note 15)
Cash flows from operating activities:		
Excess of revenue over expenses	\$ 325,611	\$ 92,712
Add items which do not involve cash:		
Amortization	457,378	645,352
Asset retirement obligation	<u>10,000</u>	<u> </u>
	<u>\$ 792,989</u>	<u>\$ 738,064</u>
Net change in non cash working capital balances related to operations:		
Decrease (increase) in taxes receivable	\$ 70,457	\$ (87,275)
Decrease (increase) in accounts receivable	71,566	(127,416)
Increase (decrease) in accounts payable and accrued liabilities	(154,533)	272,437
Increase (decrease) in deferred revenue	31,491	76,664
Decrease (increase) in inventories of supplies	6,669	(7,011)
Decrease (increase) in prepaid expenses	<u>4,950</u>	<u>(94,123)</u>
	<u>\$ 30,600</u>	<u>\$ 33,276</u>
Cash flows from operating activities	<u>\$ 823,589</u>	<u>\$ 771,340</u>
Cash flows from financing activities:		
Repayment of long term debt	\$ (106,233)	\$ (46,456)
Proceeds from long term debt issues	<u> </u>	<u>2,452,000</u>
Cash flows from (used for) financing activities	<u>\$ (106,233)</u>	<u>\$ 2,405,544</u>
Cash flows used for capital activities:		
Additions to tangible capital assets:		
General government	\$ (107,578)	\$ (63,600)
Protection to persons and property	(12,544)	(27,984)
Transportation services	(333,137)	(2,204,911)
Environmental services	(15,005)	(12,616)
Recreation services	<u>(62,584)</u>	<u>(40,277)</u>
Cash flows used for capital activities	<u>\$ (530,848)</u>	<u>\$ (2,349,388)</u>
Increase in cash and cash equivalents during the year	\$ 186,508	\$ 827,496
Cash and cash equivalents at the beginning of the year	<u>3,273,279</u>	<u>2,445,783</u>
Cash and cash equivalents at the end of the year	<u>\$ 3,459,787</u>	<u>\$ 3,273,279</u>

(See accompanying notes)

Township of Horton
Notes to the Financial Statements
For the year ended 31 December 2023

1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Corporation of the Township of Horton are the representation of management prepared in accordance with generally accepted accounting standards for local governments as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada.

The focus of PSAB financial statements is on the financial position of the Township and changes thereto. The Statement of Financial Position reports financial assets and liabilities. Financial assets are available to provide resources to discharge existing liabilities or finance future operations. Municipal position represents the financial position of the Township and is the difference between financial assets and liabilities. This information explains the Township's overall future revenue requirements and its ability to finance activities and meet its obligations.

(a) Reporting Entity

(i) The financial statements reflect financial assets, liabilities, operating revenues and expenditures, reserves, reserve funds, and changes in investment in tangible capital assets of the Township. The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the Township and which are owned or controlled by the Township. Interdepartmental and organizational transactions and balances between these organizations are eliminated.

(ii) Accounting for County and School Board Transactions

The taxation, other revenues, expenditures, assets and liabilities with respect to the operations of the county and school boards are not reflected in the municipal fund balances of these financial statements.

(b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting recognizes revenues in the period in which transactions or events occurred that gave rise to the revenue; expenses are recognized in the period goods or services are acquired and a liability is incurred or transfers are due.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed.

(c) Non-financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenue over expenses, provides the change in net financial assets for the year.

Township of HortonNotes to the Financial StatementsFor the year ended 31 December 2023

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(d) Tangible Capital Assets

- (i) Tangible capital assets (TCAs) are recorded at cost, which include all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Where the cost was not readily determinable, the assets were valued at their current fair market value and then discounted back to their in-service date using the Consumer Price Index (CPI). Land for road segments is valued at \$ 1.00 per segment. All other land is valued at cost. Where cost was not readily determinable, the land was given a value of \$ 1.00 per segment. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Land improvements	20 - 25 years
Buildings	25 - 50 years
Machinery and equipment	5 - 40 years
Vehicles	7 - 25 years
Linear assets	10 - 50 years

Amortization is calculated commencing the first month of the year following acquisition using the above rates. In the year of disposal, a full year of amortization will be charged against the asset. Capital work in progress is not amortized until it is put into service.

The Township has a capitalization threshold of \$ 5,000, so that individual TCAs of lesser value are expensed, unless they are pooled because, collectively, they have significant value, or for operational reasons.

(ii) Contribution of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue. Similarly, transfers of assets to third parties are recorded as an expenditure equal to the net book value of the assets as of the date of transfer.

(iii) Inventories

Inventories held for consumption are recorded at the lower of cost or replacement cost.

(iv) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

(e) Investment Income

Investment income earned on current funds (other than obligatory reserve funds) is reported as revenue in the period earned. Investment income earned on externally restricted funds is added to the fund balance and forms part of the respective deferred revenue balance.

(f) Government Transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or are the result of a direct financial return.

Government transfers are recognized in the financial statements in the period in which the events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amounts can be made.

Township of Horton
Notes to the Financial Statements
For the year ended 31 December 2023

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Deferred Revenue

Certain amounts are received pursuant to regulations or agreement and may only be used in the conduct of certain programs or in the delivery of specific services and transactions. These amounts are recognized as revenue in the fiscal year the related expenditures are incurred or services performed.

(h) Deferred Revenue - Obligatory Reserve Funds

The Township receives restricted contributions under the authority of provincial and federal legislation and Township by-laws. These funds by their nature are restricted in their use and, until applied to applicable costs, are recorded as deferred revenue. Amounts applied to qualifying expenditures are recorded as revenue in the fiscal period they are expended.

(i) Use of Estimates

The preparation of financial statements in conformity with Canadian Public Sector Accounting Standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the year. Actual results could differ from these estimates. Significant estimates include the allowance for doubtful taxes, landfill closure and post closure costs and amortization.

(j) Cash and Cash Equivalents

Cash and cash equivalents are comprised of cash on hand and in bank and investments due no greater than three months from the date of acquisition or that are cashable on demand.

(k) Revenue Recognition

Taxation revenue consists of non-exchange transactions. It is recognized in the period to which the assessment relates and reasonable estimates of amounts can be made. Annual revenue also includes adjustments related to reassessments or appeals related to prior years. Other revenue relates to licensing fees, fees for use of various programming, and fees imposed based on specific activities. Revenue is recognized when the activity is performed or when the services are rendered.

(l) Financial Instruments

Financial instruments include cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities and net long term liabilities. Unless otherwise noted, it is management's opinion that the Municipality is not exposed to significant interest, currency or credit risks arising from these financial instruments.

The carrying amounts reported on the statement of financial position for cash and cash equivalents, accounts receivable and accounts payable and accrued liabilities, approximates their fair values, due to the immediate and short term maturities of these financial instruments.

The fair value of net long term liabilities, including the current portion, is based on rates currently available to the Municipality with similar terms and maturities and approximates its carrying amounts as disclosed on the statement of financial position.

2. AMOUNTS TO BE RECOVERED

Amounts to be recovered represent the requirement of the Township to raise funds in subsequent periods to finance unfunded liabilities, comprised of the landfill closure and post closure liabilities.

Township of HortonNotes to the Financial StatementsFor the year ended 31 December 2023

3. TRUST FUND

Trust fund administered by the Township, totaling \$ 4,059 (2022 - \$ 4,059) is presented in a separate financial statement of trust fund financial position and operations. As such, balances held in trust by the Township for the benefit of others have not been included in the Statement of Financial Position nor have their operations been included in the Statement of Operations and Accumulated Surplus.

4. OPERATIONS OF SCHOOL BOARDS AND COUNTY OF RENFREW

Requisitions were made by the School Boards and County of Renfrew requiring the Township to collect property taxes and payments in lieu of property taxes on their behalf. The amounts collected and remitted are as follows:

	<u>School Boards</u>	<u>County</u>
Property taxes	\$ 1,019,568	\$ 1,851,163
Payments in lieu		<u>1,368</u>
	<u>\$ 1,019,568</u>	<u>\$ 1,852,531</u>

5. DEFERRED REVENUE - OBLIGATORY RESERVE FUNDS

A requirement of the public sector accounting standards of the Chartered Professional Accountants of Canada is that obligatory reserve funds be reported as deferred revenue. This requirement is in place because federal, provincial and municipal legislation restricts how these funds may be used. The balances in the obligatory reserve funds of the Township are summarized below:

(a) The balance of deferred revenue - obligatory reserve funds on the "Statement of Financial Position" at the end of the year is comprised of the following externally restricted reserve funds:

	<u>2023</u>	<u>2022</u>
Gas tax revenue	\$ 30,952	\$ 53,976
Lot development charges	<u>422,336</u>	<u>333,229</u>
	<u>\$ 453,288</u>	<u>\$ 387,205</u>

(b) Transactions during the year in the deferred revenue - obligatory reserve funds are as follows:

	<u>2023</u>	<u>2022</u>
Balance at the beginning of the year	\$ 387,205	\$ 265,080
Gas tax revenue received	95,543	91,562
Development charges and lot fees	98,563	61,873
Interest earned	<u>24,165</u>	<u>8,690</u>
	\$ 605,476	\$ 427,205
Utilized during the year	<u>152,188</u>	<u>40,000</u>
Balance at the end of the year	<u>\$ 453,288</u>	<u>\$ 387,205</u>

Township of Horton
Notes to the Financial Statements
For the year ended 31 December 2023

6. ASSET RETIREMENT OBLIGATION

Asset retirement obligation at year end is as follows:

	<u>2023</u>	<u>2022</u>
Landfill closure and post closure costs	\$ 120,000	\$ 120,000
Increase in change in estimate	<u>10,000</u>	<u></u>
	<u>\$ 130,000</u>	<u>\$ 120,000</u>

The Environmental Protection Act sets out the regulatory requirements to properly close and maintain all active and inactive landfill sites. Under environmental law, there is a requirement for closure and post closure care of solid waste landfill sites. This requirement is to be provided for over the estimated remaining life of the landfill site based on usage.

Landfill closure and post closure care requirements have been defined in accordance with industry standards and include final covering and landscaping of the landfill, pumping ground water and leachates from the site, and ongoing environmental monitoring, site inspection and maintenance. Some closure costs are incurred on an ongoing basis and are included in the yearly fiscal operating budget. All remaining expected closure and post closure costs have been discounted at the Township's average long term borrowing rate, net of estimated inflation. The Township has set aside reserves of \$ 203,145 (2022 - \$ 217,835) for either closure or post closure activities.

The reported liability is based on estimates and assumptions with respect to events extending over the useful life and estimated post closure care period using the best information available to management. Future events may result in significant changes to the estimated total expenditures, capacity used or total capacity and the estimated liability, and would be recognized prospectively, as a change in estimate, when applicable.

This landfill is expected to reach its capacity in 6.6 years, and the estimated remaining capacity is 16,701 cubic meters, which is 14% of the site's total capacity. The total undiscounted future expenditures for closure and post closure care are \$ 130,000 (2022 - \$ 120,000). The estimated length of time for post closure care is 10 years.

7. CONTINGENT LIABILITIES

The nature of municipal activities is such that there may be litigation pending or in prospect at any time. With respect to claims as at 31 December 2023, management believes that the Township has valid defences and appropriate insurance coverages in place. In the event any claims are successful, management believes that such claims are not expected to have a material effect on the Township's financial position.

8. BUDGET FIGURES

The operating budget approved by the Township of Horton for 2023 is reflected on the Statement of Operations and Accumulated Surplus. The budget established for capital investment in tangible capital assets is on a project-oriented basis, the costs of which may be carried out over one or more years and, therefore, may not be comparable with current year's actual expenditure amounts. As well, the Township does not budget activity within reserves and reserve funds, with the exception being those transactions which affect either operations or capital investments. Budget figures have been reclassified for the purpose of these financial statements to comply with PSAB reporting requirements. Budget figures have not been audited.

Township of Horton

Notes to the Financial Statements

For the year ended 31 December 2023

9. TANGIBLE CAPITAL ASSETS

The Schedule of Tangible Capital Assets provides information on the tangible capital assets of the Township by major asset class and by function, as well as for accumulated amortization of the assets controlled. The reader should be aware of the following information relating to tangible capital assets:

(i) Contributed Tangible Capital Assets

The Township records all tangible capital assets contributed by an external party at fair value on the earlier of the date received or of the transfer of risk and responsibility. Typical examples are roadways, water and sewer lines installed by a developer as part of a subdivision agreement. There were no transfers during the year.

(ii) Tangible Capital Assets Recognized at Nominal Value

Certain assets have been assigned a nominal value of one dollar, because of the difficulty of determining a tenable valuation. The most significant such assets are the Township's road allowances. The 2023 road network had segments, each of which has been assigned a value of one dollar for the road allowance itself.

10. NET LONG TERM LIABILITIES

	<u>2023</u>	<u>2022</u>
(a) Ontario Infrastructure and Lands Corporation (OILC) loan payable, 4.44% interest, \$ 40,867 principal only payment, payable semi-annually, maturing September 2052	\$ 2,370,267	\$ 2,452,000
Ontario Infrastructure and Lands Corporation (OILC) loan payable, 3.05% interest, \$ 24,500 principal only payment, payable semi-annually, maturing August 2028	<u>122,500</u>	<u>147,000</u>
Net long term liabilities at the end of the year	<u>\$ 2,492,767</u>	<u>\$ 2,599,000</u>

(b) Principal and interest payments required on the net long term liabilities are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2024	\$ 106,233	\$ 108,174	\$ 214,407
2025	106,233	103,500	209,733
2026	106,233	99,124	205,357
2027	106,233	94,747	200,980
2028	106,233	90,621	196,854
2028 to 2052	<u>1,961,602</u>	<u>1,071,021</u>	<u>3,032,623</u>
	<u>\$ 2,492,767</u>	<u>\$ 1,567,187</u>	<u>\$ 4,059,954</u>

(c) The Municipality is contingently liable for debt with respect to tile drainage loans made by landowners with the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA). The Municipality collects the loan repayments from the owners and remits them to OMAFRA. The Municipality does not have any history of default payments on the loans. The total amount outstanding as at 31 December 2023 is \$ 50,000 (2022 - \$ Nil) and is not recorded on the Statement of Financial Position.

Township of Horton
Notes to the Financial Statements
For the year ended 31 December 2023

11. CHARGES FOR NET LONG TERM LIABILITIES

(a) Total charges for the year for net long term liabilities are as follows:

	<u>2023</u>	<u>2022</u>
Principal	\$ 106,233	\$ 46,456
Interest	<u>112,253</u>	<u>5,323</u>
	<u>\$ 218,486</u>	<u>\$ 51,779</u>

These payments are within the annual debt repayment limit as prescribed by the Ministry of Municipal Affairs and Housing under Ontario Regulation 403/02.

(b) The interest charges shown in (a) above are reported on the Statement of Operations and Accumulated Surplus under the appropriate functional expenditure heading.

12. EQUITY IN TANGIBLE CAPITAL ASSETS

	<u>2023</u>	<u>2022</u>
Tangible capital assets - net	\$ 11,971,799	\$ 11,898,329
Net long term liabilities	<u>(1,921,304)</u>	<u>(2,007,830)</u>
Equity in tangible capital assets	<u>\$ 10,050,495</u>	<u>\$ 9,890,499</u>

13. PENSION CONTRIBUTIONS

The Municipality makes contributions to the Ontario Municipal Employees Retirement System (OMERS), a multi-employer pension plan. The Plan provides defined pension benefits to employees based on their length of service and rates of pay. During the year ended 31 December 2023, the Municipality contributed \$ 75,262 (2022 - \$ 67,031) to the Plan and is included as an expense in the Statement of Operations and Accumulated Surplus. The Township does not recognize in its financial statements any share of the pension plan deficit as this is a joint responsibility of all Ontario municipalities and their employees. The pension plan deficit for 2023 is \$ 7,571,000,000 (deficit for 2022 - \$ 6,100,000,000) based on the fair market value of the Plan's assets.

14. SEGMENTED INFORMATION

(a) The Township is responsible for providing a wide range of services to its citizens. The Township reports on functional areas and programs in its financial statements. A brief description of each segment follows:

- i) General government is comprised of Council and administration and is responsible for the overall governance and management of the Municipality.
- ii) Protection is comprised of police, fire, and other protective services.
- iii) Transportation is comprised of roads including parking, signs and signals, streetlights and the maintenance of roads of the Township.
- iv) Environmental services include solid waste and recycling services.

Township of Horton
Notes to the Financial Statements
For the year ended 31 December 2023

14. SEGMENTED INFORMATION (Continued)

- v) Health services include expenditures related to the doctor recruitment.
- vi) Recreation and cultural services include parks and recreation.
- vii) Planning and development services are comprised of managing development for residential and business interests, as well as infrastructure and parks.

(b) For each functional area, expenditures represent both amounts that are directly attributable to the functional area and amounts that are allocated on a reasonable basis. The expenditures for 31 December 2023 are as follows:

	<u>Salaries and benefits</u>	<u>Interest on long term debt</u>	<u>Materials and contracted services</u>	<u>Rent and external transfers</u>	<u>Amortization</u>	<u>Total</u>
General government	\$ 526,047		\$ 192,383		\$ 40,846	\$ 759,276
Protection services	143,594		543,307		26,543	713,444
Transportation services	499,571	\$ 112,253	440,492		341,757	1,394,073
Environmental services	63,725		348,710		8,289	420,724
Health services	66		244	\$ 36,020		36,330
Recreation services	73,682		159,244	36,500	39,943	309,369
Planning and development	<u>300</u>		<u>6,835</u>			<u>7,135</u>
	<u>\$ 1,306,985</u>	<u>\$ 112,253</u>	<u>\$ 1,691,215</u>	<u>\$ 72,520</u>	<u>\$ 457,378</u>	<u>\$ 3,640,351</u>

(c) The expenditures for 31 December 2022 are as follows:

	<u>Salaries and benefits</u>	<u>Interest on long term debt</u>	<u>Materials and contracted services</u>	<u>Rent and external transfers</u>	<u>Amortization</u>	<u>Total</u>
General government	\$ 526,402	\$ 101	\$ 240,722		\$ 40,718	\$ 807,943
Protection services	126,445		582,707		32,675	741,827
Transportation services	425,224	5,222	422,261		514,788	1,367,495
Environmental services	61,133		413,232		8,289	482,654
Health services	139		558	\$ 35,336		36,033
Recreation services	62,224		93,751	34,000	48,882	238,857
Planning and development	<u>1,172</u>		<u>4,558</u>			<u>5,730</u>
	<u>\$ 1,202,739</u>	<u>\$ 5,323</u>	<u>\$ 1,757,789</u>	<u>\$ 69,336</u>	<u>\$ 645,352</u>	<u>\$ 3,680,539</u>

Township of Horton

Notes to the Financial Statements

For the year ended 31 December 2023

14. SEGMENTED INFORMATION (Continued)

(d) For each functional area, revenues represent both amounts that are directly attributable to the functional area and amounts that are allocated on a reasonable basis. The revenues for 31 December 2023 are as follows:

	<u>Taxes</u>	<u>User charges and other revenues</u>	<u>Government transfers - Ontario</u>	<u>Government transfers - Canada</u>	<u>Total</u>
General government	\$ 2,733,662	\$ 361,881	\$ 249,512	\$ 36,718	\$ 3,381,773
Protection services		9,825	8,511		18,336
Transportation services		2,820	262,444	124,358	389,622
Environmental services		58,068	68,585		126,653
Health services		50			50
Recreation services		36,488	5,050		41,538
Planning and development		7,990			7,990
	<u>\$ 2,733,662</u>	<u>\$ 477,122</u>	<u>\$ 594,102</u>	<u>\$ 161,076</u>	<u>\$ 3,965,962</u>

(e) The revenues for 31 December 2022 are as follows:

	<u>Taxes</u>	<u>User charges and other revenues</u>	<u>Government transfers - Ontario</u>	<u>Government transfers - Canada</u>	<u>Total</u>
General government	\$ 2,625,666	\$ 239,557	\$ 239,000	\$ 89,705	\$ 3,193,928
Protection services		1,425	10,337		11,762
Transportation services		2,010	313,994	46,300	362,304
Environmental services		56,623	95,748		152,371
Health services		20			20
Recreation services		35,646	5,050		40,696
Planning and development		12,170			12,170
	<u>\$ 2,625,666</u>	<u>\$ 347,451</u>	<u>\$ 664,129</u>	<u>\$ 136,005</u>	<u>\$ 3,773,251</u>

15. CHANGE IN ACCOUNTING POLICIES

On 1 January 2022, the Township adopted Public Accounting Standard PS 3280 Asset Retirement Obligation on a (ARO) modified retrospective basis.

PS 3280 Asset Retirement Obligations (ARO) establishes the accounting and reporting requirements for legal obligations associated with the retirement of tangible capital assets controlled by a government or government organization. A liability for retirement obligation can apply to tangible capital assets either in productive use or no longer in productive use.

Previously, the Municipality reported its obligations relating to the retirement of its landfill including closure and post closure activities provided for over the estimated remaining life of the landfill site based on usage.

The new accounting standard addresses the reporting of legal obligations associated with the retirement of certain tangible capital assets, such as landfill closure and post closure costs. The standard was adopted on the modified retrospective basis at the date of adoption. Under the modified retrospective method, the discount rate used for the application of the standard was 5%.

On 1 January 2022, the Township recognized an asset retirement obligation relating to landfills that are owned by the Township for landfill closure and post closure costs.

Township of Horton
Notes to the Financial Statements
For the year ended 31 December 2023

15. CHANGE IN ACCOUNTING POLICIES (Continued)

The ARO liability relating to the landfill closure and post closure costs is measured as of the date of acquisition of the landfills, when the liability was created and is calculated based on current costs without discounting to the date of the initial landfill acquisition.

In accordance with the provisions of this new standard, the Township reflected the following adjustments at 1 January 2022:

An increase in the tangible capital assets of \$ 2,968, representing the net book value of the landfill sites.

An increase in the opening equity in tangible capital assets of \$ 2,968 to reflect the recognition of the original ARO liability and accompanying increase in amortization expense.

The adoption of PS 3280 Asset Retirement Obligations (ARO) has been applied to the comparative period as follows:

	As Previously Stated	Adjustments	Restated
<u>Statement of Financial Position</u>			
Tangible capital assets including ARO	\$ 11,895,732	\$ 2,597	\$ 11,898,329
Accumulated surplus (deficit)	12,148,976	2,597	12,151,573
<u>Statement of Changes in Net Financial Assets</u>			
Excess of revenue over expenses	\$ 93,083	\$ (371)	\$ 92,712
Amortization of TCA (incl. TCA-ARO)	644,981	371	645,352
<u>Statement of Operations and Accumulated Surplus</u>			
Environmental services	\$ 482,283	\$ 371	\$ 482,654
Excess of revenue over expenses	93,083	(371)	92,712
<u>Statement of Cash Flows</u>			
Excess of revenue over expenses	\$ 93,083	\$ (371)	\$ 92,712
Amortization of TCA (incl. TCA-ARO)	644,981	371	645,352
<u>Note 12 Equity in Tangible Capital Assets</u>			
Tangible capital assets - net	\$ 9,887,902	\$ 2,597	\$ 9,890,499
<u>Note 14 Segmented Information</u>			
Amortization of TCA (incl. TCA-ARO)	\$ 644,981	\$ 371	\$ 645,352
<u>Schedule of General Operations</u>			
Environmental services	\$ 482,283	\$ 371	\$ 482,654
Transfer from (to) equity in TCA	109,967	371	110,338

Township of HortonNotes to the Financial StatementsFor the year ended 31 December 2023

16. MUNICIPALITIES BENEFIT COMMITTEE

The Township of Horton is a member of the Municipalities Benefit Committee (MBC) which is an employee group benefits plan arranged through Manulife to share in the financial risk of extended health and dental benefits. In the event that a deficit position is incurred, the Township must repay their pro-rata share of the deficit through a lump sum deposit or an increase in future annual premiums collected through the monthly billed rates. In the case of a surplus position, upon full funding of the claims fluctuation reserve (CFR), the surplus is transferred into a deposit account held by Manulife on the MBC's behalf. The surplus funds in the deposit account are to be used to fund premium requirements, enhancements to the benefit plan or fund future deficits. If the Township of Horton leaves the MBC, the Township forfeits its right to any surplus.

17. CONTRACTUAL OBLIGATIONS

In 2015, the Township entered into a recreation agreement with the Town of Renfrew. The annual cost of this contract was \$ 36,500 (2022 - \$ 34,000).

The Township has not negotiated a contract with the Ontario Provincial Police for the provision of policing services, however the Ontario Provincial Police provide policing services on an annual basis. Annual charges are determined based on the level of service and are reconciled to actual costs in the following year. The contract for 2023 was \$ 421,411 (2022 - \$ 443,366).

The Township has negotiated an annual contract with Emterra for the collection and disposal of recycled materials. The annual costs of this contract for 2023 were \$ 106,118 (2022 - \$ 173,276) plus fuel surcharge.

The Township has negotiated an annual contract with Canadian Waste for the collection and disposal of waste. Annual costs of this contract for 2023 were \$ 145,593 (2022 - \$ 156,269) plus fuel surcharge.

The Township has negotiated an annual contract with Brian Dedo for the compaction and covering of household waste at the Horton landfill site. Annual charges of this contract for 2023 were \$ 39,758 (2022 - \$ 41,621).

The Township has entered into a financing agreement with three other Municipalities and the Renfrew & Area Health Services Village. This agreement provides annual funding to the Renfrew & Area Health Services Village the program to recruit doctors for the Renfrew Area. Each Municipality is responsible for an equal share of the funding. As at 31 December 2023, the Township had 2 years remaining on the current agreement with a total outstanding balance of \$ 32,987.

Township of Horton
Schedule of General Operations
For the year ended 31 December 2023
(with 2023 budget and 2022 actual figures for comparison)

	<u>2023</u> <u>Budget</u>	<u>2023</u> <u>Actual</u>	<u>2022</u> <u>Actual</u> (Restated Note 15)
Revenue:			
Net municipal taxation	\$ 2,738,218	\$ 2,733,662	\$ 2,625,666
Government transfers:			
Ontario	710,462	594,102	664,129
Canada	162,000	161,076	136,005
Other	<u>327,415</u>	<u>477,122</u>	<u>347,451</u>
	<u>\$ 3,938,095</u>	<u>\$ 3,965,962</u>	<u>\$ 3,773,251</u>
Expenses:			
General government	\$ 804,657	\$ 759,276	\$ 807,943
Protection to persons and property	720,113	713,444	741,827
Transportation services	1,414,406	1,394,073	1,367,495
Environmental services	568,084	420,724	482,654
Health services	36,470	36,330	36,033
Recreation and cultural services	235,467	309,369	238,857
Planning and development	<u>5,800</u>	<u>7,135</u>	<u>5,730</u>
	<u>\$ 3,784,997</u>	<u>\$ 3,640,351</u>	<u>\$ 3,680,539</u>
Excess (shortfall) of revenue over expenses	<u>\$ 153,098</u>	<u>\$ 325,611</u>	<u>\$ 92,712</u>
Transfers:			
Transfer from (to) reserves	\$ 294,548	\$ (175,615)	\$ (203,050)
Transfer from (to) equity in tangible capital assets	<u>(447,646)</u>	<u>(149,996)</u>	<u>110,338</u>
Net transfers	<u>\$ (153,098)</u>	<u>\$ (325,611)</u>	<u>\$ (92,712)</u>
Change in general surplus for the year	\$ -	\$ -	\$ -
General surplus at the beginning of the year	<u>-</u>	<u>-</u>	<u>-</u>
General surplus at the end of the year	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

(See accompanying notes)

Township of Horton
Schedule of Reserves and Reserve Funds
For the year ended 31 December 2023
(with 2022 figures for comparison)

	<u>2023</u>	<u>2022</u>
Contributions:		
From operations	\$ 1,450,654	\$ 406,588
Transfers:		
To operations	<u>1,275,039</u>	<u>203,538</u>
Change in reserves and reserve funds balance	\$ 175,615	\$ 203,050
Reserves and reserve funds at the beginning of the year	<u>2,381,074</u>	<u>2,178,024</u>
Reserves and reserve funds at the end of the year	<u>\$ 2,556,689</u>	<u>\$ 2,381,074</u>
Reserves:		
Working funds	\$ 821,512	\$ 987,713
Fire equipment replacement	281,652	153,161
Landfill site	213,645	225,335
Transportation	504,930	331,422
Planning	13,801	13,801
Future equipment	190,013	174,853
Recreation	228,510	206,010
Election expense	35,004	26,004
Protection	62,082	33,983
Safe Start	45,763	45,763
Modernization funds	<u>159,777</u>	<u>183,029</u>
Total reserves	<u>\$ 2,556,689</u>	<u>\$ 2,381,074</u>

(See accompanying notes)

Township of Horton

Schedule of Tangible Capital Assets

For the year ended 31 December 2023
(with 2022 figures for comparison)

Segmented by asset class: <u>Cost</u>	Balance at 31 December <u>2022</u>	<u>Additions</u>	Disposals, write-offs and adjustments	Balance at 31 December <u>2023</u>
Land and land improvements	\$ 160,343			\$ 160,343
Buildings	2,203,043	\$ 84,664	\$ 61,666	2,349,373
Machinery and equipment	935,633	75,128		1,010,761
Vehicles	1,771,428			1,771,428
Linear assets	27,221,926	317,872		27,539,798
Capital work in progress	<u>97,884</u>	<u>53,184</u>	<u>(61,666)</u>	<u>89,402</u>
Total	<u>\$ 32,390,257</u>	<u>\$ 530,848</u>	<u>\$ -</u>	<u>\$ 32,921,105</u>
<u>Accumulated amortization</u>	Balance at 31 December <u>2022</u>	<u>Amortization</u>	Disposals, write-offs and adjustments	Balance at 31 December <u>2023</u>
Land	\$ 13,355	\$ 371	\$ -	\$ 13,726
Buildings	788,307	28,045		816,352
Machinery and equipment	588,796	75,334		664,130
Vehicles	589,398	82,374		671,772
Linear assets	<u>18,512,072</u>	<u>271,254</u>		<u>18,783,326</u>
Total	<u>\$ 20,491,928</u>	<u>\$ 457,378</u>	<u>\$ -</u>	<u>\$ 20,949,306</u>
<u>Net book value</u>			Balance at 31 December <u>2022</u>	Balance at 31 December <u>2023</u>
Land and land improvements			\$ 146,988	\$ 146,617
Buildings			1,414,736	1,533,021
Machinery and equipment			346,837	346,631
Vehicles			1,182,030	1,099,656
Linear assets			8,709,854	8,756,472
Capital work in progress			<u>97,884</u>	<u>89,402</u>
Total			<u>\$ 11,898,329</u>	<u>\$ 11,971,799</u>

(See accompanying notes)

Township of HortonSchedule of Tangible Capital AssetsFor the year ended 31 December 2023

(with 2022 figures for comparison)

Segmented by function: <u>Cost</u>	Balance at 31 December <u>2022</u>	<u>Additions</u>	Disposals, write-offs and adjustments	Balance at 31 December <u>2023</u>
General government	\$ 632,375	\$ 107,578	\$ -	\$ 739,953
Protection services	1,340,139	12,544		1,352,683
Transportation services	28,115,607	333,137		28,448,744
Environmental services	271,678	15,005		286,683
Recreation services	<u>2,030,458</u>	<u>62,584</u>		<u>2,093,042</u>
Total	<u>\$ 32,390,257</u>	<u>\$ 530,848</u>	<u>\$ -</u>	<u>\$ 32,921,105</u>

<u>Accumulated amortization</u>	Balance at 31 December <u>2022</u>	<u>Amortization</u>	Disposals, write-offs and adjustments	Balance at 31 December <u>2023</u>
General government	\$ 216,783	\$ 40,846	\$ -	\$ 257,629
Protection services	672,810	26,543		699,353
Transportation services	18,683,407	341,757		19,025,164
Environmental services	61,393	8,289		69,682
Recreation services	<u>857,535</u>	<u>39,943</u>		<u>897,478</u>
Total	<u>\$ 20,491,928</u>	<u>\$ 457,378</u>	<u>\$ -</u>	<u>\$ 20,949,306</u>

<u>Net book value</u>	Balance at 31 December <u>2022</u>	Balance at 31 December <u>2023</u>
General government	\$ 415,592	\$ 482,324
Protection services	667,329	653,330
Transportation services	9,432,200	9,423,580
Environmental services	210,285	217,001
Recreation services	<u>1,172,923</u>	<u>1,195,564</u>
Total	<u>\$ 11,898,329</u>	<u>\$ 11,971,799</u>

(See accompanying notes)



INDEPENDENT AUDITOR'S REPORT

To the Members of Council,
Inhabitants and Ratepayers of the
Corporation of the Township of Horton.

Opinion

We have audited the financial statements of the Township of Horton McLaren Cemetery Trust Fund (the Trust), which comprise the statement of financial position as at 31 December 2023, and the statement of operations and change in fund balance for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Trust as at 31 December 2023, and its financial performance for the year then ended in accordance with Canadian Public Sector Accounting Standards (PSAS).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Trust or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Trust's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Trust to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Trust to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

MacKillicon & Associates

RENFREW, Ontario.
2024.

Chartered Professional Accountants,
Licensed Public Accountants.

Township of Horton
McLaren Cemetery Trust Fund
Statement of Financial Position
 As at 31 December 2023
 (with 2022 figures for comparison)

	<u>2023</u>	<u>2022</u>
<u>ASSETS</u>		
Investments	\$ <u>4,059</u>	\$ <u>4,059</u>
<u>FUND BALANCE</u>		
Fund balance	\$ <u>4,059</u>	\$ <u>4,059</u>

Township of Horton
McLaren Cemetery Trust Fund
Statement of Operations and Change in Fund Balance
 For the year ended 31 December 2023
 (with 2022 figures for comparison)

	<u>2023</u>	<u>2022</u>
Balance at the beginning of the year	\$ <u>4,059</u>	\$ <u>3,996</u>
Revenue:		
Interest earned - bank	\$ <u>122</u>	\$ <u>63</u>
Expenses:		
Administration charges and maintenance	\$ <u>122</u>	\$ <u>-</u>
Balance at the end of the year	\$ <u>4,059</u>	\$ <u>4,059</u>

(See accompanying notes)

Township of Horton

McLaren Cemetery Trust Fund

Notes to the Financial Statements

For the year ended 31 December 2023

1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the McLaren Cemetery Trust Fund are the representation of management prepared in accordance with generally accepted accounting standards for local governments as recommended by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Since precise determination of many assets and liabilities is dependent upon future events, the preparation of periodic financial statements necessarily involves the use of estimates and approximations. These have been made using careful judgments.

Basis of Accounting:

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting recognizes revenues in the period in which transactions or events occurred that gave rise to the revenue; expenses are recognized in the period goods or services are acquired and a liability is incurred or transfers are due.

Cash and Cash Equivalents:

Cash and cash equivalents are comprised of cash on hand and in bank and investments due no greater than three months from the date of acquisition or that are cashable on demand.

Revenue Recognition:

Revenue is recognized when the activity is performed or when the services are rendered.

2. CEMETERY TRUST

The Municipality has assumed the responsibility of maintaining the McLaren Cemetery.

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING
JULY 16TH, 2024

There was a Regular Meeting of Council held in the Council Chambers on Tuesday September 17th, 2024. Present were Deputy Mayor Daina Proctor, Councillor Glen Campbell, Councillor Doug Humphries, and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, Nathalie Moore, Treasurer, and Nichole Dubeau, Executive Assistant – Recording Secretary.

Mayor David Bennett sent his regrets.

1. CALL TO ORDER

Deputy Mayor Proctor called the meeting to order at 4:00 p.m.

2. LAND ACKNOWLEDGEMENT

Deputy Mayor Proctor read the Land Acknowledgement in its entirety.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

4. CONFIRMATION OF COUNCIL AGENDA

Moved by Councillor Webster

RESOLUTION NO. 2024-122

Seconded by Councillor Campbell

THAT Council adopt the Agenda for the September 17th, 2024 Regular Council Meeting.

Carried

5. DELEGATIONS &/or PUBLIC MEETINGS

5.1 Development Charges Study – Jp2g Consultants Inc

Anthony Hommik, Senior Planner with Jp2g Consultants Inc. was present.

Mr. Hommik presented the information for Council. He stated the purpose of the public meeting is to listen to questions and comments from the public regarding the Draft Development Charges Study prepared by Jp2g Consultants Inc. and the proposed Development Charges By-Law. He added that the Notice of Public Meeting was advertised on the Township's website along with the draft by-law for two months. To date, no comments, questions, or concerns from the public were received. Mr. Hommik highlighted that the study is aimed at determining a development charge rate structure that will not require existing taxpayers to contribute to the capital cost of new growth anticipated to occur. Similarly, new taxpayers should not have to contribute more than their fair share of the net capital cost of providing the current level of municipal services for new growth. A review of population, property assessment, building permit and land severance information was undertaken to establish what the annual population in the municipality was over the preceding 10-year period from 2014 to 2023 in order to calculate population and development projections. He added that these development charges will allow for the municipality to continue to collect funds to help pay for capital expenditures and improvements associated with the growth of the Township. Council members thanked Mr. Hommik for the presentation and information.

6. MINUTES

6.1 September 3rd, 2024 – Regular Council

Moved by Councillor Humphries

RESOLUTION NO. 2024-123

Seconded by Councillor Webster

THAT Council approve the following Minutes:

- September 3rd, 2024 – Regular Council

Carried

RETURN TO AGENDA

7. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

8. COMMITTEE REPORTS:**8.1 TRANSPORTATION & ENVIRONMENTAL SERVICES COMMITTEE**8.1.1 Chair's Report – September 4th, 2024

Chair Humphries reviewed the report.

8.2 GENERAL GOVERNMENT COMMITTEE

Public Advisory Member Spencer Hopping was present.
Public Advisory Member Susan Humphries sent her regrets.

8.2.1 Staff Report – Treasurer's Report

Treasurer Nathalie Moore reviewed the report.

8.2.2 Staff Report – AMO Conference Report

Executive Assistant Nichole Dubeau reviewed the report.

8.3 RECREATION COMMITTEE8.3.1 Chair's Report – September 12th, 2024

Councillor Humphries reviewed the report.

9. CORRESPONDENCE SUMMARY**9.1 INFORMATION CORRESPONDENCE**9.1.1 CAO/Clerk's Information Memo

Council members reviewed the information previously distributed.
Councillor Webster stated that a staff member should attend the Climate Matters Forum.

9.2 ACTION CORRESPONDENCE9.2.1 Horton Firefighter's Association Golf Classic Donation Request

Council members were in agreement to be a Gold Sponsor.

9.2.2 Leave of Absence Request – Mayor Bennett

Deputy Mayor Proctor suggested tabling the request until the next meeting and receive as information. Councillors Webster and Campbell stated that the request is in front of Council tonight and a decision should be made.

10. BYLAWS

10.1 2024-33 Landfill Compaction & Covering Agreement

10.2 2024-34 Development Charges By-law

11. NOTICE TO FILE MOTION FOR NEXT COUNCIL – NONE**12. COUNCIL/STAFF MEMBERS CONCERNS**

Councillor Webster stated that he will be attending the next Council meeting via Zoom as he will be away. Deputy Mayor Proctor shared information from Watersheds Canada and stated that they are interested in presenting to Council and will further provide us the information. She also requested the Council direct staff to set a date for an Open House regarding private roads. There was Council consensus for direction to find a suitable date.

13. RESOLUTIONS

Moved by Councillor Humphries
Seconded by Councillor Campbell

RESOLUTION NO. 2024-124

THAT upon recommendation from the TES Committee, Council enter into an updated agreement with Brian Dedo for compaction and covering at the Horton Landfill Site;

AND THAT this be brought forward by by-law.

Carried

Moved by Councillor Webster
Seconded by Councillor Humphries

RESOLUTION NO. 2024-125

THAT upon recommendation from the TES Committee, Council direct the Public Works Manager to apply for the Community Emergency Preparedness Grant for a sand bagging machine, emergency signage trailer, and variable message board on trailer.

Carried

Moved by Councillor Webster
Seconded by Councillor Humphries

RESOLUTION NO. 2024-126

THAT upon recommendation from the TES Committee, Council approve Lois Graveline as Public Advisory Member to the Committee.

Carried

Moved by Councillor Campbell
Seconded by Councillor Webster

RESOLUTION NO. 2024-127

THAT upon recommendation from the Recreation Committee, Council direct and support staff to make application to the Community Sport and Recreation Infrastructure Fund, Stream 1: Repair and Rehabilitation for the purpose of extending the existing lifespan of the Outdoor Rink facility, enhance accessibility features to meet community needs and improve overall local programming.

Carried

Moved by Councillor Humphries
Seconded by Councillor Webster

RESOLUTION NO. 2024-128

THAT Council receive the following reports as information:

- Staff Report – Treasurer’s Report
- Staff Report – AMO Conference Report
- TES Chair’s Report – September 4th, 2024
- Recreation Chair’s Report – September 12th, 2024

Carried

Moved by Councillor Campbell
Seconded by Councillor Webster

RESOLUTION NO. 2024-129

THAT Council receive the CAO/Clerk’s Information Memo for September 17th, 2024.

Carried

Moved by Councillor Humphries
Seconded by Councillor Webster

RESOLUTION NO. 2024-130

THAT Council agree to be a Gold Sponsor for the Horton Firefighters Association Golf Classic and donate \$500.00.

Carried

RETURN TO AGENDA

Moved by Councillor Webster
Seconded by Councillor Humphries

RESOLUTION NO. 2024-131

THAT Council accept the Leave of Absence Request from Mayor Bennett until December 31st, 2024.

Councillor Webster requested a recorded vote.

Member	Yea	Nay
D. Proctor		X
G. Campbell	X	
D. Humphries	X	
T. Webster	X	

Carried

Moved by Councillor Campbell
Seconded by Councillor Webster

RESOLUTION NO. 2024-132

THAT Council enact the following by-laws:

- 2024-33 Landfill Compaction & Covering Agreement
- 2024-34 Development Charges By-law

Carried

14. IN CAMERA (Closed) SESSION

14.1 Pursuant to Section 239(2) (e) of the Municipal Act,

(e) Litigation or potential litigation – Tomlinson Group ZBLA

Moved by Councillor Campbell
Seconded by Councillor Webster

RESOLUTION NO. 2024-133

THAT Council went into a Closed Session Meeting at 4:57 p.m. to discuss the following items pursuant to Section 239(2) (e) of the Municipal Act;

- (e) Litigation or potential litigation – Tomlinson Group – ZBLA

Carried

Moved by Councillor Webster
Seconded by Councillor Campbell

RESOLUTION NO. 2024-134

THAT Council came out of Closed (In-Camera) Session at 5:02 p.m. and discussed items pursuant to Section 239(2) (e) of the Municipal Act;

- (e) Litigation or potential litigation – Tomlinson Group – ZBLA

Carried

Moved by Councillor Humphries
Seconded by Councillor Webster

RESOLUTION NO. 2024-135

THAT Council approve the Minutes of Settlement presented in closed session and authorize the CAO/Clerk to execute the agreement.

Carried

15. CONFIRMING BY-LAW

Moved by Councillor Campbell
Seconded by Councillor Humphries

RESOLUTION NO. 2024-136

THAT Council enact By-law 2024-35– Confirming By-Law.

Carried

16. ADJOURNMENT

Deputy Mayor Proctor declared the meeting adjourned at 5:16 p.m.

Township Of HortonSEPTEMBER 2024 BUILDING REPORT

Month	No. of Permits	2024 Value of Permits	2023 Value of Permits	2022 Value of Permits	Renos/Add Comm/Res	Garages/Storage Bldg Comm/Res	New Res	New Comm	Demos	Total SQ. FT	Stop Work Orders Issued
January	1	\$ 15,000	\$ -	\$0	1					78	0
February	2	\$ 365,000	\$ 1,258,600	\$1,635,000	1	1				1,380	0
March	2	\$ 110,000	\$ 663,000	\$1,083,200	1	1				1,472	0
April	15	\$ 2,016,000	\$ 1,865,000	\$879,000	5	1	5		4	13,749	0
May	12	\$ 1,083,500	\$ 614,000	\$1,765,000	4	7	1			9,252	0
June	1	\$ 250,000	\$ 1,802,000	\$2,220,400	1					1,390	0
July	4	\$ 53,000	\$ 4,870,000	\$149,000	2	2			2	1,976	0
August	11	\$ 3,433,000	\$ 550,000	\$641,000	2	2	7		1	13,958	0
September	2	\$ 1,150,000	\$ 1,316,000	\$1,500,000			2			4,800	0
October			\$ 183,000	\$825,000							
November			\$ 910,000	\$0							
December			\$ -	\$0							
TOTALS	50	\$ 8,475,500	\$ 14,031,600	\$10,697,600	17	14	15	0	7	48,055	0

RETURN TO AGENDA

Open Planning Files as of September 25, 2024

77

File Name	File No.	No. of Severances	Date Rec'd by County	Date Deemed Complete by County	Date Rec'd by Township	Date of Last Item Sent to County	Status of File
Jamie Prince & Tina Hunt	B188/21 B189/21 B190/21	3	18-Nov-21	Nov 18, 2021 but signed Mar 29, 2022	31-Mar-22	06-Apr-22	Completed
D.C. Hawkins Holdings Ltd	B02/23 B03/23 B04/23	3	01-Jan-23	07-Feb-23	16-Mar-23	12-May-23	Notice of Decision rec'd Oct 11/23- applicant to complete conditions
Cayla McNulty	B72/23 B73/23	2	14-Apr-23	14-Apr-23	12-Jul-23	25-Jul-23	Notice of Decision rec'd Dec 12/23 - applicant to complete conditions
Eric & Marion Draper	B76/23 B77/23 B78/23	3	20-Apr-23	20-Apr-23	18-Jul-23	28-Jul-23	Planning Reports rec'd Oct 20/23 B77 Decision rec'd Dec 18/23 OPA passed Apr 30/24
2865875 Ontario Inc.	B88/23 B89/23	2	18-May-23	14-Aug-23	12-Oct-23	03-Nov-23	Completed
Gary & Karen Carty	B114/23	1	19-Jul-23	19-Jul-23	12-Oct-23	10-Jan-24	Notice of Decision rec'd Apr 29/24 - applicant to complete conditions
Marjorie Doering	B116/23	1	24-Jul-23	24-Jul-23	18-Oct-23	07-Nov-23	Notice of Decision rec'd May 21/24 - applicant to complete conditions
Thomas Cavanagh Construction Ltd	B118/23	1	01-Aug-23	01-Aug-23	18-Oct-23	10-Jan-24	Notice of Decision rec'd Apr 29/24 - applicant to complete conditions
Michael & Shawnalee Enright	B127/23 B128/23 B129/23	3	21-Aug-23	21-Aug-23	26-Oct-23	03-Nov-23	Notice of Decision rec'd Jan 15/24 - applicant to complete conditions
Elizabeth & Ian Nesbitt	B168/23	1	20-Oct-23	23-Oct-23	19-Dec-23	15-Jan-24	Notice of Decision rec'd Feb 27/24 - applicant to complete conditions
Derek McGrimmon & Jennifer Sholea	B184/23	1	23-Nov-23	28-Nov-23	04-Jan-24	15-Jan-24	Notice of decision rec'd Apr 2/24 - applicant to complete conditions
Thompson's Septic Pumping	B196/23 B197/23	2	22-Dec-23	22-Dec-23	18-Jan-24	29-Jan-24	Notice of Decision rec'd May 27/24 - applicant to complete conditions
Brian Vander Ploeg & Mireya Morano Aguilar	B12/24 B13/24 B14/24	3	26-Jan-24	26-Jan-24	01-Mar-24	19-Mar-24	Notice of Decision rec'd July 18/24 - applicant to complete conditions
629995 Ontario Inc	B24/24 B25/24	2	12-Feb-24	12-Feb-24	21-Mar-24	26-Apr-24	Notice of Decision rec'd June 20/24 - applicant to complete conditions

RETURN TO AGENDA

Open Planning Files as of September 25, 2024

File Name	File No.	No. of Severances	Date Rec'd by County	Date Deemed Complete by County	Date Rec'd by Township	Date of Last Item Sent to County	Status of File
Morgan Snow	B31/24	1	28-Feb-24	28-Feb-24	09-Apr-24	26-Apr-24	Notice of Decision rec'd Aug 2/24 - applicant to complete conditions
Welsey Wallace	B61/24	1	21-May-24	21-May-24	16-Jul-24	23-Jul-24	Municipal documents sent to Cty
Brian Eady	B104/24	1	25-Jul-24	28-Jul-24	29-Jul-24	07-Aug-24	Municipal documents sent to Cty
William McGahern	B92/24 B93/24 B94/24	3	15-Jul-24	15-Jul-24	16-Sep-24	25-Sep-24	Municipal documents sent to Cty

File Name	File Type	File Status
Tomlinson Ltd.	Zoning By-law Amendment	Appeal proccess
Brian Thompson	Zoning By-law Amendment	Public Meeting Oct 1/24



Township of Horton COUNCIL / COMMITTEE REPORT

Title: Protective Services Committee Chair's Report September 19 th , 2024	Date:	October 1 st , 2024
	Council/Committee:	Council
	Author:	Hope Dillabough, CAO/Clerk
	Department:	Protective Services

RECOMMENDATIONS:

THAT Council accept the Protective Services Committee Chair's Report as information.

BACKGROUND:

Fire Chief's Report and Update

Fire Chief Cole presented his report. Chief Cole presented the calls for service from late July until present – there were 8 calls with a total of 46 year to date. He expressed that callouts are up in general across the County.

Horton Fire Department joined both Whitewater Region and Admaston/Bromley Fire Departments in August for a joint rural tanker shuttle training session. It provided Horton with a great knowledge of what other departments need if and when mutual assistance calls are requested.

Chief Cole discussed the Medical Priority Dispatch System and recommended to invest in Medical First Responder training to provide a better level of medical training which would increase the level of training of Horton Firefighters from Standard first aid/CPR to Medical First Responder. Will look at building it into 2025 budget working papers.

Two members of the department attended an online Resilient Minds Training which was presented by the Mental Health Association of Canada.

Staffing recruitment is in process. Second phase of testing will be held in the coming weeks.

Horton Fire Department will be hosting a training opportunity on Monday November 18th, 2024 at the Community Centre for all Firefighters. An invitation has been extended to all other Fire Departments within the County of Renfrew.

Agreement renewal for dispatch between the County of Renfrew and the MHLTC (CACC) was discussed as it's up for renewal and ends Dec 31 2024. A meeting was held with the Fire Chief's to discuss on September 5th – The County was invited but no one attended on their behalf. Chief Cole recommended that the Deputy Mayor to question at County Council to ask what the status is.

RETURN TO AGENDA

Staff/Committee Members Concerns

Deputy Mayor Proctor discussed the Private Roads Open House potential. Doodle poll to go out Friday the 20th, prior to thanksgiving hopefully. Chief Cole discussed the potential of having a survey re: private roads to be available at the public open house.

New Business

Deputy Fire Chief Fortier reviewed the submitted proposals for the purchase of a routine maintenance service work plan for the entire radio system in operation currently, as well as eight new radios and eight new pagers. Currently there is a slight shortfall on radios. Quotes were received and the recommended vendor is Front Line Communications as they provided the most detailed estimate and competitive with pricing. There was discussion that this proposal is reasonable and cost effective. The maintenance and service work would come out of the Fire 2024 operating budget.

There was consensus from the Committee to recommend to Council to proceed with the purchase from Frontline Communications, 4 Motorola XPR 3500E for the officers, 4 Kenwood NX-1200AK2 radios for replacement/upgrades and 8 SwissPhone POG-SAG pagers, as well as preventative maintenance for the in-service radio equipment. The total is expected to be approximately \$13,000.00 plus HST. There are sufficient funds in the Fire Department's 2024 Budget.

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: N/A

Prepared by: Hope Dillabough, CAO/Clerk

**THE CORPORATION OF THE
TOWNSHIP OF HORTON**

BY-LAW NUMBER 2024-36

A By-law to amend By-law Number 2010-14 of the Corporation of the Township of Horton, as amended.

PURSUANT TO SECTION 34 OF THE PLANNING ACT, R.S.O., 1990, c.P. 13, THE TOWNSHIP OF HORTON HEREBY ENACTS AS FOLLOWS:

1. THAT By-law Number 2010-14, as amended, be and the same is hereby further amended as follows:
 - (a) By adding the following new subsection to Section 16.0 – Requirements for Rural (RU) Zone, immediately following subsection 16.3(ggg):

“(hhh) Rural – Exception Sixty (RU-E60) Zone

Notwithstanding any other provisions to this By-law, located in Part of Lots 4 & 5, Concession 3, in the Township of Horton, and zoned RU-E60, the following provision shall apply:

i)	Lot Frontage (minimum)	30 metres.”
----	------------------------	-------------
 - (b) Schedule "A" is amended by rezoning those lands described above, from Rural – Exception One (RU-E1) to Rural (RU), and from Rural – Exception One (RU-E1) to Rural – Exception Sixty (RU-E60) as shown as Items 1 & 2 on the Schedule "A" attached hereto.
2. THAT save as aforesaid all other provisions of By-law 2010-14, as amended, shall be complied with.
3. This by-law shall come into force and take effect on the day of final passing thereof.

This By-law given its FIRST and SECOND reading this 1st day of October, 2024.

This By-law read a THIRD time and finally passed this 1st day of October, 2024.

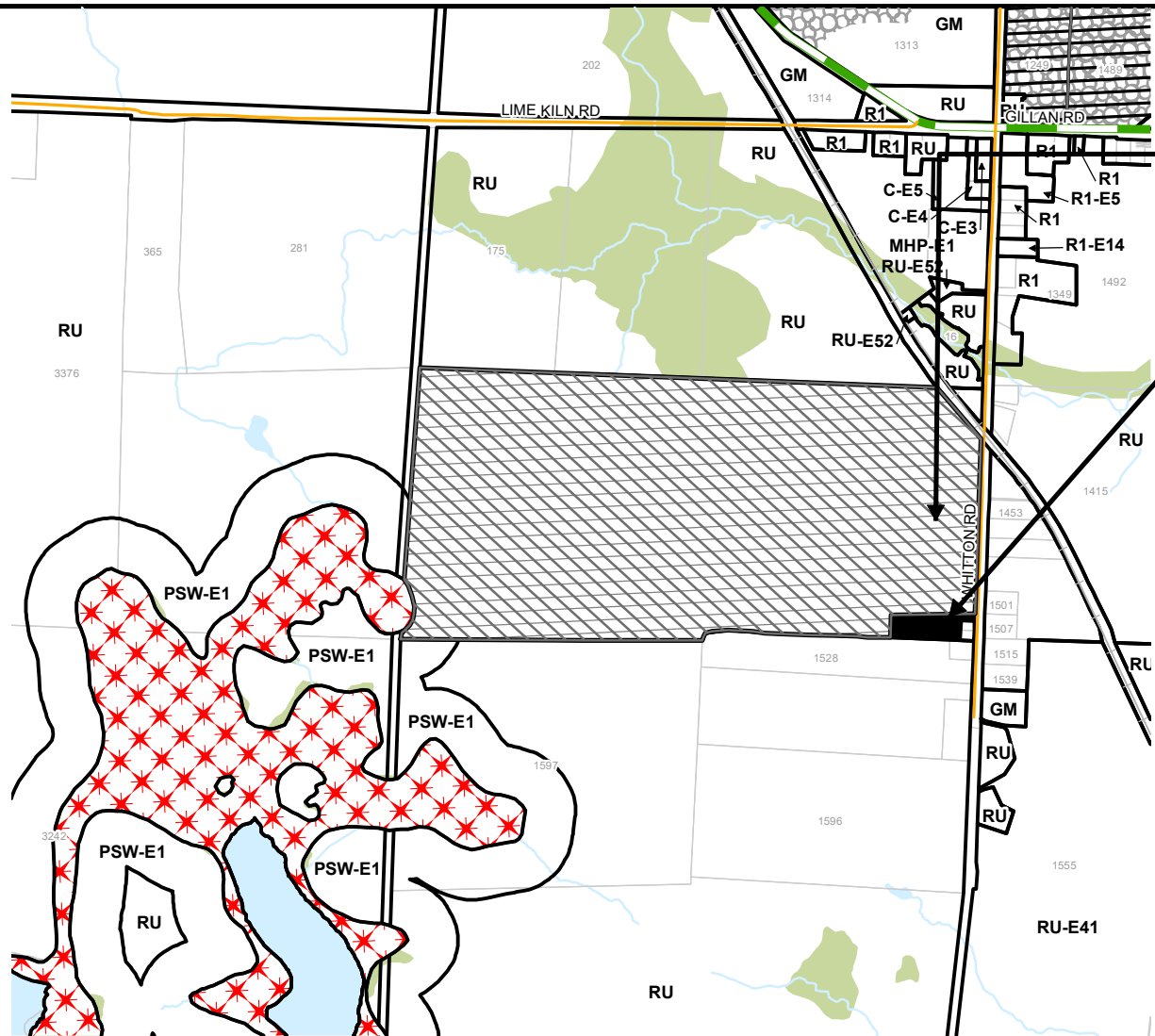
DEPUTY MAYOR Daina Proctor

CAO/CLERK Hope Dillabough

RETURN TO AGENDA

Item 1:
From RU-E1
to RU

Item 2:
From RU-E1
to RU-E60



Corporation of The Township of Horton

This is Schedule "A" to By-law Number _____.
Passed the _____ day of _____ 20_____.
Signatures of Signing Officers

Mayor

CAO\Clerk

LEGEND

- R1 Residential One
- RU Rural
- C Commercial
- GM General Industrial
- Environmental Protection
- *** Provincially Significant Wetland (PSW)
- E Exception Zone
- ▨ Item 1: Area affected by amendment: From RU-E1 to RU
- Item 2: Area affected by amendment: From RU-E1 to RU-E60

CORPORATION OF THE TOWNSHIP OF HORTON**BY-LAW NO. 2024-37****A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF HORTON
AT THE REGULAR COUNCIL MEETING HELD OCTOBER 1ST, 2024**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 1st day of October, 2024 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 1st day of October, 2024.

READ a third time and passed this 1st day of October, 2024.

DEPUTY MAYOR Daina Proctor

CAO/CLERK Hope Dillabough

RETURN TO AGENDA