



**THE CORPORATION OF THE TOWNSHIP OF HORTON  
COUNCIL MEETING – MARCH 5<sup>TH</sup>, 2024 – 4:00 P.M.  
HORTON MUNICIPAL CHAMBERS  
2253 JOHNSTON RD.**

**1. CALL TO ORDER**

**2. LAND ACKNOWLEDGEMENT**

*“As we gather today, I would like to acknowledge, on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin People and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years.”*

**3. DECLARATION OF PECUNIARY INTEREST**

**4. CONFIRMATION OF COUNCIL AGENDA**

**5. DELEGATIONS &/OR PUBLIC MEETINGS – NONE**

**6. MINUTES FROM PREVIOUS MEETINGS**

6.1 February 20<sup>th</sup>, 2024 – Regular Council

**PG.3**

6.2 February 20<sup>th</sup>, 2024 – Public Meeting

**PG.5**

**7. BUSINESS ARISING FROM MINUTES**

**8. COMMITTEE REPORTS:**

**8.1 GENERAL GOVERNMENT COMMITTEE**

▪ **CHAIR WEBSTER**

8.1.1 Staff Report – Health and Safety Update

**PG.6**

8.1.2 Staff Report – Joint Police Services Board

**PG.9**

8.1.3 Staff Report – 2023 Building Report

**PG.12**

8.1.4 Staff Report – 2023 Council Remuneration

**PG.14**

8.1.5 Staff Report – 2024 Preliminary Budget

**PG.16**

**9. CORRESPONDENCE SUMMARY**

**9.1 INFORMATION CORRESPONDENCE**

9.1.1 CAO/Clerk Information Memo

**PG.31**

**9.2 ACTION CORRESPONDENCE – NONE**

**10. BY-LAWS – NONE**

**11. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING**

**12. COUNCIL/STAFF MEMBERS CONCERNS**

**13. RESOLUTIONS**

**14. IN CAMERA (Closed) SESSION (as required) – NONE**

**RETURN TO AGENDA**

15. CONFIRMING BY-LAW 2024-10

**PG.32**

16. ADJOURNMENT

**THE CORPORATION OF THE TOWNSHIP OF HORTON**

REGULAR COUNCIL MEETING  
FEBRUARY 20<sup>TH</sup>, 2024

There was a Regular Meeting of Council held in the Council Chambers on Tuesday February 6<sup>th</sup>, 2024. Present were Mayor David Bennett, Councillor Glen Campbell, and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, and Nichole Dubeau, Executive Assistant – Recording Secretary.

Deputy Mayor Daina Proctor and Councillor Doug Humphries sent their regrets.

**1. CALL TO ORDER**

Mayor Bennett called the meeting to order at 4:00 p.m.

**2. LAND ACKNOWLEDGEMENT**

Mayor Bennett read the Land Acknowledgement in its entirety.

**3. DECLARATION OF PECUNIARY INTEREST**

There was no declaration of pecuniary interest.

**4. CONFIRMATION OF COUNCIL AGENDA**

Moved by Councillor Webster

**RESOLUTION NO. 2024-16**

Seconded by Councillor Campbell

**THAT** Council adopt the Agenda for the February 20<sup>th</sup>, 2024 Regular Council Meeting.

**Carried**

**5. DELEGATIONS &/or PUBLIC MEETINGS**

5.1 Public Meeting – Zoning By-law Amendment Jamieson

**6. MINUTES**

6.1 February 6<sup>th</sup>, 2024 – Regular Council

Moved by Councillor Campbell

**RESOLUTION NO. 2024-17**

Seconded by Councillor Webster

**THAT** Council approve the following Minutes:

- February 6<sup>th</sup>, 2024 – Regular Council

**Carried**

**7. BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes.

**8. CORRESPONDENCE SUMMARY**

**8.1 INFORMATION CORRESPONDENCE – NONE**

**8.2 ACTION CORRESPONDENCE – NONE**

**9. BYLAWS**

9.1 2024-08 Zoning By-law Amendment – Jamieson

**10. NOTICE TO FILE MOTION FOR NEXT COUNCIL – NONE**

**11. COUNCIL/STAFF MEMBERS CONCERNS**

CAO/Clerk Hope Dillabough stated that seven municipalities under the jurisdiction of the Renfrew OPP Detachment have created a Joint OPP Detachment Board, and Council is required to appoint a Council member from Horton to sit on this Board. A report will be brought forward at the next Regular Council Meeting with all the information with an appointment resolution

**RETURN TO AGENDA**

prepared. She also stated that a schedule is being worked between the rink attendant and landfill attendant to open and close the changerooms at the rink.

## 12. RESOLUTIONS

Moved by Councillor Webster

**RESOLUTION NO. 2024-18**

Seconded by Councillor Campbell

**THAT** Council enact the following by-law:

- 2024-08 Zoning By-law Amendment – Jamieson

**Carried**

## 13. IN CAMERA (Closed) SESSION – NONE

## 14. CONFIRMING BYLAW

Moved by Councillor Campbell

**RESOLUTION NO. 2024-19**

Seconded by Councillor Webster

**THAT** Council enact By-law 2024-09– Confirming By-Law.

**Carried**

## 15. ADJOURNMENT

Mayor Bennett declared the meeting adjourned at 4:11 p.m.

---

MAYOR David M. Bennett

---

CAO/CLERK Hope Dillabough

**THE CORPORATION OF THE TOWNSHIP OF HORTON**

**Public Meeting**  
**Zoning Amendment**  
**Robert & Lois Jamieson**  
**February 20<sup>th</sup>, 2024 at 4:00 p.m.**

There was a Public Meeting held during the Regular Council Meeting on February 20<sup>th</sup>, 2024. Present was Mayor David Bennett, Councillor Glen Campbell, and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, and Nichole Dubeau, Executive Assistant-Recording Secretary.

Deputy Mayor Daina Proctor and Councillor Doug Humphries sent their regrets.

**1. CALL TO ORDER**

Mayor David Bennett called the Public Meeting to Order at 4:01 pm.

**2. DECLARATION OF PECUNIARY INTEREST**

There was no declaration of pecuniary interest.

**3. PURPOSE OF AMENDMENT**

Executive Assistant Nichole Dubeau stated that the purpose and effect of this amendment is to rezone the severed and retained lands in Consent Applications B97/23(1) and B98/23(2) from Residential One (R1) to Residential One – Exception Eighteen (R1-E18) to require the installation of a tertiary septic system. The zoning by-law amendment is required as a condition of consent.

All other provisions of the Zoning By-law shall apply.

**4. REPORT ON NOTICE**

**i) Reading of Written Comments**

Executive Assistant Nichole Dubeau reported that as required by the Planning Act, all property owners within 120 metres were notified of this meeting. Notice of this meeting was sent to twenty-three (23) property owners within the 120-meter radius in addition to ten (10) Provincial and County Agencies. Out of those, no written comments were received by the prescribed deadline.

**ii) PUBLIC PARTICIPATION/COMMENTS**

There was no public participation or comments.

**5. INFORMATION ON WHO IS ENTITLED TO APPEAL COUNCIL'S DECISION TO THE ONTARIO LAND TRIBUNAL UNDER SECTIONS 34(11) AND (19) OF O.Reg 545/06.**

Executive Assistant Nichole Dubeau read out Sections 34(11) and 34(19) in their entirety.

**6. COUNCIL MEMBERS COMMENTS**

There were no Council members comments.

**7. ADJOURNMENT**

Mayor Bennett adjourned the public meeting at 4:04 pm.

---

MAYOR David M. Bennett

---

CAO/CLERK Hope Dillabough

**RETURN TO AGENDA**



## Township of Horton COUNCIL / COMMITTEE REPORT

<b>Title:</b>  Health & Safety Training and Updates	<b>Date:</b> March 5 <sup>th</sup> , 2024
	<b>Council/Committee:</b> Council
	<b>Author:</b> Hope Dillabough, CAO/Clerk
	<b>Department:</b> General Government

### **RECOMMENDATIONS:**

THAT Council approves the CAO/Clerk's recommendation to close the office on Friday March 22nd for a day of training and team building to review health and safety policies and procedures.

### **BACKGROUND:**

Items that staff will be trained on are as follows:

- Jobsite analysis
- How to use an AED
- CPR basics
- Fire Extinguishers
- WHMIS
- Behavioural Safety
- Ergonomics
- Slips Trips Falls
- Driving at Work
- Lock out Tag out
- Working from home fundamentals
- Fatigue Causes

**ALTERNATIVES:** n/a

**FINANCIAL IMPLICATIONS:** None

### **ATTACHMENTS:**

I have drafted a Staff Mission Statement that we as staff will sign and review in a year to assess if it represents staff work ethic and if our actions reflect our health and safety mission statement.

Attached: Copy of DRAFT 2024 Staff Mission Statement

**RETURN TO AGENDA**

**CONSULTATIONS:**

Treasurer Nathalie Moore and Public Works Manager Adam Knapp

**Prepared by:** Hope Dillabough, CAO/Clerk



## 2024 Staff Mission Statement

The Township of Horton Staff is dedicated and united in providing quality customer service that is accessible and safe to all residents and visitors to the municipality. We take pride in being a positive cohesive team and are progressive and committed to innovation and leadership through the delivery of services that enhance the quality of life, accessibility, and the health and safety for our community. We continue to strive to implement council direction and develop policies and procedures to ensure efficiency and business continuity with continuous education and training opportunities. Staff is diligent in promoting health and safety and will work together to instill a safe, harmonious, productive, respectful workplace.





## Township of Horton COUNCIL / COMMITTEE REPORT

<b>Title:</b>  Joint Police Services Board Renfrew OPP Detachment	<b>Date:</b>	March 5 <sup>th</sup> , 2024
	<b>Council/Committee:</b>	Council
	<b>Author:</b>	Hope Dillabough, CAO/Clerk
	<b>Department:</b>	General Government

### **RECOMMENDATIONS:**

THAT Council appoint Council Member \_\_\_\_\_ to the Joint Police Service Board for the Renfrew Detachment Ontario Provincial Police for the remainder of the 2022-2026 Council Term.

### **BACKGROUND:**

In March 2019, the provincial government passed the Community Safety and Policing Act, 2019 (CSPA), as part of the Comprehensive Ontario Police Services Act, 2019. Once in force, the CSPA will replace the current Police Services Act (PSA). The CSPA is an opportunity to modernize policing and enhance the community safety in Ontario.

The province is seeking to modernize the regulatory framework for adequate and effective policing to provide greater quality and consistency in the delivery of police services across Ontario. A phased approach is being used to develop new standards for adequate and effective policing, which includes adopting and expanding elements from the existing O.Reg. 3/99 (Adequacy and Effectiveness of Police Services), identifying matters to be regulated from the Policing Standards Manual and valuable feedback received from the public and stakeholder.

Under the CSPA, Police Services Boards and the Commissioner of the OPP will be required to provide adequate and effective policing in their area of policing responsibility, in accordance with the needs of the population in the area and having regard for the diversity of the population in that area. The proposed regulation sets out certain standards, as well as requiring Chiefs of Police to develop procedures and take other steps in relation to the following policing functions: Crime Prevention; Law Enforcement; Maintaining the Public Peace; Emergency Response; and Assistance to Victims of Crime.

Staff received notice at the beginning of February that April 1, 2024 had been proclaimed as the official date on which the CSPA will come into force.

The Township of Horton has partnered with the Town of Arnprior, Town of Renfrew, Township of Admaston/Bromley, Township of Greater Madawaska, Township of McNab/Braeside and the

**RETURN TO AGENDA**

Township of Whitewater Region to form a committee regarding the role/transition to an OPP Detachment Board. CAO's from each municipality met to discuss the following:

- Council representatives;
- Citizen appointments;
- Procedure/Terms of Reference;
- Meeting schedule and support;
- Training and Orientation.

There will be one (1) Council representative on the Board from each municipality. Council of the Township of Horton is required to appoint a member to the Joint Police Services Board for the Renfrew Detachment for the remainder of this Council Term. Once all Council appointments have been finalized, an invitation will be sent out for the first meeting.

There will also be two (2) community members who will be appointed upon review of application submissions. The joint advertisement is attached to this report but has also previously been shared with Council for information. These applications will be reviewed at the first meeting held.

Staff will be attending a meeting the morning of March 5<sup>th</sup> in Pembroke to review information as it pertains to the Upper Ottawa Valley's transition to the Joint Services Board.

**ALTERNATIVES:** n/a

**FINANCIAL IMPLICATIONS:**

There will be remuneration for the appointed members as part of the new Community Safety and Policing Act. This will be discussed and determined by the new Joint PSB Committee.

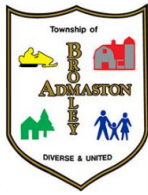
**ATTACHMENTS:**

- Advertisement for Community Committee Members

**CONSULTATIONS:**

Jennifer Charkavi – Township of Admaston/Bromley  
 Renee Mask, CAO – Township of Greater Madawaska  
 Lindsey Lee, CAO/Clerk – Township of McNab/Braeside  
 Robin Paquette, CAO – Town of Arnprior  
 Robert Tremblay, CAO – Town of Renfrew  
 Sgt. Bosa – Acting Detachment Commander – Renfrew OPP

**Prepared by:** Hope Dillabough, CAO/Clerk



## **Committee Member Recruitment for Joint Police Service Board**

**Background:** Police service boards oversee how policing is provided in communities. They contribute to their community's safety and well-being by working with local citizens and organizations to ensure their community receives appropriate policing needs.

**Mandate:** Ontario Provincial Police (OPP) police services boards are responsible for determining objectives and priorities for police services, in consultation with the detachment commander, establishing local policies on police services, participate in the regular selection of the detachment commander, receive regular reports from the detachment commander and monitor the performance of the detachment commander.

**Membership:** The joint police services board will include two (2) provincially appointed representatives, council representatives from each of the participating municipalities, and two (2) community members.

**Qualifications:** Previous experience on boards or committees is considered an asset. To qualify as a board member, you must:

- Be a resident of a municipality listed at the top of this application.
- Pass a comprehensive police record check.
- Understand the role of a police services board.
- Be involved in your community.
- Have good written and verbal communication skills.

**Expectations:** Board members are expected to complete training as assigned, participate in the election of a Chair at the first meeting in each year, follow and adhere to the Members of Police Services Boards Code of Conduct and attend meetings as determined by the board with no fewer than four meetings each year. Members will serve for the remainder of the 2022-2026 term of Council and will be compensated for their time.

**Recruitment:** Please send an expression of interest with your relevant experience noted in the application and a current police record attached.

**Deadline for applications is March 7<sup>th</sup>, 2024, at 12:00 p.m.** Applications and questions should be directed to Carolyn Errett, Town Clerk for the Town of Renfrew at [cerrett@renfrew.ca](mailto:cerrett@renfrew.ca), 613-432-4848.

**RETURN TO AGENDA**



**Township of Horton  
COUNCIL / COMMITTEE REPORT**

<b>Title:</b>  <b>2023 BUILDING FEE REPORT</b>	<b>Date:</b>	March 5, 2024
	<b>Council/Committee:</b>	Council
	<b>Author:</b>	Nathalie Moore, Treasurer
	<b>Department:</b>	General Government

**RECOMMENDATIONS:**

**THAT** Council receive the Building Fee Report for the year ending December 31, 2023, as presented.

**BACKGROUND:**

The Building Code Act, Chapter 7 (4) requires that Council adopt a statement of fees annually. The 2023 Building Fee Report is attached.

**ALTERNATIVES:** N/A

**FINANCIAL IMPLICATIONS:**

Council may wish to consider reviewing the administration costs of the Building Inspector during the annual budget deliberations.

**CONSULTATIONS:** N/A

**ATTACHMENTS:** 2023 Building Fee Report

*Prepared By: Nathalie Moore, Treasurer  
Reviewed By: Hope Dillabough, CAO/Clerk*

**RETURN TO AGENDA**



## APPENDIX "A"

## 2023 BUILDING FEE REPORT

(in accordance with Chapter 7(4) of the Building Code Act, S.O. 1992)

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
<b>REVENUES</b>					
Building Permit Fees	<b>61,227.52</b>	52,163.00	78,199.00	45,406.00	46,618.00
Septic Permit Fees	<b>11,060.00</b>	11,300.00	15,860.00	10,000.00	7,660.00
Other Fees	<b>4,455.00</b>	5,300.00	6,300.00	1,400.00	1,900.00
Transfer from Reserves	-	-	-	5,959.69	7,259.67
<b>Total Revenues:</b>	<b>76,742.52</b>	68,763.00	100,359.00	62,765.69	63,437.67
<b>EXPENDITURES</b>					
Wages & Benefits	<b>70,048.71</b>	61,489.38	61,318.69	61,071.79	60,849.39
Mileage/Conference etc.	<b>135.24</b>	-	58.50	146.00	162.82
Office Supplies etc.	<b>848.75</b>	136.32	635.59	559.56	650.46
Building maintenance	<b>1,236.76</b>	1,907.25	782.07	988.34	1,775.00
Transfer to Reserves	<b>4,473.06</b>	5,230.05	37,564.15	-	-
<b>Total Expenditures:</b>	<b>76,742.52</b>	68,763.00	100,359.00	62,765.69	63,437.67
<b>Surplus/Deficit:</b>	<b>0.00</b>	0.00	0.00	0.00	0.00

**RETURN TO AGENDA**



**Township of Horton  
COUNCIL / COMMITTEE REPORT**

<b>Title:</b>  <b>2023 COUNCIL REMUNERATION</b>	<b>Date:</b>	March 5, 2024
	<b>Council/Committee:</b>	Council
	<b>Author:</b>	Nathalie Moore, Treasurer
	<b>Department:</b>	General Government

**RECOMMENDATIONS:**

**THAT** Council accepts the Council Remuneration Report for the year ending December 31, 2023 as presented.

**BACKGROUND:**

The Municipal Act 2001, c.25 Section 284 requires that Council adopt a statement of Council remuneration and expenses by March 31 each year for the previous year. The statement is attached as Appendix "A".

**ALTERNATIVES:** N/A

**FINANCIAL IMPLICATIONS:** N/A

**CONSULTATIONS:** N/A

*Prepared By: Nathalie Moore, Treasurer  
Reviewed By: Hope Dillabough, CAO/Clerk*

**RETURN TO AGENDA**

Horton Township



## 2023 STATEMENT OF COUNCIL REMUNERATION AND EXPENSES

(costs are net of GST/HST rebate)

<u>MEMBERS OF COUNCIL</u>	<u>REMUNERATION</u>	<u>BENEFITS</u>	<u>CONFERENCE / TRAVEL EXPENSES</u>	<u>TOTAL</u>
BENNETT, Dave - MAYOR	27,294.96	<b>8,495.04</b>	0.00	35,790.00
CAMPBELL, Glen - Councillor	19,569.96	2,410.44	0.00	21,980.40
HUMPHRIES, Douglas - Councillor	19,569.96	1,395.12	2,515.68	23,480.76
PROCTOR, Daina - DEPUTY MAYOR	19,569.96	2,410.44	0.00	21,980.40
WEBSTER, Tom - Councillor	19,569.96	2,410.44	2,676.97	24,657.37
	<u>\$105,574.80</u>	<u>\$17,121.48</u>	<u>\$5,192.65</u>	<u>\$127,888.93</u>

This statement is in accordance with the Municipal Act 2001, S.O. 2001, c. 25 Section 284 and Township By-Law 2022-39 plus annual COLA adjustments.

**\*\*Mayor's benefits of \$5,966.04 are self paid**

**RETURN TO AGENDA**

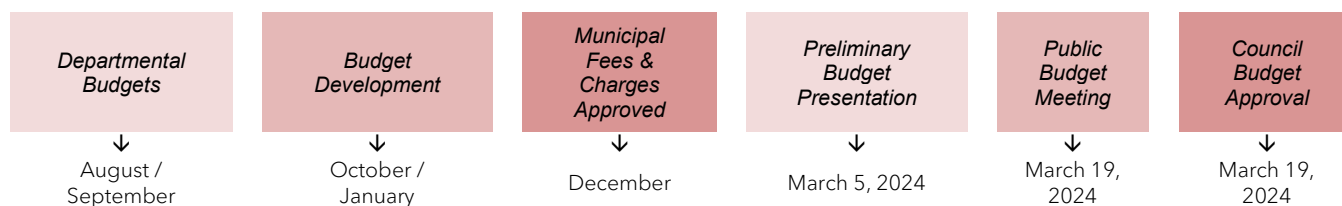


## Township of Horton COUNCIL / COMMITTEE REPORT

<b>2024 BUDGET</b>	<b>Date:</b>	March 5, 2024
	<b>Council/Committee:</b>	General Government
	<b>Author:</b>	Nathalie Moore
	<b>Department:</b>	Administration

### BACKGROUND:

Staff is on track with the proposed timelines for 2024. We have scheduled the public meeting for March 19, 2024 rather than April 18, 2024 as originally scheduled.



Like residents, the Township is feeling the pinch of additional budget pressures beyond its control. Inflation continues to be high; interest rates are rising and prices for just about everything have gone up. Just as this puts pressure on your household finances, it also puts pressure on the Townships budget as we work to keep the spending down while maintaining municipal services at our current service level.

While these pressures are beyond the Township's control, we continue to work hard to focus on the essentials and deliver a budget that meets the needs of the people of Horton. When staff initially started the budget process with all departmental requests there was potentially an 18% increase based on the submissions. With shifting priorities and revisiting our 10-year plan we were able to bring it down to just over 8%.

Finance Staff met with the Chair and Public Advisory Members of General Government, where the conversation was based on an 8% increase and received some great feedback. Council is being presented with a 5.4% increase for the 2024 budget.

Factors which impacted the budget process for 2024 were: (keeping in mind that 1% is \$ 27,852)

- OCIF allocation saw a decrease of \$32,995 over 2023
- Loss of Stewardship funding in the amount of \$67,775
- Increase in Insurance Premiums
- Slight increase to policing costs

RETURN TO AGENDA



**ALTERNATIVES**

Proceeding with a percentage other than 5.4% will require direction from Council to present at the Public Meeting on March 19, 2024.

**FINANCIAL IMPLICATIONS:****ATTACHMENTS:****CONSULTATIONS:**

CAO/Clerk, Senior Staff, Gen. Gov. Chair and Public Members

*Prepared By: Nathalie Moore, Treasurer  
Reviewed By: Hope Dillabough, CAO/Clerk*




1



2

[RETURN TO AGENDA](#)



## THE BUDGET IS ESSENTIAL TO THE MANGEMENT OF THE MUNICIPALITY

The overall budget is comprised of two main components – the Operating Budget and the Capital Budget.


All municipalities are mandated through the Municipal Act to prepare a balanced budget annually.

3

<h3><b>OPERATING BUDGET</b></h3> <hr/> <p>PAYS FOR ONGOING OPERATIONS OF THE MUNICIPALITY</p> <hr/> <p>SALARIES</p> <p>MAINTENANCE</p> <p>SUPPLIES</p> <p>DEBT SERVICING</p>	<h3><b>CAPITAL BUDGET</b></h3> <hr/> <p>PAYS FOR PHYSICAL ASSETS (OVER \$5,000)</p> <hr/> <p>EQUIPMENT \ FLEET</p> <p>FACILITIES</p> <p>ROADS</p> <p>PARKS</p>
--	--

4

WHAT IS 1% OF THE BUDGET?



\$ 27,852

5

**FEDERAL & PROVINCIAL FUNDING**

**OMPF**  
ONTARIO  
MUNICIPAL  
PARTNERSHIP  
FUND

\$ 252,700

6

**FEDERAL & PROVINCIAL FUNDING**

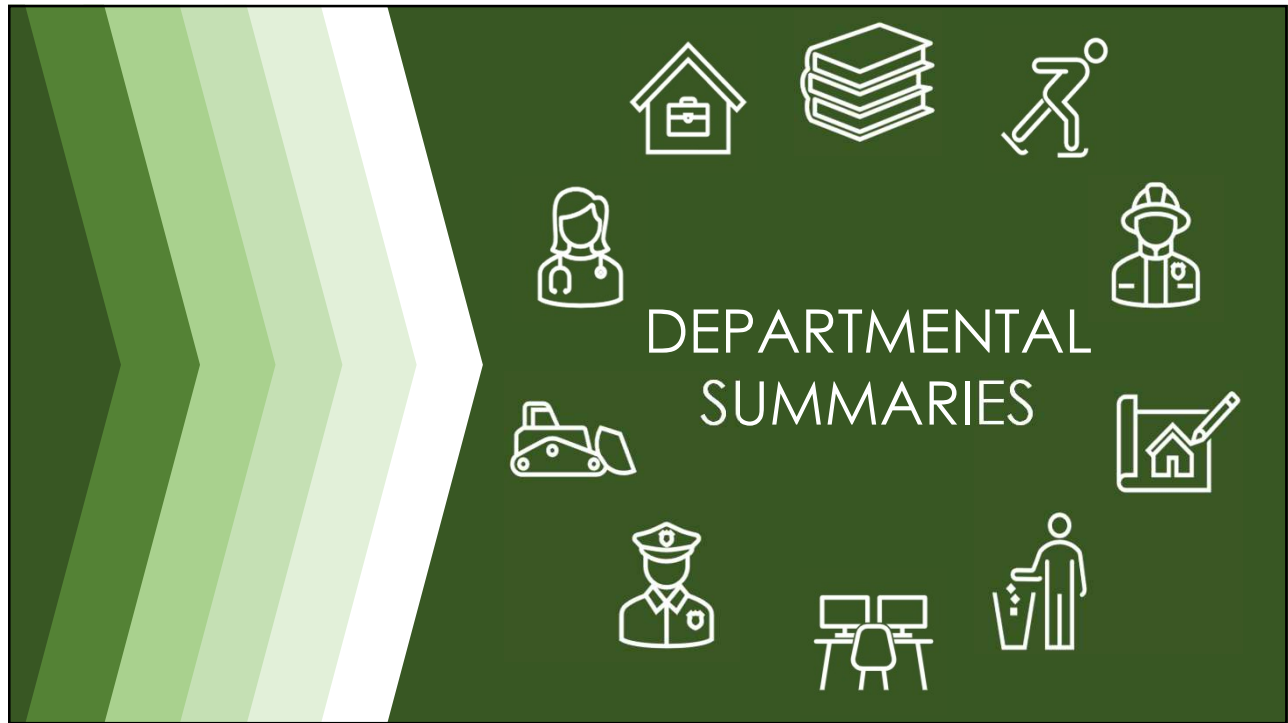
<p><b>OMPF</b></p> <p>ONTARIO MUNICIPAL PARTNERSHIP FUND</p> <p><b>\$ 252,700</b></p>	<p><b>OCIF</b></p> <p>ONTARIO COMMUNITY INFRASTRUCTURE FUND</p> <p><b>\$ 186,969</b></p>
---	--

7

**FEDERAL & PROVINCIAL FUNDING**

<p><b>OMPF</b></p> <p>ONTARIO MUNICIPAL PARTNERSHIP FUND</p> <p><b>\$ 252,700</b></p>	<p><b>OCIF</b></p> <p>ONTARIO COMMUNITY INFRASTRUCTURE FUND</p> <p><b>\$ 186,969</b></p>	<p><b>CCBF</b></p> <p>CANADIAN COMMUNITY BUILDING FUND</p> <p><b>\$ 100,042</b></p>
---	--	---

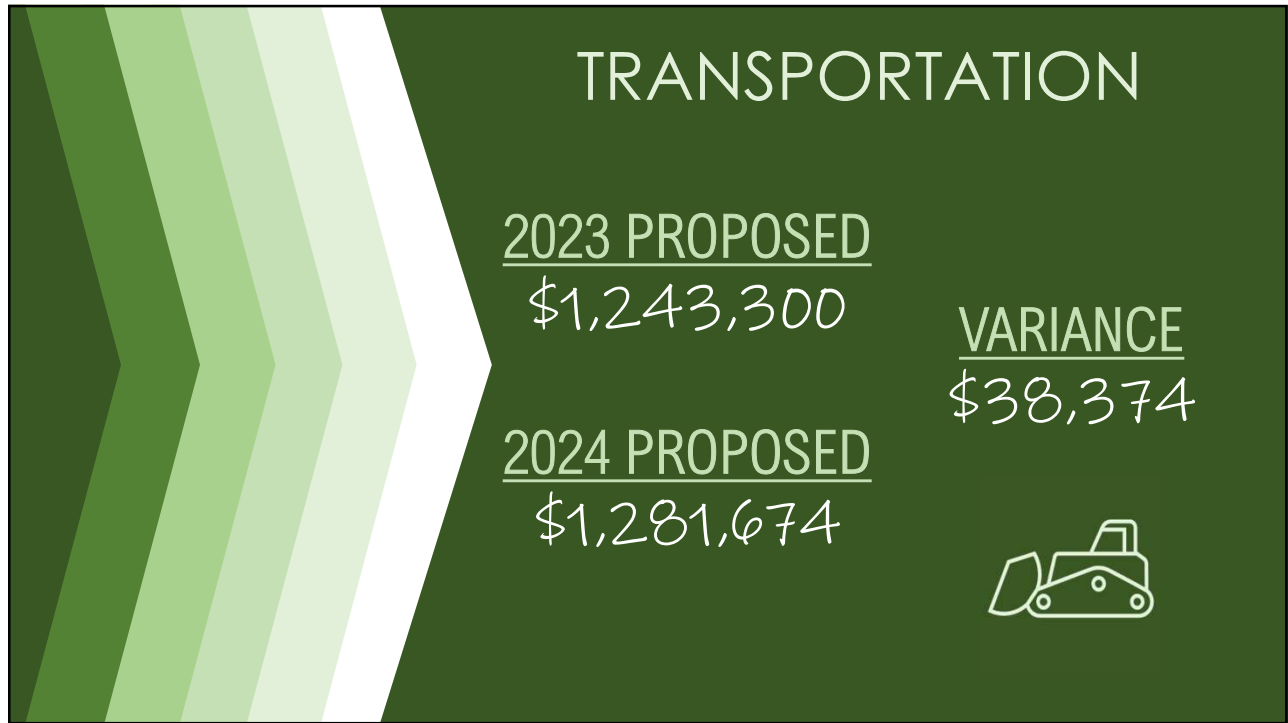
8



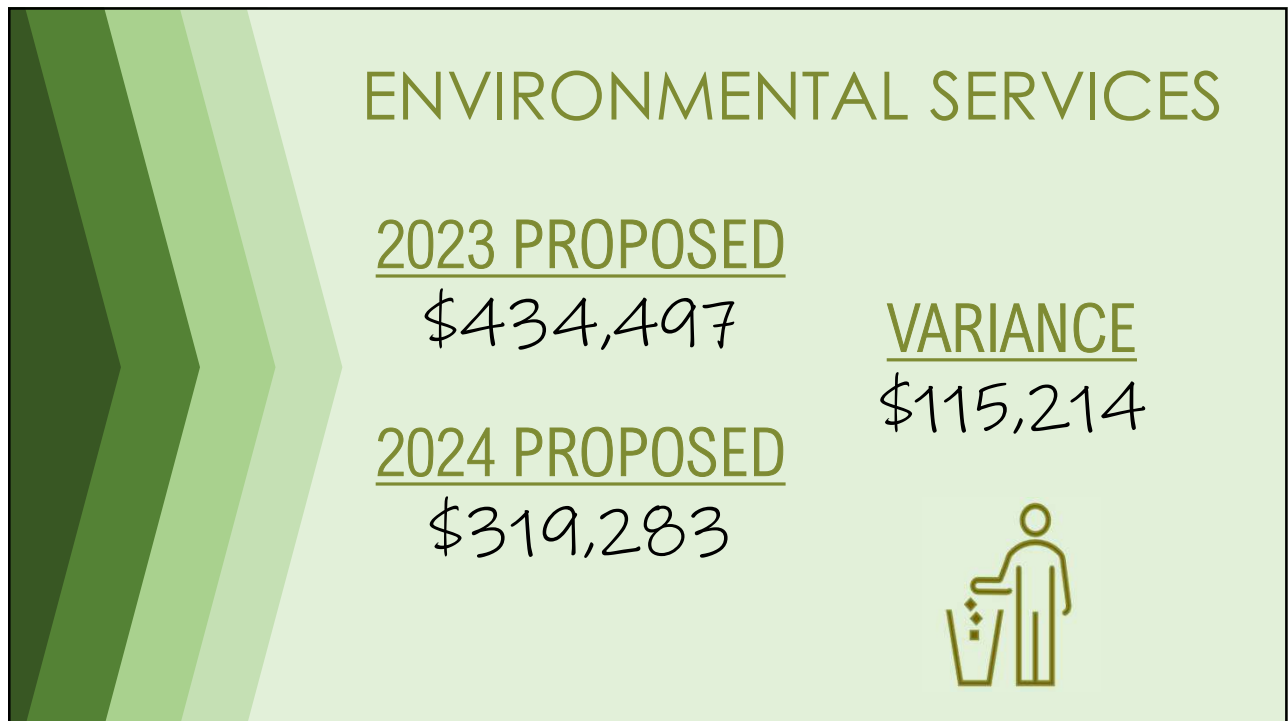
9

<h2>GENERAL GOVERNMENT</h2>	
<u>2023 PROPOSED</u>	
\$2,510,392	
<u>2024 PROPOSED</u>	<u>VARIANCE</u>
\$2,398,518	\$111,874

10




11





12

## FIRE DEPARTMENT

<u>2023 PROPOSED</u>	
\$211,053	<u>VARIANCE</u>
<u>2024 PROPOSED</u>	\$22,805
\$233,858	

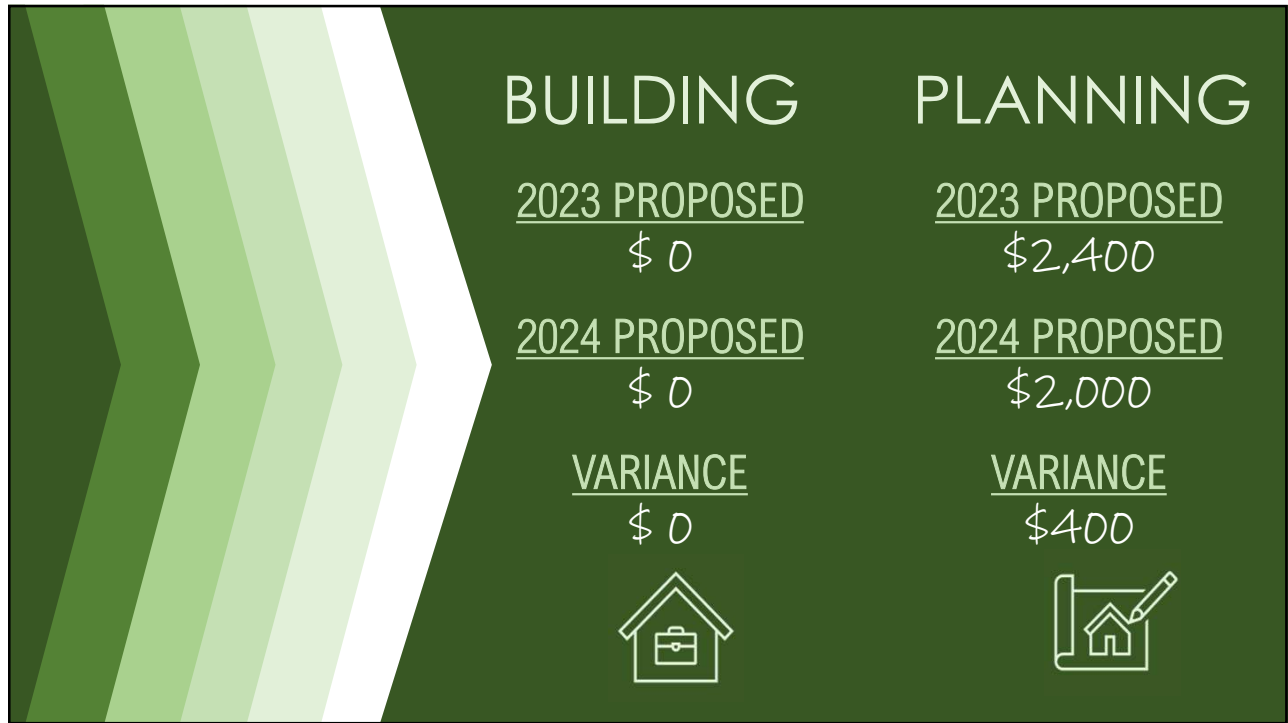
13

<h3>RECREATION</h3>	<h3>PROTECTION</h3>
<u>2023 PROPOSED</u>	<u>2023 PROPOSED</u>
\$144,435	\$437,402
<u>2024 PROPOSED</u>	<u>2024 PROPOSED</u>
\$173,846	\$435,765
<u>VARIANCE</u>	<u>VARIANCE</u>
\$29,411	\$1,637

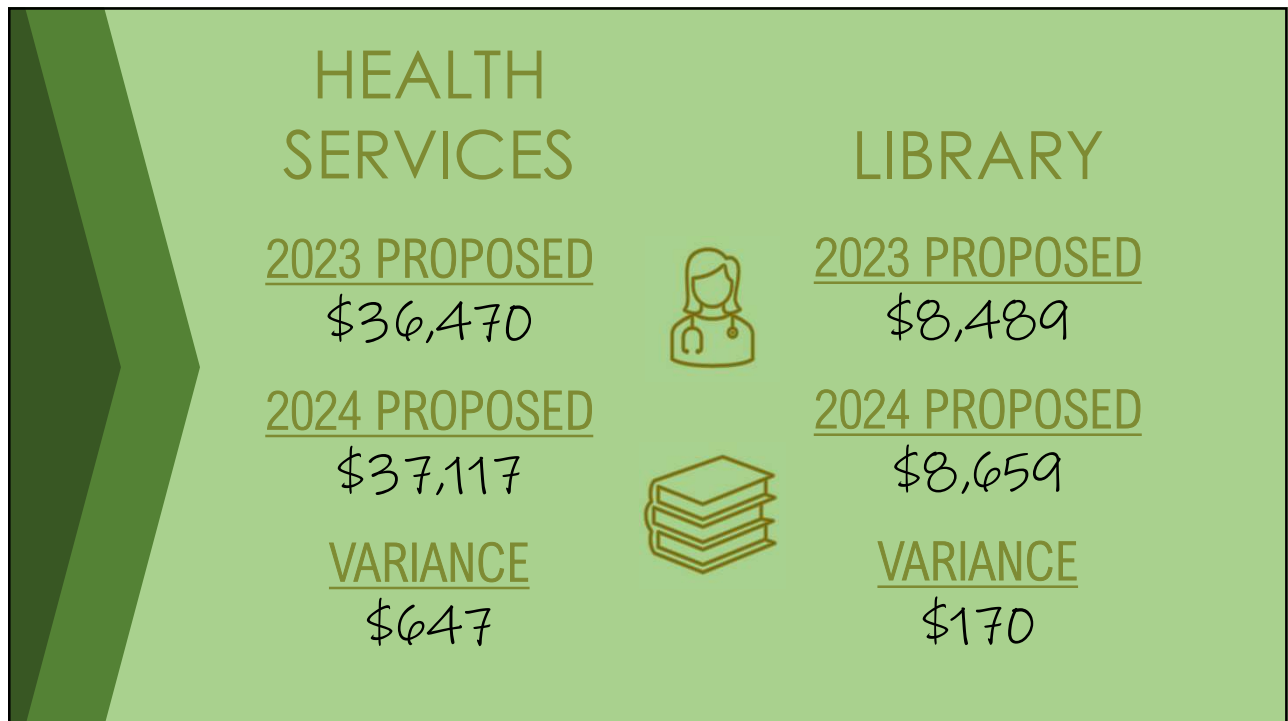



14

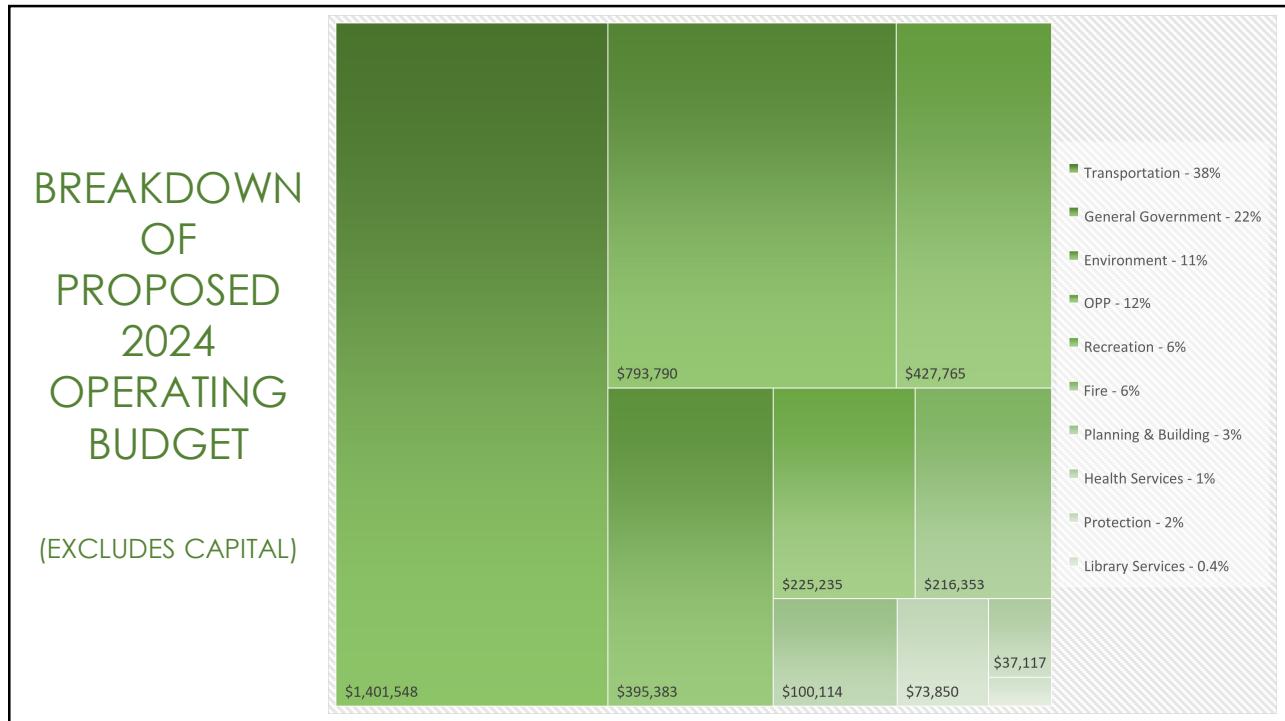




15



16



17

## 2024 PROPOSED CAPITAL

GENERAL GOVERNMENT										
Item	Opening Unfinanced	2024 Budget	Taxation	Fees/ Charges/ Donations	Dev. Chgs.	Grants	CCBF (Gas Tax)	Reserves	Reserve Name	Estimated Closing Unfinanced
Office Equipment Room		10,000						10,000	Office Building	0
<b>General Government Sub-Total</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>		<b>0</b>
FIRE DEPARTMENT										
Item	Opening Unfinanced	2024 Budget	Taxation	Fees/ Charges/ Donations	Dev. Chgs.	Grants	CCBF (Gas Tax)	Reserves	Reserve Name	Estimated Closing Unfinanced
Replace 9837		85,000						85,000	Working Funds	0
Walkway & Door Replacement		10,000			5,000			5,000	Working Funds	0
Fans and Pumps		10,000						10,000	Working Funds	0
<b>Fire Department Sub-Total</b>	<b>0</b>	<b>105,000</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>100,000</b>		<b>0</b>
TRANSPORTATION										
Item	Opening Unfinanced	2024 Budget	Taxation	Fees/ Charges/ Donations	Dev. Chgs.	Grants	CCBF (Gas Tax)	Reserves	Reserve Name	Estimated Closing Unfinanced
Johnston Rd	122,500		24,500							98,000
Thompson Hill Streets	2,370,267		81,733							2,288,534
Gravel Prog - Eady / Lime Kiln		55,000	20,000		5,000		30,000			0
Lime Kiln Road		97,277			8,680		38,255	50,343	Rds Infrastructure	0
Jamieson Lane		9,996					9,996			0
Goshen Road		137,645			10,151		55,049	72,444	Rds Infrastructure	0
Excavator		478,468						478,468	Wkg/Rds Equip	0
Lawn Tractor		7,000						7,000	Roads Equipment	0
<b>Transportation Sub-Total</b>	<b>2,492,767</b>	<b>785,386</b>	<b>126,233</b>	<b>0</b>	<b>23,831</b>	<b>0</b>	<b>133,300</b>	<b>608,255</b>		<b>2,386,534</b>
ENVIRONMENT										
Item	Opening Unfinanced	2024 Budget	Taxation	Fees/ Charges/ Donations	Dev. Chgs.	Grants	CCBF (Gas Tax)	Reserves	Reserve Name	Estimated Closing Unfinanced
Expansion Feasibility Study		19,500						19,500	Env Reserves	0
<b>Environment Sub-Total</b>	<b>0</b>	<b>19,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19,500</b>		<b>0</b>
BUILDING										
Item	Opening Unfinanced	2024 Budget	Taxation	Fees/ Charges/ Donations	Dev. Chgs.	Grants	CCBF (Gas Tax)	Reserves	Reserve Name	Estimated Closing Unfinanced
Office Equipment Room		10,000						10,000	Building Dept	0
<b>Recreation Sub-Total</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>		<b>0</b>
<b>TOTAL</b>	<b>2,492,767</b>	<b>929,886</b>	<b>126,233</b>	<b>0</b>	<b>28,831</b>	<b>0</b>	<b>133,300</b>	<b>747,755</b>		<b>2,386,534</b>

18

## DEBENTURE PAYMENT SCHEDULE

TRANSPORTATION	DEC. 31 2023	DEC. 31 2024	DEC. 31 2025	DEC. 31 2026	DEC. 31 2027	DEC. 31 2028	DEC. 31 2029	DEC. 31 2030	DEC. 31 2031	DEC. 31 2032	DEC. 31 2033
Johnston Rd	122,500	98,000	73,500	49,000	24,500						
Thompson Hill Streets	2,370,267	2,288,533	2,206,800	2,125,067	2,043,333	1,961,600	1,879,867	1,798,133	1,716,400	1,634,667	1,552,933
TOTAL	2,492,767	2,386,533	2,280,300	2,174,067	2,067,833	1,961,600	1,879,867	1,798,133	1,716,400	1,634,667	1,552,933

TRANSPORTATION	DEC. 31 2034	DEC. 31 2035	DEC. 31 2036	DEC. 31 2037	DEC. 31 2038	DEC. 31 2039	DEC. 31 2040	DEC. 31 2041	DEC. 31 2042	DEC. 31 2043	DEC. 31 2044
Thompson Hill Streets	1,471,200	1,389,467	1,307,733	1,226,000	1,144,267	1,062,533	980,800	899,067	817,333	735,600	653,867
TOTAL	1,471,200	1,389,467	1,307,733	1,226,000	1,144,267	1,062,533	980,800	899,067	817,333	735,600	653,867

TRANSPORTATION	DEC. 31 2045	DEC. 31 2046	DEC. 31 2047	DEC. 31 2048	DEC. 31 2049	DEC. 31 2050	DEC. 31 2051
Thompson Hill Streets	572,133	490,400	408,667	326,933	245,200	163,466	81,733
TOTAL	572,133	490,400	408,667	326,933	245,200	163,466	81,733

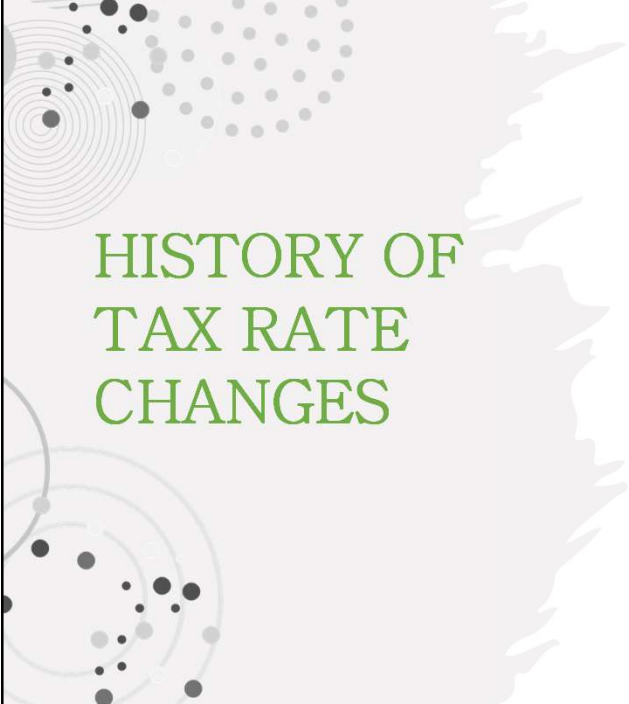
19

## 2024 PROPOSED RESERVE CONTRIBUTIONS

# \$417,124

GENERAL GOVERNMENT	
OFFICE EQUIPMENT	8,323.00
BUILDING	7,200.00
ELECTION / TRAINING	7,000.00
TRANSPORTATION	
BUILDING	22,523.00
WINTER MAINTENANCE	1,125.00
ASSET MANAGEMENT	6,000.00
EQUIPMENT	121,378.00
INFRASTRUCTURE	134,905.00
LINE PAINTING	5,500.00
STREETLIGHTING	4,080.00
ENVIRONMENT	
LANDFILL	16,500.00
LANDFILL BUILDING	3,000.00
RECREATION	
BUILDING	32,810.00
EQUIPMENT	5,000.00
FIRE DEPARTMENT	
FIRE	36,780.00
BUILDING	5,000.00

20



## HISTORY OF TAX RATE CHANGES

YEAR	INCREASE
2024 PROPOSED	5.2 %
2023	2.5 %
2022	1.5 %
2021	2.0 %
2020	2.0 %
2019	3.1 %
2018	3.5 %
2017	1.9 %
2016	6.3 %
2015	5.0 %
2014	2.4 %
2013	6.9 %
2012	7.0 %
2011	8.5 %

21



## 2024 MEDIAN RESIDENTIAL ASSESSMENT

↓

# \$241,000



**2023 MUNICIPAL PORTION**  
 $\$241,000 \times 0.00573182 = \$1,381.37$  Annually

**MUNICIPAL PORTION WITH 5.4% ↑**  
 $\$241,000 \times 0.00604134 = \$1,455.96$  Annually

22

# HOW WILL THIS AFFECT THE MUNICIPAL PORTION OF MY TAXES?

THIS LEVY INCREASE RESULTS IN A **\$74.59** CHANGE ON MEDIAN ASSESSED PROPERTY OR: **\$6.22 per month**

\*\*\*THAT IS LESS THAN 3 LARGE TIM HORTONS COFFEE PER MONTH!!



23

## BREAKDOWN OF RESIDENTIAL TAXES



51%

35%

14%

TOWNSHIP SHARE



COUNTY SHARE



SCHOOL BOARD SHARE



24

**RETURN TO AGENDA**



25



# THE CORPORATION OF THE TOWNSHIP OF HORTON

## Memo from the CAO/Clerk as of February 29, 2024

INFORMATION provided **NOT** included in the  
Regular Council meeting package of March 5, 2024

### **INFORMATION EMAILED**

1. Medical Officer of Health Report to the Board
2. Calendars

**RETURN TO AGENDA**

**CORPORATION OF THE TOWNSHIP OF HORTON****BY-LAW NO. 2024-10****A BY-LAW TO CONFIRM PROCEEDINGS OF  
THE COUNCIL OF THE TOWNSHIP OF HORTON  
AT THE REGULAR COUNCIL MEETING HELD MARCH 5<sup>TH</sup>, 2024**

**WHEREAS** Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

**AND WHEREAS** Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

**AND WHEREAS** it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

**THEREFORE** the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 5<sup>th</sup> day of March, 2024 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 5<sup>th</sup> day of March, 2024.

READ a third time and passed this 5<sup>th</sup> day of March, 2024.

---

MAYOR David M. Bennett

---

CAO/CLERK Hope Dillabough

**RETURN TO AGENDA**