

THE CORPORATION OF THE TOWNSHIP OF HORTON

**REGULAR COUNCIL MEETING
DECEMBER 17TH, 2024**

There was a Regular Meeting of Council held in the Council Chambers on Tuesday December 17th, 2024. Present were Deputy Mayor Daina Proctor, Councillor Glen Campbell, and Councillor Tom Webster. Councillor Doug Humphries was present via Zoom. Staff present was Hope Dillabough, CAO/Clerk, Adam Knapp, Public Works Manager, and Nichole Dubeau, Executive Assistant – Recording Secretary.

Mayor David Bennett sent his regrets.

1. CALL TO ORDER

Deputy Mayor Proctor called the meeting to order at 4:08 p.m.

2. LAND ACKNOWLEDGEMENT

Deputy Mayor Proctor read the Land Acknowledgement in its entirety.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

4. CONFIRMATION OF COUNCIL AGENDA

Moved by Councillor Campbell

RESOLUTION NO. 2024-175

Seconded by Councillor Webster

THAT Council adopt the Agenda for the December 17th, 2024 Regular Council Meeting.

Carried

5. DELEGATIONS &/or PUBLIC MEETINGS – NONE

6. MINUTES

6.1 December 3rd, 2024 – Regular Council

Moved by Councillor Webster

RESOLUTION NO. 2024-176

Seconded by Councillor Humphries

THAT Council approve the following Minutes:

- December 3rd, 2024 – Regular Council

Carried

7. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

8. COMMITTEE REPORTS:

8.1 GENERAL GOVERNMENT COMMITTEE

Public Advisory Member Spencer Hopping was present.

Public Advisory Member Susan Humphries sent her regrets.

8.1.1 Staff Report – January Meeting Schedule

CAO/Clerk Hope Dillabough reviewed the report.

8.1.2 Staff Report – Council Leave of Absence Policy

CAO/Clerk Hope Dillabough reviewed the report.

8.1.3 Staff Report – Joint Police Services Board Renfrew OPP Detachment 2025 Budget

CAO/Clerk Hope Dillabough reviewed the report.

8.2 TRANSPORTATION AND ENVIRONMENTAL SERVICES COMMITTEE**8.2.1 Chair's Report – December 3rd, 2024**

Public Works Manager Adam Knapp reviewed the report. There was Council discussion regarding enhancing the use of the private road grant.

8.3 RECREATION COMMITTEE**8.3.1 Chair's Report – December 5th, 2024**

Councillor Humphries reviewed the report. Deputy Mayor Proctor suggested inquiring what surrounding municipalities do for their damage/cleaning deposit.

8.4 PROTECTIVE SERVICES COMMITTEE**8.4.1 Chair's Report – November 28th, 2024**

Deputy Mayor Proctor reviewed the report.

9. CORRESPONDENCE SUMMARY**9.1 INFORMATION CORRESPONDENCE****9.1.1 CAO/Clerk's Information Memo**

Council members reviewed the information previously distributed. Councillor Webster congratulated Peter Emon on being elected as County Warden again for 2025.

9.2 ACTION CORRESPONDENCE – NONE**10. BYLAWS – NONE****11. NOTICE TO FILE MOTION FOR NEXT COUNCIL – NONE****12. COUNCIL/STAFF MEMBERS CONCERNS**

There were no Council or Staff Members concerns.

13. RESOLUTIONS

Moved by Councillor Webster

RESOLUTION NO. 2024-177

Seconded by Councillor Campbell

THAT Council upon staff recommendation, amend the January 2025 Regular Council Meetings to January 14th and January 28th, 2025.

Carried

Moved by Councillor Humphries

RESOLUTION NO. 2024-178

Seconded by Councillor Webster

THAT Council accept Corporate Policy# Council-04 Leave of Absence Policy;

AND FURTHER THAT it be brought forward by By-Law to be adopted into the Township of Horton's Corporate Policies in January.

Carried

Moved by Councillor Campbell

RESOLUTION NO. 2024-179

Seconded by Councillor Webster

THAT Council support the Renfrew and Area OPP Detachment Board's 2025 Budget in the amount of \$114,644;

AND THAT Council consent to an equal billing model for 2025 which reflects a one-seventh share between participating municipalities resulting in \$16,377.71 to be paid by each municipality;

AND FURTHER THAT Council recommends a billing model review in 2025 on or shortly after the Board's six month review of their annual budget to ensure fairness among cost allocations.

Carried

Moved by Councillor Humphries

RESOLUTION NO. 2024-180

Seconded by Councillor Campbell

THAT Council receive the following reports as information:

- TES Chair's Report – December 3rd, 2024
- Recreation Chair's Report – December 5th, 2024
- Protective Services Chair's Report – November 28th, 2024

Carried

Moved by Councillor Webster

RESOLUTION NO. 2024-181

Seconded by Councillor Humphries

THAT upon recommendation from the TES Committee, Council approve the additional 2024 Private Road Grant Program Applications for reimbursement, as per Policy T-01 Private Road Grant.

Carried

Moved by Councillor Campbell

RESOLUTION NO. 2024-182

Seconded by Councillor Humphries

THAT upon recommendation from the TES Committee, Council review the updated Draft Entrance and Drainage Permit Policy, as circulated;

AND FURTHER THAT it be brought forward by By-law in January for consideration to be adopted.

Carried

Moved by Councillor Webster

RESOLUTION NO. 2024-183

Seconded by Councillor Humphries

THAT upon recommendation from the TES Committee, due to the current life expectancy of the Landfill Site, Council eliminate the "Free Landfill Voucher" for residents effective December 31st, 2025;

AND FURTHER THAT Staff and Council provide information and education in 2025 to residents by notices and Open Houses.

Carried

Moved by Councillor Campbell

RESOLUTION NO. 2024-184

Seconded by Councillor Humphries

THAT upon recommendation from the Protective Services Committee, Council add Alex Carmanico, Kaitlyn Curley, and Tyson Harris to the Fire Department roster.

Carried

Moved by Councillor Webster

RESOLUTION NO. 2024-185

Seconded by Councillor Humphries

THAT Council receive the CAO/Clerk's Information Memo for December 17th, 2024.

Carried

14. IN CAMERA (Closed) SESSION – NONE

15. CONFIRMING BY-LAW

Moved by Councillor Campbell

RESOLUTION NO. 2024-186

Seconded by Councillor Webster

THAT Council enact By-law 2024-43– Confirming By-Law.

Carried

16. ADJOURNMENT

Deputy Mayor Proctor declared the meeting adjourned at 4:51 p.m.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough