



THE CORPORATION OF THE TOWNSHIP OF HORTON
PROTECTIVE SERVICES COMMITTEE

January 18th, 2024
5:00 p.m.

1. Call to Order
2. Declaration of Pecuniary Interest
3. Minutes from Previous Meeting
 - i. November 16, 2023 **PG.2**
4. MLES October – December 2023 Reporting **PG.4**
5. Fire Chiefs Report and Update **PG.7**
6. Staff/Committee Members Concerns
7. New Business
8. Next Meeting Date
 - i. March 21st, 2024 – 5:00 p.m.
9. Adjournment

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON

Protective Services Committee MeetingNovember 16th, 2023

5:00 p.m.

There was a Meeting of the Protective Services Committee held on Thursday November 16th, 2023, in the Horton Council Chambers. Present was Chair Daina Proctor, Mayor David Bennett, Councillor Glen Campbell, and Public Advisory Member Spencer Hopping. Staff present was Fire Chief Allan Cole, Deputy Fire Chief Mike Fortier, Treasurer Nathalie Moore, and Executive Assistant Nichole Dubeau – Recording Secretary.

1. CALL TO ORDER

Chair Proctor called the meeting to order at 5:00 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest expressed by Members of the Committee.

3. MINUTES FROM PREVIOUS MEETING

i) September 21st, 2023

Moved by Councillor Campbell

Seconded by Spencer Hopping

THAT the Protective Services Committee accept the Minutes of September 21st, 2023.

Carried

4. 2024 BUDGET REVIEW

Treasurer Nathalie Moore reviewed the report. She stated that from last year's departmental budget requests, 2024's requests are an increase of \$73, 570. Should Council accept as is, it would 2.7% of the Township's overall budget. She highlighted what this increase included, such as a new walkway and man door entrance, pressure air tank replacements, communication upgrades, etc. Fire Chief Cole added that the apparatus replacement of tanker 9717 and mini pumper 9624 are a need and not a want. Mayor Bennett stated that in a two-year period, it is a huge tax burden to put on ratepayers, since there are no Federal or Provincial funds available to use towards them. He added that Township does not have the tax base in order for the ratepayer to be able to afford over \$600,000 in two years for two new trucks in one department. Councillor Campbell agreed with Mayor Bennett and stated his concerns with what the tax increase would be for those years. Chair Proctor questioned if used apparatuses would suffice. Chief Cole stated that used apparatuses are harder to find and secure. He added that he is looking at bringing forward a business plan to hire a consultant who would be given all the specifications and a price of what the Township is looking to spend. He added that the mini pumper would be in line with the Community Risk Assessment since it would be the truck responding to private road calls. He also added the T.C. Energy sometimes has grant options available, which he will look at. Chair Proctor stated that there are no funds on the spreadsheet that show the surplus equipment where funds would be brought in, and questioned what each truck would get when sold. Chief Cole stated that the 9837 truck is likely to get around \$5,000 and the tanker could be around \$30,000. Chair Proctor questioned if leasing was an option instead of purchasing. Deputy Chief Fortier stated that he has not heard of leasing options since each truck needs to be fitted to each purchasers' specifications. Chair Proctor questioned if there were any other ways to off-set the tax burden on ratepayers, such as surplus sale, fundraising, etc. Chief Cole is to bring forward a business plan that lists some funding options for the Township in order to move forward.

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There was committee discussion regarding the County Radio Dispatch System Upgrades and if/when it will affect the Township.

5. FIRE CHIEF'S REPORT AND UPDATE

Fire Chief Allan Cole presented the report. Chief Cole presented the calls for service from September 18th to November 13th, 2023 which totalled to nine (9). He highlighted that the Annual Golf Tournament and Haunted Fire Hall were both successful events, the purchase order was submitted for the new truck, and that Brodie Bennett has submitted his resignation from the Fire Department in order to take a full-time firefighting position.

6. STAFF/COMMITTEE MEMBERS CONCERNS

There were no Staff or Committee Members concerns.

7. NEW BUSINESS

There was no new business.

8. NEXT MEETING DATE

The next meeting will be held January 18th, 2024, at 5:00 p.m.

9. ADJOURNMENT

Chair Proctor declared the meeting adjourned at 5:55 p.m.

CHAIR Daina Proctor

CAO/Clerk Hope Dillabough

Horton Twsp. - October 2023

#	Date	Complainant	Location	Status	Total Calls
1	02-Oct	Drainage Issues	McArthur Lane	Ongoing	1
2	02-Oct	OTC Mailed	McArthur Lane	Ongoing	1
3	03-Oct	Drainage Issues	McArthur Lane	Ongoing	1
4	04-Oct	Zoning Issues	Burnstown Rd	Ongoing	1
5	10-Oct	Dog Attack	Black Bay Rd	Charges Laid	1
6	11-Oct	Stray & Deceased Dog	Storyland Rd	Resolved	1
7	14-Oct	Dog Bite	Goshen Rd	Ongoing	1
8	17-Oct	Charges Dog Attack	Black Bay Rd	Charges	1
9	18-Oct	Zoning & Animal Issues	Burnstown Rd	Resolved	1
10	19-Oct	Civil Matter	Pucker St	Resolved	1
11	23-Oct	Dog at Large	Cotieville	Resolved	1
12	25-Oct	Stray Dog	Castleford Rd	Resolved	1
TOTAL					12

Horton Twsp. - November 2023

#	Date	Complainant	Location	Status	Total Calls
1	02-Nov	Zoning	Burnstown Rd	Ongoing	1
2	03-Nov	Injured Dog	Pucker St	Resolved	1
3	04-Nov	Missing Dog	Pucker St	Resolved	1
4	04-Nov	Parking Ticket		Resolved	1
5	04-Nov	Zoning	Burnstown Rd	Ongoing	1
6	08-Nov	Dead Cat	McBride Rd	Resolved	1
7	08-Nov	Stray Cat	McBride Rd	Resolved	1
8	10-Nov	Crown Brief Dog Attack	Goshen Rd	Resolved	1
9	23-Nov	Stray Cat	Thompson St	Resolved	1
10	30-Nov	Parking Ticket	River Rd	Court	1
Total					10

Horton Twsp. - December 2023

#	Date	Complainant	Location	Status	Total Calls
1	03-Dec	Chicken Bylaw		Resolved	1
2	05-Dec	Zoning	Burnstown Rd	Ongoing	1
3	11-Dec	Stray Cat	Fraser Rd	Resolved	1
4	14-Dec	Stray Dog	Nadobny Lane	Resolved	1
5	15-Dec	Civil Matter	Pucker St	Resolved	1
6	18-Dec	Missing Dog	Storyland Rd	Resolved	1
7	24-Dec	Zoning	Burnstown Rd	Resolved	1
8	28-Dec	Stray Dog	Lochwinnoch rd	Resolved	1
9	29-Dec	Stray Dog	Castleford rd	Resolved	1
Total					9

LEGEND

- * Same Location
GOA: Gone On Arrival

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Vicious Dog: A dog that has demonstrated aggressive tendencies but has not actually bitten or attacked

Dog Attack: Involves a dog that has bitten or attacked a person or animal.

Other calls: Refers to a calls that don't fit into other category

Monthly Summary 2023

2023	Animal	Parking	rop. Stan	Noise	Other	Pound	Total	Tickets	Charges
Jan	5		1		3		9		2
Feb	4		1		2	1	7		
Mar	5				1		6		
Apr	8		1		2		11		
May	9		4				13	8	
Jun	2		4		2		8	1	
Jul	6	3	3		2		14	9	
Aug	4	3		1	3		11	3	
Sep	4	2			4		10	7	
Oct	6		3		3		12		5
Nov	6	2			2		10		
Dec	5				4		9		
Total	64	10	17	1	28	1	120	28	7

Monthly Summary 2022

2022	Animal	Parking	rop. Stan	Noise	Other	Pound	Total	Tickets	Charges
Jan	7				1		8		1
Feb	5	1	1				7		0
Mar	5	0	3				8		1
Apr	8		1	1			10		1
May	6	1	1	1	1		10		1
Jun	5	4	1		2		12		0
Jul	6	3	3	0	1		13		0
Aug	5	3	2	0	0	1	11		0
Sep	3	1	1	1	5		11		0
Oct	5		4	1	2		12		0
Nov	6	1	2	0	1		10		0
Dec	6		2				8		0
Total	67	14	21	4	13	1	120		4

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Township of Horton
COUNCIL / COMMITTEE REPORT

Title: Monthly Fire Report	Date:	January 18, 2024
	Council/Committee:	Fire Committee
	Author:	J. Allan Cole – Fire Chief
	Department:	Fire

CALL OUTS/RESPONSES:

Call-Outs/Responses November 14, 2023 to January 15, 2024

Total this period – Ten (10)

- MVC – (x5)
- Hydro Pole on Fire – (x1)
- Structure Fire – (x1)
- General Fire Alarm Activation – (x1)
- Smell of Propane/CO Activation – (x1)
- Locked Door Access Request – (x1)

MEETINGS:

None

TRAINING/WORKSHOPS:

- Practical Evolutions NFPA 1001 FF1&2 to meet minimum requirements of Ontario Seal. (ongoing)
- Lithium-Ion Battery Fire Training Workshop March 02, 2024, Eganville. HFD hoping to send at least 5.

CORRESPONDENCE:

- New MTO Rates for Hwy Calls (see attached)

FIRE PREVENTION/INSPECTION:

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- 2023-12-04 1300 hrs. Fire Inspection at 776 Bruce St. In attendance were owner Jay Kingsbury and CBO Dwayne Coulas. Inspection was for the purpose of potentially changing Occupancy Classification for the property to allow for building to be used as a Group Home. The owner was provided with Fire Code Regulations pertaining to those requirements. (attached)

OUTSTANDING ISSUES/OLD BUSINESS:

Fire Department Access on Private Roads within the Municipality

(Left on for Reference)

There are 149 registered Roads in the Township that have 911 addresses attached to them (Info based on CACC 911 Reporting Data).

Of the 141 registered Roads, 61, or 43% are deemed to be Private Roads not maintained by the Municipality and of varying roadbed condition.

We have completed the Private Road Condition Assessment on 61 Private Roads in the Township.

Based on our observations there are a sizeable number of 911 addresses located on private roads where we, as a Fire Department, could not provide the same level of service as would be expected of 911 addresses on Municipally Maintained Roads.

The following are some suggested options based on reviews of situations encountered with other municipalities having similar conditions.

- 1- Based on above, evaluate whether the FD has the appropriate equipment to meet the needs of the homeowners of these roads and consider alternate methods of response that may meet the minimum standards (IE: perhaps we would be well served with a Mini-Pumper for this type of work-dependent on number of roads, # of homeowners, # of roads inaccessible by the larger trucks etc.)
- 2- Consider either a) developing a By-Law establishing minimum road standards and enforcing compliance or b) revise the current E&R By-Law to indicate that HFD will do it's best to provide an appropriate level of service but based on road condition we may not be able to.
- 3- Inform all homeowners serviced by Private Roads of the level of Emergency Response they are most likely to get based on the above.

Update:

On Sunday October 22 we responded to a structure fire (Generator Shed) at a hunt camp on a private/bush road (Calvin Road) that we didn't even know there were dwellings in there.

Responding in a rain storm with very unfavorable road conditions getting in presented a number of challenges to firefighters to extinguish the blaze.

This is another point in favour of matching apparatus to the requirements of the municipality and, although these are isolated incidents, there are concerns for the safety of life and property in these remote locations.

One interim step to address this may be to begin a campaign to homeowners in these remote locations to the effect of; If you require emergency services and they cannot get to you in a reasonable time, what steps have you made to keep yourself safe? Potential options would be things like keeping a cottage pump on site (if water source available), ensuring adequate or additional fire extinguishers, ensuring a comprehensive first aid kit is available any people know how to use all these things. This would be similar to the 72-hour emergency kits messaging but with a bit more detail.

The recent adoption of the By-Law 2023-49 for upgrades to Private Roads and the revision of Policy T-01 are excellent steps moving forward to ensure access for emergency vehicles to residents.

Old Business

Essentials of Municipal Fire Protection a Decision Makers Guide

At the previous Protective Services Committee Meeting, Staff were directed to investigate further either an on-line training session or an in-person training session on this topic.

Update: I have been in contact with the OFM Fire Protection Services Advisor and, should we wish to proceed, on-line training is available, or an in-person event could be set up should Council wish to proceed.

NEW BUSINESS

Annual Report to Council

As per the requirements of Establishing and Regulating By-Law 2010-34, Section 10-Division of Administration-(H) Annual Report, the Annual Report on the operation of Horton Fire Department is forthcoming.

I would like to be able to present this to Council, hopefully at one of the two full Council Meetings in February.

Review of 2023-56 2024 User Fees and Charges By-Law

We would like to present some recommendations for changes/additions to the User Fees and Charges By-Law as it currently stands.

In its current form there are areas specifically in regard to Schedule "G" where we feel there may be room for adjustments to better reflect the fee structure.

Revisions For Consideration:

Schedule of Fees

2a - Dispatch Firefighters (to be calculated at \$25.00 per hour) Recommend increase to \$35.00 per hour to better reflect actual costs incurred.

2b – Dispatch of Fire Response Vehicles (to be calculated at \$450.00 per veh per hour) Recommend increase to \$550.00 per veh per hour to better reflect actual costs.

Recommend Add:

2f – Request for information – Application – Search Time – Record Preparation (similar to Schedule E Administration Fees

2g – Request for Fire Inspection for the purpose of land/property purchase or sale. To include preparation of Report. Fire Chief – Cost Recovery (plus HST)

Prepared by: J. Allan Cole, Fire Chief

Reviewed by: Hope Dillabough, CAO/Clerk

Emergency egress

2.7.4.2. (1) Indoor **public amusement areas** that involve enclosed, confined or otherwise confusing configurations shall be provided with emergency egress points that

- (a) have appropriate width, height and capacity for the anticipated **occupant load**,
- (b) are not more than 15 m travel from any point within the **public amusement area** except as **approved**,
- (c) are clearly identified with signs, and
- (d) are equipped with emergency lighting providing a minimum lighting level of 10 lx at floor or pathway level for a duration of at least 30 min, where natural lighting is not sufficient in the circumstances.

SECTION 2.8 EMERGENCY PLANNING

Subsection 2.8.1. General

Application

2.8.1.1. (1) This Section applies to **buildings** containing

- (a) an **assembly occupancy**,
- (b) a **care occupancy**,
- (c) a **care and treatment occupancy**,
- (d) a **detention occupancy**,
- (e) a **residential occupancy** where the **occupant load** exceeds 10,
- (f) a **retirement home**,
- (g) a **business and personal services occupancy** where the **occupant load** exceeds 300,
- (h) a **mercantile occupancy** where the **occupant load** exceeds 300,
- (i) a **high hazard industrial occupancy** where the **occupant load** exceeds 25,
- (j) a **medium hazard industrial occupancy** where the **occupant load** exceeds 100, or
- (k) a **low hazard industrial occupancy** where the **occupant load** exceeds 300.

(2) This Section also applies to **buildings** or premises

- (a) containing 4 **storeys** or more, counting **storeys** below grade,
- (b) to which Subsection 3.2.1. applies,
- (c) to which Article 4.1.5.6. applies,
- (d) to which Article 4.12.4.1. applies,
- (e) to which Subsection 5.14.11. applies,
- (f) to which Section 9.3 applies,
- (g) to which Sentence 9.5.3.1.(3) applies,
- (h) used as a convalescent home or children's custodial home providing sleeping accommodation for more than three persons, or
- (i) that have a **contained use area** or an **impeded egress zone**.

(3) This Section also applies to recreational camps regulated under the **Health Protection and Promotion Act**.

(4) This Section also applies to supported group living residences and intensive support residences regulated under the **Services and Supports to Promote the Social Inclusion of Persons with Developmental Disabilities Act, 2008**.

Instructions in emergency procedures

2.8.1.2. (1) **Supervisory staff** shall be instructed in the fire emergency procedures as described in the fire safety plan before they are given any responsibility for fire safety.

(2) **Supervisory staff** shall be available on notification of a fire emergency to fulfil their obligation as described in the fire safety plan.

(3) Subject to Article 2.8.2.2., **supervisory staff** are not required to be in the **building** on a continual basis.

2.8.1.3. (1) Employees in a **hotel establishment** shall be instructed on

(a) the procedures outlined in Article 2.8.2.1., and

(b) the use of fire fighting equipment, including portable extinguishers and, where applicable, standpipe and hose systems.

Subsection 2.8.2. Fire Safety Plan

Measures in a fire safety plan

2.8.2.1. (1) A fire safety plan shall be prepared, **approved** and implemented in **buildings** and premises to which this Section applies.

(2) A fire safety plan shall

(a) provide for the emergency procedures to be followed in case of fire, including

(i) sounding the fire alarm,

(ii) notifying the **fire department**,

(iii) instructing occupants on procedures to be followed when the fire alarm sounds,

(iv) evacuating occupants, including special provisions for persons requiring assistance,

(v) procedures for use of elevators, and

(vi) confining, controlling and extinguishing the fire,

(b) provide for the appointment and organization of **supervisory staff** to carry out fire safety duties,

(c) provide for the training of **supervisory staff** and the instruction of other occupants in their responsibilities for fire safety,

(d) include documents and diagrams showing the type, location and operation of the **building** fire emergency systems,

(e) provide for the holding of fire drills and set out fire drill procedures,

(f) provide for the control of fire hazards in the **building**,

(g) provide for the maintenance of **building** facilities provided for the safety of occupants, and

(h) provide for **alternative** measures to be provided for the safety of occupants during a shutdown of any or all fire protection equipment or systems.

(3) The fire safety plan shall be kept in the **building** or premises in an **approved** location.

(4) The fire safety plan shall be reviewed as often as necessary, but at least every 12 months, and shall be revised as necessary so that it takes into account changes in the use or other characteristics of the **building** or premises.

(5) Before **demolition** or construction, including hot surface applications, commences in or on the **building** or premises, the fire safety plan shall be revised to incorporate

- (a) temporary alternative measures for the fire safety of the occupants during the **demolition** or construction, and
- (b) temporary procedures to control fire hazards associated with the **demolition** or construction, including procedures to mitigate risks to adjacent **buildings**.

(6) The revised fire safety plan prepared under Sentence (4) or (5) shall be implemented.

(7) In the case of a **care occupancy**, **care and treatment occupancy** and **retirement home**, any training of **supervisory staff** carried out under a fire safety plan shall be recorded.

(8) The original or a copy of at least the most recent and the immediately preceding record referred to in Sentence (7) shall be retained in the **building** for a period of at least two years after being prepared and shall be made available to the **Chief Fire Official** for examination on request.

Supervisory staff

2.8.2.2. (1) There shall be sufficient **supervisory staff** available in **care occupancies**, **care and treatment occupancies**, **detention occupancies** and **retirement homes** to carry out the duties required in the fire safety plan.

(2) In **hotel establishments**

- (a) there shall be sufficient **supervisory staff** available to carry out the duties as required in the fire safety plan, and
- (b) in **buildings** greater than 3 **storeys** in **building height** or having a **total area** greater than 4000 m², **supervisory staff** shall be on duty whenever the **building** is occupied.

High buildings

2.8.2.3. (1) The fire safety plan in **buildings** within the scope of Subsection 3.2.6. of Division B of the **Building Code** shall, in addition to the requirements of Sentence 2.8.2.1.(2), include

- (a) the instruction of **supervisory staff** on the use of the voice communication system,
- (b) the action to be taken by **supervisory staff** in initiating any smoke control or other fire emergency systems installed in a **building** in the event of fire until the **fire department** arrives,
- (c) the procedures established to facilitate **fire department** access to the **building** and fire location within the **building**, and
- (d) the instructions for the **supervisory staff** and **fire department** for the operation of the fire emergency systems.

2.8.2.4. A copy of the fire emergency procedures and other duties for **supervisory staff** as laid down in the fire safety plan shall be given to all **supervisory staff**.

Posting fire emergency procedures

2.8.2.5. (1) At least one copy of the fire emergency procedures shall be prominently posted and maintained on each **floor area**.

(2) In addition to Sentence (1), in a **hotel establishment**

- (a) one copy of the **approved** fire safety plan shall be posted in the main reception area, and

(b) a copy of the emergency procedures, location of **exits** and the fire safety rules shall be posted on the inside of the egress doors of each **guest suite**.

(3) Where a fire alarm system has been installed with no provisions to transmit a signal to the **fire department**, a legible notice, that is not easily removed, shall be affixed to the wall near each manual pull station with wording that the **fire department** is to be notified in the event of a fire emergency and including the emergency telephone number for the municipality or the telephone number of the **fire department**.

Subsection 2.8.3. Fire Drills

Procedures

2.8.3.1. (1) The procedure for conducting fire drills described in Clause 2.8.2.1.(2)(e) shall be included in the fire safety plan, taking into consideration

- (a) the **building occupancy** and its fire hazards,
- (b) the safety features provided in the **building**,
- (c) the desirable degree of participation of occupants other than **supervisory staff**,
- (d) the number and degree of experience of participating **supervisory staff**, and
- (e) the **testing** and operation of the emergency systems installed in **buildings** within the scope of Subsection 3.2.6. of Division B of the **Building Code**.

(2) The fire drill procedures required in Sentence (1) shall be prepared in consultation with the **Chief Fire Official**.

Frequency

2.8.3.2. (1) Subject to Sentences (2), (3), (4) and (5), a fire drill shall be held for the **supervisory staff** at least once during each 12-month period.

(2) A fire drill shall be held for the **supervisory staff** at least monthly in

- (a) a supported group living residence or intensive support residence regulated under the **Services and Supports to Promote the Social Inclusion of Persons with Developmental Disabilities Act, 2008**,
- (b) a **care occupancy**,
- (c) a **care and treatment occupancy**,
- (d) a **detention occupancy**,
- (e) a day care centre for children, including a day nursery, as defined in the **Day Nurseries Act**, but excluding
 - (i) private-home day care, as defined in the **Day Nurseries Act**,
 - (ii) an extended day program or third party program operated under section 259 of the **Education Act**, and
 - (iii) a day nursery or part of a day nursery, as defined in the **Day Nurseries Act**, that is operated in a school, as defined in the **Education Act**, and that provides services only to children who are pupils of a board, as defined in the **Education Act**, and
- (f) a **retirement home**.

(3) In a school, as defined in the **Education Act**, and a private school, as defined in the **Education Act**, a total evacuation fire drill shall be held

- (a) if the school or private school is in session during the fall term, at least three times during that term,

- (b) if the school or private school is in session during the spring term, at least three times during that term, and
 - (c) if the school or private school is in session during the summer, at least three times or at least once a month during the period it is in session, whichever is less.
- (4) For an extended day program or third party program operated under section 259 of the **Education Act**, or for a day nursery or part of a day nursery described in Subclause (2)(e)(iii), a total evacuation fire drill shall be held
- (a) if the program, day nursery or part of a day nursery is in operation during the fall term, at least three times during that term,
 - (b) if the program, day nursery or part of a day nursery is in operation during the spring term, at least three times during that term, and
 - (c) if the program, day nursery or part of a day nursery is in operation during the summer, at least three times or at least once a month during the period it is in operation, whichever is less.
- (5) A fire drill for **supervisory staff** shall be held at least every three months in a **building** to which Subsection 3.2.6. of Division B of the **Building Code** applies.
- (6) In addition to the requirements of Sentence (2), in a **care occupancy**, a **care and treatment occupancy** or a **retirement home**, a fire drill for **supervisory staff** shall be carried out at least once during each 12-month period for an **approved** scenario representing the lowest staffing level complement in the **occupancy** in order to confirm that the requirements of Sentence 2.8.2.2.(1) have been met.

Notification of Chief Fire Official

2.8.3.3. The **Chief Fire Official** shall be notified within an **approved** time period before every fire drill carried out under Sentence 2.8.3.2.(6).

Records

2.8.3.4. (1) A record shall be prepared of every fire drill conducted under Article 2.8.3.2.

(2) The record shall be kept for at least 12 months after the fire drill.

Hotel employees

2.8.3.5. Every employee in a **hotel establishment** shall take part in at least one fire drill during each 12-month period.

SECTION 2.9 TENTS AND AIR-SUPPORTED STRUCTURES

Subsection 2.9.1. General

2.9.1.1. **Tents** and **air-supported structures** shall be in conformance with the **Building Code**.

2.9.1.2. This Section does not apply to **tents** that have an area of 30 m² or less and that are used for camping, personal or other non-commercial uses.

Subsection 2.9.2. Materials

Flameproofing treatments

2.9.2.1. Flameproofing treatments shall be renewed as often as necessary to ensure that the material will pass the match flame test in NFPA 705, "Recommended Practice for a Field Flame Test for Textiles and Films".

Subsection 2.9.3. Fire Hazards and Control

RETURN TO AGENDA

Ministry of Transportation

Operations Division

Transportation User Services Branch

301 St. Paul Street, 2nd Floor
St. Catharines, ON L2R 7R4
Tel.: 905-704-2032

Ministère des Transports

Division des Opérations

Direction générale des services aux usagers des transports

301, rue St. Paul, 2^e étage
St. Catharines (ON) L2R 7R4
Tél. : (905) 704-2032



December 19, 2023

Shelley Molica, Acting Executive Director
Ontario Association of Fire Chiefs
520 Westney Road South, Unit 22
Ajax, ON L1S 6W6

Dear Ms. Molica:

I am pleased to inform you that effective November 1, 2023, the rate for fire response service on provincial highways has increased to \$559.86.

The revised amount has been increased based on the year-over year increase in the Consumer Price Index for November, which was 3.1%. The current limit of three vehicles per incident, unless circumstances require more, will still be in place.

This change will be implemented for callouts which take place on and after November 1, 2023. Invoices for services up to and including October 31, 2023 will be processed in the usual manner at the previous rate of \$543.03.

Moving forward in 2024, the next increase amount will be based on the Consumer Price Index for November 2024 and will be implemented on January 1, 2025, to align with the calendar year.

If you have any questions or require further clarification, please contact me at Robert.Hazra@ontario.ca, or Kyle Haslam at Kyle.Halsam@ontario.ca.

Thank you, we greatly appreciate the work of your association and its members.

Sincerely,

A handwritten signature in black ink, appearing to read "Colin Simons".

Colin Simons
Director, Transportation User Services Branch

RETURN TO AGENDA

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "G" to By-Law 2023-56

FIRE DEPARTMENT FEES

	SHORT FORM WORDING	PROVISION CREATING OR DEFINING OFFENCE	SET FINE
1	Set, Maintain or allow an Open Air Fire during Fire Season	2.1 (a)	\$450.00
2	Set, Maintain or allow an Open Air Fire without a Permit	2.1 (b)	\$450.00
3	Burn Prohibited Materials	2.1 (c)	\$250.00
4	Impede visibility public thoroughfare	2.1 (d)	\$250.00
5	Set or maintain Open Air Fire R1 Zone	2.1 (e) (i)	\$250.00
6	Set or maintain Open Air Fire MHP Zone	2.1 (e) (i)	\$250.00
7	Set or maintain Open Air Fire LSR Zone	2.1 (e) (i)	\$250.00
8	Set or maintain an oversize Open Air Fire	2.1 (e) (ii)	\$250.00
9	Set or maintain an Open Air Fire within 10 meters of a building or wooded area	2.1 (e)(iii)	\$250.00
10	Set or maintain an Open Air Fire within 5 meters of flammable material	2.1 (e)(iv)	\$250.00
11	Burn restricted materials, no special permission	2.1 (f)	\$450.00
12	Burn grass or leaf litter	2.2	\$250.00
13	Burn Household Waste or Prohibited Materials in a Burn Barrel or Incinerator	2.3	\$250.00
14	Burn materials in a Burn Barrel or Incinerator in Fire Season	2.3 (a)	\$250.00
15	Burn Household Waste or Prohibited Materials in an Outdoor Furnace	2.4 (a)	\$450.00
16	Set or maintain Open Air Fire underage supervision	3.1 (a)	\$250.00
17	Set or maintain Open Air Fire no fire control measures on site	3.1 (b)	\$250.00
18	Set or maintain Open Air Fire non approved times	3.1 (c)	\$250.00
19	Set or maintain Open Air Fire adverse burning conditions	3.1 (d)	\$250.00
20	Campfire not set or maintained in an Approved Pit	3.2	\$250.00
21	Set or maintain an Open Air Fire during a level 1 (yellow rating) fire ban	4.2	\$450.00
22	Set or maintain an Open Air Fire during a level 2 (red rating) fire ban	4.3 (a)	\$450.00
23	Set, maintain or allow any Campfires during a level 2 (red rating) fire ban	4.3 (b)	\$450.00
24	Set, maintain or allow any fire in any Burn Barrel or Incinerator during a level 2 (red rating) fire ban.	4.3 (c)	\$450.00

RETURN TO AGENDA

Schedule of Fees

1. Fees to respond to and investigate a complaint in regard to a possible violation under Section 2.0 about Open Air Fire/Bonfire
 - a) Fee of \$75.00 per response payable by the permit holder or person setting, maintaining, or allowing such fire to be lit if the complaint is substantiated
 - b) Fee of \$75.00 per response payable by the complainant if the complaint is not substantiated
 - i. Fee may be waived at the discretion of the investigator if in their opinion the complaint was reasonable and made in good faith but investigation showed no violation under any section of this by-law had occurred.

2. Cost Recovery Fees:
 - a) Dispatch of Fire-fighters - (to be calculated at ~~\$25~~ \$35 per hour for a minimum of 2 hours per fire fighter responding to the scene and calculated on one half hour increments thereafter).
 - b) Dispatch of Fire Response vehicles actively involved in an emergency response – First hour (or part thereof) ~~\$450.00~~ \$550.00 per vehicle, each additional half hour \$225.00 per vehicle.
 - c) Actual costs incurred by the Township for additional firefighting support from other outside agencies.
 - d) Actual costs incurred by the Township to replace consumables.
 - e) A 15% Administration charge shall be added to the Cost Recovery Fees calculated in clauses 2 a., 2 b., 2 c. and 2 d. set out above.
 - f) Request for Information:
 - i. Application - \$5.00
 - ii. Search Time - \$15.00 per ¼ hour
 - iii. Record Preparation - \$15.00 per ¼ hour
 - g) Request for Fire Inspection Report – purpose of land/property purchase or sale – Cost Recovery of Fire Chief