

EMPLOYMENT APPLICATION

APPLICATION TO JOIN THE HORTON FIRE DEPARTMENT



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The Fire Department serving the Township of Horton is known as the Horton Fire Department (HFD). Our Fire Hall and Offices are located at 2253 Johnston Road in the Township of Horton.

Since its inception in 1967, the Horton Fire Department has enjoyed a unique history of dedicated service to the Township of Horton.

The members of the Horton Fire Department are extremely proud of this history of protection of life and property in the Township.

We have, over past years, experienced many and varied types of response requests and we have always dealt with them as professionals... and it is our intention to continue to do so through our efforts of Fire Prevention and Public Education, Inspection and Enforcement and Emergency Response, the three lines of defence.

Our staff, consisting of a Fire Chief, Deputy Fire Chief, Captains, and Firefighters, are dedicated and extremely well trained. Our firefighting equipment is current, well maintained and second to none.

In addition to compensation for scheduled training and emergency responses the Township of Horton offers WSIB and supplementary VFIS (Volunteer Fire Fighter Insurance Services) to all personnel accepted into the department.

Your decision to join the ranks of the Horton Fire Department should be taken seriously. Careful consideration should be made of the many factors associated with becoming a firefighter, and the impact upon work, personal and family commitments.

We thank you for your interest in the Horton Fire Department; we hope that you are successful. If not successful at this time, your application will be kept on file by the department for a period of not less than one (1) year, and you will be notified should a suitable opening becomes available.

Completed Applications accompanied with Resume and Cover Letter may be e-mailed, faxed, mailed or hand delivered to the following address:

Horton Fire Department
Attention: Fire Chief
2253 Johnston Road
Renfrew, Ontario
K7V 3Z8
Fax: (613) 432-3658
firechief@hortontownship.ca

FIREFIGHTER (BASIC) REQUIREMENTS

Without restrictions, and to the general nature and scope of the work involved, the ten following items are examples of which may be expected of, or applicable to “Paid Casual (Volunteer) Firefighters”.

1. You must be 18 years of age, with a valid Ontario Driver’s License (minimum Class G) ... and proof of such must be given.
2. A clear Criminal Background Check is a condition of employment.
3. You must reside within a reasonable distance of the Fire Hall located at 2253 Johnston Road, Renfrew, On. K7V 3Z8.
4. You are expected to always have reliable transportation to respond when the alarm sounds... and you will proceed responsibly to all alarms.
5. You will be expected to always conduct yourself in an orderly manner... as a member of HFD you represent the Department and the Municipality on and off duty.
6. You are expected to attend all training exercises and meetings.
7. You are expected to be able to take directions from department officers, appointed trainer facilitators and/or senior members of the department (when applicable).
8. Beards and heavy facial hair are not acceptable.
9. You will work under the requirements of the Occupational Health & Safety Act with Regulations for Ontario and Ontario Fire Service Health and Safety Section 21 Firefighter Guidance Notes.
10. Your probationary period will be one (1) year.

See also:

Firefighter Job Description.

HORTON FIRE DEPARTMENT

EMPLOYMENT APPLICATION

Name: _____

Address: _____

Town: _____ **Postal Code:** _____

Home Phone: _____ **Work Phone:** _____

Cell: _____ **Email:** _____

Years at above address: _____ **Married:** _____ **Number of Dependants:** _____

Have you discussed your application with your spouse/family? Yes _____ **No** _____

Drivers License: Class _____ **“Z” Endorsement Yes** _____ **No** _____

Current Employer: _____ **Job Title:** _____

Current hours of work: Day _____ **Nights** _____ **Shift** _____

Does your employer agree with you making application to join a part time Fire Department?
Yes _____ **No** _____

Will your employer let you leave during working hours to answer a fire call: Yes _____ **No** _____?

Would you consent for us to contact your employer: Yes _____ **No** _____?

If “Yes”, indicate Supervisors Name _____ **Phone #** _____

Have you ever been convicted of a Criminal Offence for which a Pardon has not been granted?
Yes _____ **No** _____

If “Yes”, provide details: _____

Will you consent to submit to a “Police Records Check” to aid in determination of personal suitability? Yes _____ **No** _____

OTHER EXPERIENCE

Previous EMS Experience	Yes	No (if yes, explain)
Previous Firefighter Experience	Yes	No (if yes, explain)
Community Work	Yes	No (if yes, explain)
Military or Police	Yes	No (if yes, explain)

RELATED SKILLS (please complete this section even if a resume is submitted)

Indicate Level Appropriate to Your Training and Skills

0 – NO EXPERIENCE OR EXPOSURE

1 – SOME FAMILIRATY & COMPETENCE

2 – ADVANCED AMATEUR OR POST-SECONDARY COURSES

3 – CERTIFICATION OR PROFESSIONAL EXPERIENCE

RELATED SKILLS	LEVEL	EXPLAIN
Motor Vehicle Mechanic		
Medical Related Field		
Professional Driver		
Radio Communications		
Rescue Procedures		
Firefighting		
Pumps, Valves & Sprinkler System		
Trades (Carpentry, Plumbing, etc.)		
Read Blueprints		
Heavy Equipment Operator		
Scuba Diving		
Coaching/Teaching Skills		
Bilingual Ability		

Education: High School _____ College _____ University _____ (EXPLAIN)

First Aid Course: _____ **CURRENT CERTIFICATE?** YES
NO

Cardiopulmonary Resuscitation: Level _____ **CURRENT CERTIFICATE?** YES
NO

Hobbies or Other Interests:

Health: Good _____ Fair _____ Poor _____

Can you provide your own reliable transportation? Yes _____ No _____

Would you participate in a job-related physical fitness evaluation? Yes _____ No _____

Why would you like to be a member of the Horton Fire Department?

Have you read and understood the requirements? Yes _____ No _____

Note: If accepted, the following will be adhered in lieu of existing situations:

1. **Beards or long facial hair will not be tolerated.**
2. **Hair must be kept to a reasonable length.**
3. **Probationary period will be 12 months at which time your performance will be reviewed.**

Signature of Applicant: _____

Date: _____

Completed applications may be e-mailed, faxed, mailed or hand delivered to Horton Township office. You may submit a resume with this application, if desired.

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